

MINUTES OF MEETING
DELAWARE SOLID WASTE AUTHORITY
BOARD OF DIRECTORS

DATE: May 26, 2016

LOCATION: Delaware Solid Waste Authority
Administrative Office
1128 S. Bradford Street
Dover, DE 19904

TIME: 5:00 p.m.

ATTENDEES:

DIRECTORS

Gerard L. Esposito
Ronald G. McCabe
Norman Griffiths (phone)
Michael R. Paraskewich
Tonda L. Parks
Timothy P. Sheldon (phone)

STAFF

Richard P. Watson
Robin M. Roddy
Michael D. Parkowski
Joseph J. Koskey
Jason M. Munyan

LEGAL COUNSEL

Michael Teichman

GUESTS

Mrs. Teichman

REGULAR BOARD MEETING

The Chairman, Gerard Esposito, called the three hundred and seventy-seventh regular meeting of the Delaware Solid Waste Authority Board of Directors to order on Thursday, May 26, 2016. He announced the meeting had been duly noticed and the Directors had received copies of the information to be considered.

A. MINUTES

Chairman Esposito called for additions or corrections to the draft of the Minutes of the April 28, 2016, meeting of the Board of Directors.

Motion A – moved by Mrs. Parks

“The Minutes of the April 28, 2016, Board of Directors’ meeting of the Delaware Solid Waste Authority be accepted as written.”

Second - Mr. Griffiths

Vote – (Griffiths, Paraskewich, Parks,
Sheldon, McCabe, Esposito)

Motion Adopted
(6 Yes, 0 No, 1 Absent)

Report of Administrative & Citizens’ Affairs Committee

**B. STATEWIDE HOUSEHOLD HAZARDOUS WASTE COLLECTION PROGRAM
– CONTRACT S-15-750-SW**

Motion B – moved by Mr. McCabe

“The Board approves the award of the Statewide Household Hazardous Waste Collection Program to Clean Harbors Environmental Services, Inc.”

Second – Mrs. Parks

Mr. Watson said the existing contract is with Clean Harbors Environmental Services, Inc., and the contract was for 3 years expiring June 30, 2016. The new contract commences on July 1, 2016, and is for two years, with an option to renew for a third year. At the April 14, 2016, Administrative and Citizens’ Affairs Committee meeting staff was granted permission to negotiate with Clean Harbors Environmental Services, Inc. At these negotiations DSWA received a 3.5% savings from the original Proposal and the estimated costs for next year will be \$700,000. He asked that the Board award the contract. Mr. Esposito had a question about the Clean Venture, Inc., proposal and if they had bid before and how competitive they were. Mr. Watson responded by saying, yes they had submitted a proposal before and Mr. Parkowski responded by saying, their proposal came in slightly higher than Clean Harbors. Mr. Watson also stated that the other two proposals DSWA received had much higher labor costs. Mr. Esposito asked how many years/contracts have we had with Clean Harbors Environmental Services, Inc., to which Mr. Watson stated 14 years.

Mr. Griffiths	Yes
Mr. Paraskewich	Yes
Ms. Parks	Yes
Mr. Sheldon	Yes

Mr. McCabe Yes
Mr. Esposito Yes

Motion Adopted

(6 Yes, 0 No, 1 Absent)

C. CAPITAL IMPROVEMENT PROGRAM

Motion C – moved by Mr. McCabe

“The Board approves the Capital Improvement Program as presented.”

Second – Mr. Griffiths

Mr. Watson said the 10 Year Capital Improvement Program (CIP) beginning this fiscal year matches as stated in the already Adopted FY 2017 Budget. One item not funded by the FY 2017 Budget is the Central Solid Waste Management Center Site Improvements. It is funded from the 2010 Bond Funds. He asked that the Board approve the CIP. Ms. Roddy stated that the design for this project is 95% completed and should be totally completed by late summer. Mr. Esposito asked if there were any discrepancies or questions at the Committee meeting and Ms. Roddy stated no but made reference to Page 6 for any clarifications on the priority of the current projects as stated in the CIP. She also stated that we are in much better financial standing than we were 10 years ago. Mr. Watson also made mention that this is our 10 year plan but can be re-evaluated each year. Mr. Esposito asked about the Bond redemption we did last month and Mr. Koskey stated that the redemption of the 2006 Series Bonds has been completed.

Mr. Griffiths Yes
Mr. Paraskewich Yes
Ms. Parks Yes
Mr. Sheldon Yes
Mr. McCabe Yes
Mr. Esposito Yes

Motion Adopted

(6 Yes, 0 No, 1 Absent)

NEW BUSINESS

Mr. Watson informed the Board that DSWA staff wanted to summarize the Organics trip to California that was taken in May. Mr. Parkowski asked that the presentation be postponed until the July Board meeting since three of the members were not present and they did not attend the California trip. Mr. McCabe mentioned the audit was complete and if any Board members had

any comments to let WIPFLi know. Mr. Parkowski mentioned the Discount Disposal Fee (DDF) contracts were continuing to come in and we should have them all signed in the next couple of weeks. Ms. Roddy wanted to mention that Lynsey Kocenko who is now managing the Cherry Island Landfill has been selected as Waste360's first annual 40 Under 40 awards list. We also had 3 new hires in the last month. Mr. Esposito asked about the Notice of Violation update and Mr. Teichman stated he had several meetings with DNREC and this is still a work in progress. Hopefully in the next week or so we will have an update.

PUBLIC COMMENT

No comment

Motion – Ms. Parks

“The Board Meeting is adjourned.”

Second – Mr. Griffiths

Vote – (Griffiths, Paraskewich, Parks,
Sheldon, McCabe, Esposito)

Motion Adopted
(6 Yes, 0 No, 1 Absent)

Respectfully submitted,

LuAnn H. Baker

Meeting Adjourned: 5:45 p.m.