

MINUTES OF MEETING  
DELAWARE SOLID WASTE AUTHORITY  
BOARD OF DIRECTORS

DATE: May 28, 2015

LOCATION: DSWA Administration Office  
1128 S. Bradford Street  
Dover, Delaware

TIME: 5:00 p.m.

ATTENDEES:

DIRECTORS

Gerard L. Esposito  
Ronald G. McCabe  
Norman D. Griffiths  
Gregory V. Moore  
Michael Paraskewich  
Tonda L. Parks  
Timothy P. Sheldon

STAFF

Richard P. Watson  
Robin M. Roddy  
Michael D. Parkowski  
Joseph Koskey

LEGAL COUNSEL

Michael Teichman

GENERAL PUBLIC

None

REGULAR BOARD MEETING

The Chairman, Gerard Esposito, called the three hundred and sixty-eighth regular meeting of the Delaware Solid Waste Authority Board of Directors to order on Thursday, May 28, 2015. He announced the meeting had been duly noticed and the Directors had received copies of the information to be considered.

**A. MINUTES**

Chairman Esposito called for additions or corrections to the draft of the Minutes of the April 23, 2015, meeting of the Board of Directors.

**Motion A** – Moved by Mr. Sheldon

“The Minutes of the April 23, 2015, Board of Directors’ meeting of the Delaware Solid Waste Authority be accepted.”

**Second** – Mr. Griffiths

**Vote** – (Griffiths, Moore, Paraskewich, Parks

**Motion Adopted**

Sheldon, McCabe, Esposito)

(unanimous)

**B. CONTRIBUTIONS**

**Motion B** - moved by Mr. McCabe

“The Board approves the request from the American Heart Association for a \$2,500.00 contribution in accordance with DSWA’s Policy Guidance on Contributions.”

**Second** – Ms. Parks

Mr. Watson said that DSWA has been a participant in the American Heart Association Heart Walks for several years. This amount is budgeted for this year. Staff recommends continuing to support the Heart Walk events. Ms. Parks commented that it was a good opportunity for community outreach.

Mr. Griffiths	Yes
Mr. Moore	Yes
Mr. Paraskewich	Yes
Ms. Parks	Yes
Mr. Sheldon	Yes
Mr. McCabe	Yes
Mr. Esposito	Yes

**Motion Adopted**

(7 Yes, 0 No, 0 Absent)

**C. STATEWIDE TIRE RECYCLING PROGRAM – S-13-712-SW**

**Motion C** - moved by Mr. McCabe

“The Board approves the third year contract extension to Waste Masters Solutions, LLC to provide Statewide Tire Recycling.”

**Second** – Ms. Parks

Mr. Watson said that the contract extension was for the same terms and conditions as the second year of the contract. Waste Masters Solutions picks up the tires at each of our facilities and they are taken to Covanta Chester to be recycled. The contract time is August 1, 2015 through July 31, 2016.

Mr. Griffiths	Yes
Mr. Moore	Yes
Mr. Paraskewich	Yes
Ms. Parks	Yes
Mr. Sheldon	Yes
Mr. McCabe	Yes
Mr. Esposito	Yes

**Motion Adopted**

(7 Yes, 0 No, 0 Absent)

**D. OPERATIONS AND MAINTENANCE OF THE MILFORD AND ROUTE 5 TRANSFER STATIONS – 0-14-731-CM & 0-14-732-SR**

**Motion D** – moved by Mr. Sheldon

“The Board award the contract to provide Operations and Maintenance of the Milford and Route 5 Transfer Stations to the lowest bidder, Independent Transfer Operators in the amount of \$7,893,640.00.”

**Seconded** – Mr. Paraskewich

Mr. Watson said the Request for Bids had three options. The bidder was asked to provide pricing for each facility and also a price to operate both of them. We received two bids, one from Independent Transfer Operators (ITO) and one from Waste Management (WM). In both scenarios we didn't get a break from operating both, each bidder just totaled Bid Sheets A and B. ITO has held the contract for several years. WM's bid was significantly higher. Because ITO gave us a price which was an increase over the current contract but a responsible increase, it is the recommendation of the staff to award the contract to ITO. The contract period is July 20, 2015, ending August 31, 2017. It is slightly over two years to align it with the contract end date of the Pine Tree Corners Transfer Station operations contract currently held by WM. Our intention at that time would be to solicit for all three transfer stations. It is staff's recommendation to award the contract to ITO.

Mr. Griffiths	Yes
Mr. Moore	Yes
Mr. Paraskewich	Yes
Ms. Parks	Yes
Mr. Sheldon	Yes
Mr. McCabe	Yes
Mr. Esposito	Yes

**Motion Adopted**

(7 Yes, 0 No, 0 Absent)

**E. SUPPLY OF COVER SOIL AT THE CENTRAL SOLID WASTE MANAGEMENT CENTER – F-14-734-CS**

**Motion E** – moved by Mr. Sheldon

“The Board awards the contract for the Supply of Cover Soil at the Central Solid Waste Management Center to the lowest bidder, Shore Sand and Gravel in the amount of \$3,962,620.00.”

**Seconded** – Mr. Paraskewich

Mr. Watson informed the Board that bids were issued to supply cover soil at the Central Solid Waste Management Center (CSWMC). There were three bidders for the contract. Two of the bidders had higher bid pricing because of the distance of their borrow pits from CSWMC. The low bidder, Shore Sand and Gravel has a borrow pit that is next door to

CSWMC. This is an increase of the last contract. The contract is for two years with an optional third year. Mr. Moore asked why there was such a disparity of the numbers. Mr. Watson answered that the other borrow pits were in New Castle County and the transportation costs are what drove the pricing up. Mrs. Parks asked if the price stated was for the full three years. Mr. Watson said that it was.

Mr. Griffiths	Yes
Mr. Moore	Yes
Mr. Paraskewich	Yes
Ms. Parks	Yes
Mr. Sheldon	Yes
Mr. McCabe	Yes
Mr. Esposito	Yes

**Motion Adopted**

(7 Yes, 0 No, 0 Absent)

NEW BUSINESS

Mr. Watson reviewed the Board and Committee calendar for the next six months. There will be no Committee and Board meetings in June due to no action items. There are no meetings in August due to WasteCon. A Board Retreat is being planned for June 17<sup>th</sup> to discuss business strategy and receive legal advice. That evening there will also be a DSWA 40<sup>th</sup> Anniversary party.

PUBLIC COMMENT

No comment

**Motion** – Mr. Sheldon

“The Board Meeting is adjourned.”

**Second** – Mr. Griffiths

**Vote** – (Griffiths, Moore, Paraskewich, Parks,  
Sheldon, McCabe, Esposito)

**Motion Adopted**  
(unanimous)

Respectfully submitted,

Pamela R. Williamson

Meeting Adjourned: 5:15