

MINUTES OF MEETING  
DELAWARE SOLID WASTE AUTHORITY  
BOARD OF DIRECTORS

DATE: April 30, 2012

LOCATION: Rehoboth City Hall  
229 Rehoboth Ave.  
Rehoboth, DE

TIME: 5:00 p.m.

ATTENDEES:

DIRECTORS

Richard V. Pryor  
Ronald G. McCabe  
Theodore W. Ryan  
Tonda L. Parks  
Gerard L. Esposito  
Gregory V. Moore

STAFF

Pasquale S. Canzano  
Richard P. Watson  
Anne M. Germain  
Logan V. Miller  
John J. Lechner

LEGAL COUNSEL

F. Michael Parkowski

GENERAL PUBLIC

See attached

REGULAR BOARD MEETING

The Chairman, Richard V. Pryor called the three hundredth and forty-first regular meeting of the Delaware Solid Waste Authority Board of Directors to order on Thursday, April 30, 2012. He announced the meeting had been duly noticed and the Directors had received copies of the information to be considered.

A. MINUTES

Chairman Pryor called for additions or corrections to the draft of the Minutes of the last meeting of the Board of Directors.

**Motion A** – Moved by Mr. Ryan

“The Minutes of the February 23, 2012 Board of Directors’ meeting of the Delaware Solid Waste Authority be accepted as written.”

**Second** – Mr. Esposito

**Vote** – (Esposito, Moore, Parks,  
Ryan, McCabe, Pryor)

**Motion Adopted**  
(unanimous)

B. CONTRIBUTIONS

**Motion B** – Moved by Ryan

“The Board approve the request from Mid-Atlantic and Old Dominion Chapters of SWANA for a \$2,200 contribution in accordance with DSWA’s Policy Guidance on Contributions.”

**Second** – Ms. Parks

Mr. Watson explained that staff is requesting to sponsor the golf breakfast and hole in one contest for the Mid-Atlantic & Old Dominion Chapters WASTECON 2012. This sponsorship will allow us to advertise, talk and provide marketing materials to them in their bags. We will also get a free golf registration.

Mr. Pryor added that he is very proud of the DSWA staff to the extent that we have females in previously non-gender favored positions in that profession, led by our own Anne Germain, but all good professional staff.

Ms. Parks acknowledged that we have Robin Roddy as President of the Mid-Atlantic Chapter and of course Anne Germain becoming President of SWANA this coming year.

Mr. Esposito – Yes  
Mr. Moore – Yes  
Ms. Parks – Yes  
Mr. Ryan – Yes  
Mr. Sheldon – Absent  
Mr. McCabe – Yes

Mr. Pryor - Yes

**Motion Adopted**  
(6 Yes 1 absent)

C. HOUSEHOLD HAZARDOUS WASTE  
CONTRACT S-10-621-SW

**Motion C** - Moved by Mr. Ryan

“The Board approve exercising the third year option to Clean Harbors Environmental Services for the collection and disposal of Household Hazardous Waste statewide.”

**Second** - Ms. Parks

Mr. Canzano stated that we are in the second year of a three year contract and there is a one year option to renew. Therefore, staff is requesting approval to exercise that one year option. On a positive note, the staff has been able to negotiate a 25% discount on the handling and disposal of fluorescent light bulbs. We estimate that this will give us a savings of about \$6,700/year and therefore we feel that this is a favorable one year extension and recommend going forward with Clean Harbors for a third year.

Mr. Esposito - Yes  
Mr. Moore - Yes  
Ms. Parks - Yes  
Mr. Ryan - Yes  
Mr. Sheldon - Absent  
Mr. McCabe - Yes  
Mr. Pryor - Yes

**Motion Adopted**  
(6 Yes 1 absent)

D. ELECTRONIC GOODS RECYCLING  
CONTRACT S-10-638-SW

**Motion D** - Moved by Mr. Ryan

“The Board approve Amendment No. 1 to the Electronic Goods Recycling contract as proposed with Creative Recycling.”

**Second** - Mr. McCabe

Mr. Canzano stated we are in the second year of that contract and we are proposing an amendment that would allow us to make a change in the pricing of

the contract as proposed by Creative Recycling Solutions. The proposed amendment would allow the price changes to take effect for the balance of the second year and would continue for the third year. The current agreement would generate about \$78,000. Under the amendment, essentially the total revenues will be about \$111,000 which is a net benefit of \$32,640.

Mr. Esposito - Yes  
Mr. Moore - Yes  
Ms. Parks - Yes  
Mr. Ryan - Yes  
Mr. Sheldon - Absent  
Mr. McCabe - Yes  
Mr. Pryor - Yes

**Motion Adopted**  
(6 Yes 1 absent)

E. SUPPLY OF COVER SOIL-CENTRAL SOLID WASTE MANAGEMENT CENTER CONTRACT F-11-685-CS

**Motion E** - Moved by Ms. Parks

“The Board reject the bids for the Supply of Cover Soil at the Central Solid Waste Management Center and requests the staff to reissue the bid package.”

**Second** - Mr. Moore

Logan Miller explained that our current contract expires June 19, we issued a bid and received three responses. The lowest response is from our current contractor, Roland Clayton. After reviewing the bids and discussing with legal counsel, it is recommended that we reject all bids and reissue the bid package.

Mr. Esposito - Yes  
Mr. Moore - Yes  
Ms. Parks - Yes  
Mr. Ryan - Yes  
Mr. Sheldon - Absent  
Mr. McCabe - Yes  
Mr. Pryor - No

**Motion Adopted**  
(6 Yes 1 absent 1 No)

F. MILFORD & RT. 5 TRANSFER STATION OPERATIONS & MAINTENANCE CONTRACT O-11-677-CM & O-11-678-SR

**Motion F** – Moved by Mr. Ryan

“The Board awards the contracts for the Milford & Rt. 5 Transfer Station Operations & Maintenance to Independent Transfer Operators. The term of each contract is two (2) years) with the option for a third year at DSWA’s discretion.”

**Second** – Mr. Moore

Mr. Canzano explained that we received two bids. The bid package allowed for three options. The operation of only the Milford Transfer Station, the operation of only the Rt. 5 Transfer Station and the operation of both facilities. The apparent low bid is from Independent Transfer Operators who is our current operator. There is a decrease of 7% in the annual service fee and a decrease of about 9.4% in the transfer component of the Milford Transfer Station. The bid was 7.4% lower for the service contract component for the Rt. 5 Transfer Station and almost 12% reduction in the transport hauling fee. Therefore, staff recommends the Board accept the low bid from Independent Transfer Operators for both the Milford & Rt. 5 Transfer stations.

Mr. Esposito – Yes  
Mr. Moore – Yes  
Ms. Parks – Yes  
Mr. Ryan – Yes  
Mr. Sheldon – Absent  
Mr. McCabe – Yes  
Mr. Pryor – Yes

**Motion Adopted**  
(6 Yes 1 absent)

G. ENVIRONMENTAL MONITORING SERVICES FOR CENTRAL SOLID WASTE MANAGEMENT CENTER (CSWMC) & SOUTHERN SOLID WASTE MANAGEMENT CENTER (SSWMC) CONTRACT S-11-687-CSSS

**Motion G** – Moved by Ms. Parks

“The Board award the contract for the Environmental Monitoring Services at the Central and Southern Solid Waste Management Centers to Brickhouse Environmental for a three year contract.”

**Second** – Mr. Esposito

Ms. Germain explained that this is our standard three year service contract for environmental monitoring for Southern and Central landfills. It covers the environmental monitoring that is conducted through the groundwater, leachate and stormwater monitoring. Most of the monitoring that is required is permit driven. We solicited contracts and shortlisted to three firms and after conducting interviews we selected Brickhouse Environmental. They are currently performing this work for us under the current contract. There was a slight increase and after negotiations we held them to a 2.5% increase on the unit prices. However, the overall price did increase by a slightly larger percentage due to the increased monitoring because of Area F and Cell 5 being constructed.

Mr. Esposito – Yes  
Mr. Moore – Yes  
Ms. Parks – Yes  
Mr. Ryan – Yes  
Mr. Sheldon – Absent  
Mr. McCabe – Yes  
Mr. Pryor – Yes

**Motion Adopted**  
(6 Yes 1 absent)

H. 2013 BUDGET

**Motion H** – Moved by Mr. McCabe

“The Board authorize staff to conduct a public workshop and public hearing for the FY 2013 proposed budget.”

**Second** – Mr. Ryan

Mr. Lechner stated the public workshop is scheduled for May 22 and that will be followed up with the Public Hearing on June 6. Both will be held at the Dover Administrative offices at 7:00 p.m. Hopefully, we will then be able to present to the Board the end of June the budget for the Board's final review.

Mr. Esposito - Yes  
Mr. Moore - Yes  
Ms. Parks - Yes  
Mr. Ryan - Yes  
Mr. Sheldon - Absent  
Mr. McCabe - Yes  
Mr. Pryor - Yes

**Motion Adopted**  
(6 Yes 1 absent)

PUBLIC COMMENT

**Moved** - Mr. Ryan

“The Board Meeting is adjourned.”

**Second** - Mr. Esposito

**Vote** - (Esposito, Moore, Parks,  
Ryan, McCabe, Pryor)

**Motion Adopted**  
(unanimous)

Respectfully submitted,

Libby J. Kelley

Meeting Adjourned: 5:25