

MINUTES OF MEETING  
DELAWARE SOLID WASTE AUTHORITY  
BOARD OF DIRECTORS

DATE: February 23, 2017

LOCATION: Delaware Solid Waste Authority  
Administrative Office  
1128 S. Bradford Street  
Dover, DE 19904

TIME: 5:00 p.m.

ATTENDEES:

DIRECTORS

Gerard L. Esposito  
Ronald G. McCabe  
Norman Griffiths  
Michael R. Paraskewich  
Timothy P. Sheldon  
William J. Strickland

STAFF

Richard P. Watson  
Robin M. Roddy  
Michael D. Parkowski  
Joseph Koskey  
Jason M. Munyan  
Shelly A. Forcier  
Lynsey K. Baer

LEGAL COUNSEL

Michael Teichman

GUESTS

None

REGULAR BOARD MEETING

The Chairman, Gerard Esposito, called the three hundred and eighty-third regular meeting of the Delaware Solid Waste Authority Board of Directors to order on Thursday, February 23, 2017. He announced the meeting had been duly noticed and the Directors had received copies of the information to be considered.

**A. MINUTES**

Chairman Esposito called for additions or corrections to the draft of the Minutes of the January 26, 2017, meeting of the Board of Directors.

**Motion A** – moved by Mr. Sheldon

“The Minutes of the January 26, 2017, Board of Directors’ meeting of the Delaware Solid Waste Authority be accepted as written.”

**Second - Mr. Griffiths**

**Vote –** (Griffiths, Paraskewich, Sheldon  
Strickland, McCabe, Esposito)

**Motion Adopted**  
(6 Yes, 0 No, 1 Absent)

*Report of Technical Affairs and Facilities Management Committee*

**B. HAULING OF LEACHATE FROM THE CENTRAL SOLID WASTE  
MANAGEMENT CENTER C-16-763-CS**

**Motion B –** moved by Mr. Sheldon

“The Board awards the contract for Leachate Hauling at the Central Solid Waste Management Center to Freehold Cartage, Inc. for a two year period with an optional third year in accordance with the unit pricing and estimated annual costs detailed on the summary table dated February 22, 2017.”

**Second – Mr. Griffiths**

Mr. Watson said that this contract was for two years with an option for a third one for the Central Solid Waste Management Center (CSWMC) leachate hauling. This would be for leachate that would not be going through the Kent County pipeline. It would transport the leachate to the Kent County Wastewater Treatment Plant or the Cherry Island Landfill which discharges to the Wilmington Wastewater Treatment Plant. The majority of the leachate goes through the Kent County pipeline. Two proposals were received in response to a Request for Proposals. One was from the existing hauler SJ Transportation and the other was from Freehold Cartage. DSWA has used Freehold Cartage in the past. The contracts go back and forth between the two companies, as each is a major hauler. They both perform very well. The three year negotiated price for hauling to Cherry Island Landfill of \$0.062/gallon is actually less than the current price of \$0.0625/gallon. The three year pricing for hauling to Kent County is \$0.029/gallon and that is less than the current price of \$0.03/gallon. This better unit pricing is a good deal and staff recommends going forward with the contract. Ms. Roddy said that DSWA was pleased with the results since there are no guaranteed minimums and for Sandtown this is truly a back-up since we have the pipeline. Mr. Griffiths noted that this was discussed at length at the Committee meeting.

Mr. Griffiths	Yes
Mr. Paraskewich	Yes
Mr. Sheldon	Yes
Mr. Strickland	Yes
Mr. McCabe	Yes

Mr. Esposito Yes

**Motion Adopted**

(6 Yes, 0 No, 1 Absent)

**C. HAULING OF LEACHATE FROM THE SOUTHERN SOLID WASTE MANAGEMENT CENTER C-16-764-SS**

**Motion C** – moved by Mr. Sheldon

“The Board awards the contract for Leachate Hauling at the Southern Solid Waste Management Center (SSWMC) to Freehold Cartage, Inc. for a two year period with an optional third year in accordance with the unit pricing and estimated annual costs detailed on the summary table dated February 22, 2017.”

**Second** – Mr. Griffiths

Mr. Watson said that this was for hauling leachate from the Southern Solid Waste Management Center. The majority of leachate is hauled from Jones Crossroads Landfill to the Seaford Wastewater Treatment Plant. The pricing for the three years is to Seaford and is \$0.0270/gallon. The current price is \$0.030/gallon. If leachate can't be taken to Seaford it would go to the Cherry Island Landfill for \$.0640/gallon for the three year period and the current price is \$0.0650/gallon so there is a price reduction in the unit cost. There is more leachate hauled from SSWMC than CSWMC because there is no direct pipeline to the treatment plant. There is a recommendation that the Board approve this contract too.

Mr. Griffiths Yes  
Mr. Paraskewich Yes  
Mr. Sheldon Yes  
Mr. Strickland Yes  
Mr. McCabe Yes  
Mr. Esposito Yes

**Motion Adopted**

(6 Yes, 0 No, 1 Absent)

**D. GEOTECHNICAL MONITORING FOR THE CHERRY ISLAND LANDFILL CONTRACT S-16-757-NC**

**Motion D** - moved by Mr. Sheldon

“The Board awards the contract to provide Geotechnical Monitoring Services for the Cherry Island Landfill to Geosyntec Consultants in the amount of \$454,690.00, for a three year period.”

**Second** – Mr. Griffiths

Ms. Roddy said this contract is specific to the Cherry Island Landfill (CIL) and is for professional services for monitoring the subsoils that are unique to CIL. Special attention

is given to monitoring the stability of the soil. A three year contract is issued for the professional services for monitoring of the instrumentation which is largely driven by our permit requirements. The contract is currently held by Geosyntec Consultants (GSC) and will expire on March 31, 2017. Two proposals were received in response to the Request for Proposals that was issued. One from GSC and one from Duffield Associates. In January staff reviewed the proposals and determined that GSC was the most responsive. The Committee gave staff permission to negotiate with GSC at the January meeting. There is a tabular summary of the negotiations in the memo. The base scope of work is almost identical to the current contract and then we added new tasks into this three year contract that will be required by permit or driven by need. The negotiated price for this contract is \$454,690.00. Lynsey Baer has been involved with this project as a Project Manager in the past and now as the Facility Manager. She was able to negotiate this project with GSC. Ms. Baer said the negotiations were able to lower the base pricing below what their current rate is. By agreeing to not raise their rates it means that the pricing will be stable for six years. Ms. Roddy said that DSWA is very pleased with GSC's technical work and they have developed a strong relationship with the Department of Natural Resources and Environmental Control and that has been very valuable to DSWA. Staff recommends awarding the three year contract to Geosyntec Consultants. Mr. Sheldon said that the Committee was pleased with the negotiations.

Mr. Griffiths	Yes
Mr. Paraskewich	Yes
Mr. Sheldon	Yes
Mr. Strickland	Yes
Mr. McCabe	Yes
Mr. Esposito	Yes

**Motion Adopted**

(6 Yes, 0 No, 1 Absent)

**E. PERSONNEL ISSUES**

**Motion E** - moved by Mr. Strickland

“Pursuant to 29 Del. C. Section 10004(b), the Board of Directors anticipates that it may go into Executive Session for the purpose of discussing personnel issues.”

**Second** – Mr. Griffiths

**Vote** – (Griffiths, Paraskewich, Sheldon, Strickland, McCabe, Esposito)

**Motion Adopted**  
(6 Yes, 0 No, 1 Absent)

Board voted into Executive Session at 5:14 p.m.

**Motion F** - moved by Mr. Sheldon

“The Board return to regular session.”

**Second** – Mr. Griffiths

**Vote** – (Griffiths, Paraskewich, Sheldon  
Sheldon, McCabe, Esposito)

**Motion Adopted**  
(6 Yes, 0 No, 1 Absent)

Board back to Regular Session 5:35 p.m.

**Motion G** - moved by Mr. McCabe

“The Board approves the recommendation to hire Mr. Robert Ziegler to fill the vacant Manager of Recycling Operations position in accordance with the memorandum from Mr. Richard Watson to the Board of Directors dated February 23, 2017.”

**Second** – Mr. Griffiths

Mr. Griffiths	Yes
Mr. Sheldon	Yes
Mr. Strickland	Yes
Mr. McCabe	Yes
Mr. Esposito	Yes

**Motion Adopted**  
(5 Yes, 0 No, 1 Absent, 1 Abstain)

#### NEW BUSINESS

Ms. Roddy and Mr. Teichman updated the Board on the Corp of Engineer property transfer negotiations at the Cherry Island Landfill.

#### PUBLIC COMMENT

No comment

**Motion** – Mr. Sheldon

“The Board Meeting is adjourned.”

**Second** – Mr. Griffiths

**Vote** – (Griffiths, Paraskewich, Sheldon,  
Strickland, McCabe, Esposito)

**Motion Adopted**  
(6 Yes, 0 No, 1 Absent)

Respectfully submitted,

Pamela Williamson

Meeting Adjourned: 5:50 p.m.