

MINUTES OF MEETING
DELAWARE SOLID WASTE AUTHORITY
BOARD OF DIRECTORS

DATE: February 27, 2014

LOCATION: DSWA Administration Office
1128 S. Bradford Street
Dover, Delaware

TIME: 5:00 p.m.

ATTENDEES:

DIRECTORS

Richard V. Pryor
Ronald G. McCabe
Gerard L. Esposito
Gregory V. Moore
Theodore W. Ryan
Timothy P. Sheldon

STAFF

Richard P. Watson
Robin M. Roddy
Logan V. Miller
Michael D. Parkowski
Shelly A. Forcier
Jason M. Munyan
Lynsey Kocenko
Joe Koskey
Michael Lenkiewicz
Fred Oehler

LEGAL COUNSEL

F. Michael Parkowski

GENERAL PUBLIC

REGULAR BOARD MEETING

The Chairman, Richard V. Pryor, called the three hundredth and fifty-fifth regular meeting of the Delaware Solid Waste Authority Board of Directors to order on Thursday, February 27, 2014. He announced the meeting had been duly noticed and the Directors had received copies of the information to be considered.

A. MINUTES

Chairman Pryor called for additions or corrections to the draft of the Minutes of the January 23, 2014, meeting of the Board of Directors.

Motion A – Moved by Mr. Sheldon

“The Minutes of the January 23, 2014, Board of Directors’ meeting of the Delaware Solid Waste Authority be accepted as written.”

Second – Mr. Moore

Vote – (Esposito, Moore, Ryan,
Sheldon, McCabe, Pryor)

Motion Adopted
(unanimous)

B. CONTRIBUTIONS/DONATIONS

Motion B - moved by Mr. Ryan

“The Board approves the request from the Delaware ENVIROTHON for a \$2,000.00 contribution in accordance with DSWA’s Policy Guidance on Contributions.”

Second – Mr. Sheldon

Mr. Michael D. Parkowski explained that DSWA has been a sponsor of this event for several years. It is a competition for high school students that emphasis’ environmental issues.

Mr. Esposito	-	Yes
Mr. Moore	-	Yes
Mr. Ryan	-	Yes
Mr. Sheldon	-	Yes
Mr. McCabe	-	Yes
Mr. Pryor	-	Yes

Motion Adopted
(6 Yes, 1 Absent)

C. STATEWIDE COLLECTION OF MATERIALS FROM THE DSWA DROP-OFF CENTERS AND DELIVERY TO DSWA’S TRANSFER STATIONS – CONTRACT S-13-722-SW

Motion C - moved by Mr. Ryan

“The Board awards the contract to provide Statewide Collection of Materials from the DSWA Drop-off Centers and Delivery to DSWA’s Transfer Stations to Allied Waste Services for a three year period for an annual service fee of \$540,000.”

Second – Mr. McCabe

Mr. Watson said that there were currently two contracts for this work. One with Waste Management to collect in Kent and Sussex Counties and one with Allied Waste Services for New Castle County. These contracts end June 30 so staff solicited for new proposals for a three

year period. Allied Waste Service was the most responsive proposer for all three counties with an annual service fee of \$540,000 for all three years.

Mr. Esposito	-	Yes
Mr. Moore	-	Yes
Mr. Ryan	-	Yes
Mr. Sheldon	-	Yes
Mr. McCabe	-	Yes
Mr. Pryor	-	Yes

Motion Adopted
(6 Yes, 1 Absent)

**D. CHERRY ISLAND LANDFILL GEOTECHNICAL MONITORING SERVICES
CONTRACT S-13-717-NC**

Motion D - moved by Mr. Sheldon

“The Board awards the contract to provide Geotechnical Monitoring Services for the Cherry Island Landfill to Geosyntec Consultants in the amount of \$401,465.00, for a three year period.”

Second – Mr. Ryan

Mr. Watson said that this is an ongoing contract. The new one will start on April 2, 2014. Geosyntec Consultants was one of two proposers. The other one was GeoStructures from King of Prussia, Pennsylvania. Geosyntec is the current contractor. They have a lot of knowledge of the site and gave DSWA a very good proposal and price. It is staff’s recommendation to award the contract to Geosyntec.

Mr. Esposito	-	Yes
Mr. Moore	-	Yes
Mr. Ryan	-	Yes
Mr. Sheldon	-	Yes
Mr. McCabe	-	Yes
Mr. Pryor	-	Yes

Motion Adopted
(6 Yes, 1 Absent)

**E. CENTRAL SOLID WASTE MANAGEMENT CENTER KENT COUNTY
LEACHATE PUMP STATION AND FORCE MAIN AGREEMENT**

Motion E – moved by Mr. Sheldon

“The Board approves an easement agreement with Kent County to allow for construction of the leachate pump station and force main at the Central Solid Waste Management Center.”

Second – Mr. Esposito

Mr. Watson explained that the leachate pipeline is nine miles of a force main between the Sandtown Landfill and a lift station in Felton, Delaware, which is then connected to the waste water treatment plant in Frederica, Delaware. A portion of it is on the landfill (roughly 5,000 linear feet). This easement will allow them to put their pipeline on DSWA property. Legal has reviewed the agreement. Staff recommends approving the agreement. Mr. Esposito asked if there was any charge for this. Mr. Watson said that there wasn't any fee.

Mr. Esposito	-	Yes
Mr. Moore	-	Yes
Mr. Ryan	-	Yes
Mr. Sheldon	-	Yes
Mr. McCabe	-	Yes
Mr. Pryor	-	Yes

Motion Adopted
(6 Yes, 1 Absent)

F. CENTRAL (CSWMC) SOLID WASTE MANAGEMENT CENTER – HAULING OF LEACHATE – S-13-718-CS

Motion F – Mr. Sheldon

“The Board awards the contract for Leachate Hauling at the Central Solid Waste Management Center to SJ Transportation for a two year period with an optional third year.”

Second – Mr. McCabe

Mr. Watson said that leachate from CSWMC is currently hauled to the Kent County Waste Water Treatment plant or to the Cherry Island Landfill. As a backup plan it can also be hauled to the treatment plant in Deepwater, New Jersey. In the coming year when the pipeline is finished the amount hauled should decrease to almost zero. The price is relatively small (\$146,540.51) for the three year period. Until the pipeline is finished DSWA still needs to have a contract to haul the leachate. Mr. Pryor asked if when the pipeline is finished we won't need to haul anymore leachate. Mr. Miller said that the pipeline construction completion is scheduled for the end of August 2014. Staff estimates sending three loads a month to Cherry Island in order to maintain a permit for a second disposal site.

Mr. Esposito	-	Yes
Mr. Moore	-	Yes

Mr. Ryan - Yes
Mr. Sheldon - Yes
Mr. McCabe - Yes
Mr. Pryor - Yes

Motion Adopted
(6 Yes, 1 Absent)

G. SOUTHERN (SSWMC) SOLID WASTE MANAGEMENT CENTER – HAULING OF LEACHATE – S-13-719-SS

Motion – Mr. Sheldon

“The Board awards the contract for Leachate Hauling at the Southern Solid Waste Management Center to SJ Transportation for a two year period with an optional third year.”

Second – Mr. Moore

Mr. Watson said that this was for hauling of leachate from SSWMC. This contract is more substantial because a portion goes to the Seaford Waste Water Treatment Plant and a portion goes CIL. Staff is trying to increase the amounts going to Seaford. The amount for this contract is \$1,377,032.45. The amount negotiated with SJ Transportation to haul to CIL is very good. The price is the same as it is in the current contract and will be the same for the next three years. Mr. Watson commended the staff in negotiating the pricing.

Mr. Esposito - Yes
Mr. Moore - Yes
Mr. Ryan - Yes
Mr. Sheldon - Yes
Mr. McCabe - Yes
Mr. Pryor - Yes

Motion Adopted
(6 Yes, 1 Absent)

H. SOUTHERN SOLID WASTE MANAGEMENT CENTER (SSWMC) – PURCHASE & SERVICE OF A NEW MID-SIZED EXCAVATOR & SALE OF DSWA’S USED BACKHOE LOADER – CONTRACT P-13-714-SS

Motion – Mr. Sheldon

“The Board awards the contract for the Purchase and Service of a New Mid-Sized Excavator and Sale of DSWA’s Used Backhoe Loader to Jesco, Inc. as the most responsive proposer.”

Second – Mr. Moore

Mr. Watson said that DSWA is trading in a used backhoe and buying a new excavator. The new excavator has a five year warranty. Mr. Miller said that the backhoe is used daily to clean out swales to seep repairs. Staff is switching to an excavator because it will be easier to use on the slopes and will make cleaning out stormwater swales easier too. The excavator will also be used by the gas group to help install gas pipelines. Staff will be able to do more work and not have to contract it out.

Mr. Esposito	-	Yes
Mr. Moore	-	Yes
Mr. Ryan	-	Yes
Mr. Sheldon	-	Yes
Mr. McCabe	-	Yes
Mr. Pryor	-	Yes

Motion Adopted
(6 Yes, 1 Absent)

Mr. Ryan wanted the record to state that staff should be commended on the negotiations of all the recent contracts. Large savings have been realized and it is very appreciated. Mr. Pryor applauded staff and management’s efforts to save DSWA money.

NEW BUSINESS

Mrs. Roddy updated that Board on the Power Purchase Agreement for the solar project at the Cherry Island Landfill. She informed the Board that the Agreement was executed. The next piece of the business is the Interconnect Agreement that will be executed this month between DSWA and the utility, which is Delmarva Power. This is the interface of the generated electricity going through the electric distributors system. Once that is complete, the construction schedule is very aggressive with Trane breaking ground in March and be completed by May 10th. Mike Lenkiewicz is the project manager for DSWA. He was responsible for the Sandtown solar project so he has the experience with these types of projects and will stay on top of the May 10th deadline.

Motion – Mr. Esposito

“The Board to go into Executive Session to discuss business strategy.”

Second – Mr. Sheldon

Vote – (Esposito, Moore, Ryan,
Sheldon, McCabe, Pryor)

Motion Adopted
(unanimous)

Board voted into Executive Session at 5:19 p.m.

I. BUSINESS STRATEGY

Motion - moved by Mr. Esposito

“The Board return to regular session.”

Second – Mr. Sheldon

Vote – (Esposito, Moore, Ryan,
Sheldon, McCabe, Pryor)

Motion Adopted
(unanimous)

Board back to Regular Session 6:14 p.m.

PUBLIC COMMENT

No comment

Motion – moved by Mr. McCabe

“The Board Meeting is adjourned.”

Second – Mr. Sheldon

Vote – (Esposito, Moore, Ryan,
Sheldon, McCabe, Pryor)

Motion Adopted
(unanimous)

Respectfully submitted,

Pamela R. Williamson

Meeting Adjourned: 6:15