

MINUTES OF MEETING
DELAWARE SOLID WASTE AUTHORITY
BOARD OF DIRECTORS

DATE: January 23, 2014

LOCATION: Dover Downs Hotel
North DuPont Highway
Dover, Delaware

TIME: 4:30 p.m.

ATTENDEES:

DIRECTORS

Richard V. Pryor
Ronald G. McCabe
Gerard L. Esposito
Gregory V. Moore
Tonda L. Parks
Theodore W. Ryan
Timothy P. Sheldon

STAFF

Richard P. Watson
Robin M. Roddy
Michael D. Parkowski
Shelly A. Forcier
Jason M. Munyan
Jim Vescovi
Lynsey Kocenko

LEGAL COUNSEL

F. Michael Parkowski

GENERAL PUBLIC

REGULAR BOARD MEETING

The Chairman, Richard V. Pryor, called the three hundredth and fifty-fourth regular meeting of the Delaware Solid Waste Authority Board of Directors to order on Thursday, January 23, 2014. He announced the meeting had been duly noticed and the Directors had received copies of the information to be considered.

A. MINUTES

Chairman Pryor called for additions or corrections to the draft of the Minutes of the December 5, 2013, meeting of the Board of Directors.

Motion A1 – Moved by Mr. Sheldon

“The Minutes of the December 5, 2013, Board of Directors’ meeting of the Delaware Solid Waste Authority be accepted as written.”

Second – Ms. Parks

Vote – (Esposito, Moore, Parks, Ryan,
Sheldon, McCabe, Pryor)

Motion Adopted
(unanimous)

**B. CHERRY ISLAND & PIGEON POINT LANDFILL ENVIRONMENTAL
MONITORING SERVICES – CONTRACT S-13-720-NPNC**

Motion B - moved by Mr. Sheldon

“The Board awards The Environmental Monitoring Services contract to the most responsive proposer, Brickhouse Environmental, for a three year period.”

Second – Ms. Parks

Mr. Watson said that this contract was for environmental services at both the Cherry Island and Pigeon Point Landfills. The current contract ends on January 31, 2014. Staff evaluated the proposals and interviewed both proposers. Staff received permission to negotiate with the most responsive proposer, Brickhouse Environmental, at the December Board Meeting. Staff met with Brickhouse and negotiated a reduced proposed cost. On an annual basis the final negotiated price is \$185,214.00 for both facilities. There was an increase in Cherry Island’s annual cost because the new permit requires over 1,700 new tests per year. Pigeon Point actually had a decrease in costs because the permit changes for that facility reduced by 625 tests.

Mr. Esposito	-	Yes
Mr. Moore	-	Yes
Ms. Parks		Yes
Mr. Ryan	-	Yes
Mr. Sheldon	-	Yes
Mr. McCabe	-	Yes
Mr. Pryor	-	Yes

Motion Adopted
(7 Yes)

C. CHERRY ISLAND LANDFILL SOLAR INSTALLATION

Motion C - moved by Mr. McCabe

“The Board approves the Power Purchase Agreement with Seiberlich Trane Energy Services to provide solar power at the Cherry Island Landfill.”

Second – Mr. Moore

Mr. Watson said that this project that Seiberlich Trane Energy Services (Trane) had submitted proposals to the state as part of the Solar Renewable Energy Certificate (SREC) program. The one at Cherry Island was approved in April of 2013. Since that time Trane and DSWA have been negotiating a power purchase agreement. A price was finally agreed upon where DSWA would be paying \$0.072 per kWh in year one and increase 1.25% per year for a 20 year period so

that at year 20 the rate would be \$0.091 per kWh. It just so happens that our current electric rate through the State of Delaware Electric Bid at Cherry Island is \$.092 per kWh, this includes both supply and distribution charges. Therefore, DSWA will save roughly \$50,000 over that term. Along with saving DSWA some money it will also be highly visible because it will be located on two acres close to I-495. Ms. Roddy said that it is good public relations for Cherry Island by showing that we are using renewable resources along with using the gas there also.

Mr. Esposito	-	Yes	
Mr. Moore	-	Yes	
Ms. Parks		Yes	
Mr. Ryan	-	Yes	
Mr. Sheldon	-	Yes	
Mr. McCabe	-	Yes	
Mr. Pryor	-	Yes	Motion Adopted
			(7 Yes)

D. CENTRAL SOLID WASTE MANAGEMENT CENTER SITE IMPROVEMENTS

Motion D – moved by Mr. McCabe

“The Board approves CIP Project #6, Sandtown Landfill Site Improvements, as an active bond funded capital budget project in FY 14 and 15.”

Second – Mr. Ryan

Mr. Watson explained to the Board that there are excess bond funds that need to be assigned to a project. These funds have become available due to underspending of various projects, the deferral of some projects and the interest earned on Bond Fund Investments. This project had been deferred for over 10 years. The project consists of building a permanent scalehouse, putting in new scales, ramps, traffic controls and automated transaction equipment. Staff would like to add this project back to the CIP program.

Mr. Esposito	-	Yes	
Mr. Moore	-	Yes	
Ms. Parks		Yes	
Mr. Ryan	-	Yes	
Mr. Sheldon	-	Yes	
Mr. McCabe	-	Yes	
Mr. Pryor	-	Yes	Motion Adopted
			(7 Yes)

E. DSWA ORGANIZATIONAL CHART

Motion E – moved by Mr. McCabe

“The Board approves the updated Delaware Solid Waste Authority Organizational Chart.”

Second – Mr. Esposito

Mr. Watson explained that the only new changes to the Organizational Chart were an eliminated position and moving one branch. The Engineer position was eliminated at CSWMC because Mike Lenkiewicz was transferred to the Engineering Group in the Dover office. The Pine Tree Corners Transfer Station branch was moved under Jason Munyan, Senior Facility Manager at the Cherry Island Landfill (CIL), so that all the northern facilities would be under him. There is staff at CIL to handle the addition of the Pine Tree Transfer Station. Mr. Pryor noted that all the changes from December had been made.

Mr. Esposito	-	Yes
Mr. Moore	-	Yes
Ms. Parks		Yes
Mr. Ryan	-	Yes
Mr. Sheldon	-	Yes
Mr. McCabe	-	Yes
Mr. Pryor	-	Yes

Motion Adopted
(7 Yes)

NEW BUSINESS

Mr. Pryor welcomed the new management team and Mr. Watson, the new CEO, to the meeting. He said that he has heard that everything was meshing nicely and the new team is taking hold of things very well.

Ms. Roddy noted that during the recent inclement weather that all the landfills were open. Cherry Island, Pine Tree, and Sandtown did have a two hour delay to allow contractors to clean up the facilities in the day light. Staff and contractors did make a great effort to get the facilities open. Mr. Michael D. Parkowski said that the haulers that did run were grateful that the landfills were open. Ms. Roddy said that we would work with the haulers in case the facilities might need to be open later on Saturday.

Mr. Pryor asked if there were any legislative issues that the Board needed to know about. Mr. Michael D. Parkowski said that there were a couple of issues that staff was monitoring. One of them was a group from out of state that was pushing extended producer responsibility laws and also expanding organics recycling. Organics recycling is a hot topic across the country so

DSWA is keeping an eye on that. There are no proposed laws that affect DSWA at this time. Mr. Watson said that the North East Recycling Council, which he is vice president of this year, will be working with Rhode Island to put on a conference this summer on extended producer responsibility. He wants DSWA to be actively involved to keep up with the issues.

PUBLIC COMMENT

No comment

Motion – moved by Mr. Ryan

“The Board Meeting is adjourned.”

Second – Ms. Parks

Vote – (Esposito, Moore, Parks, Ryan,
Sheldon, McCabe, Pryor)

Motion Adopted
(unanimous)

Respectfully submitted,

Pamela R. Williamson

Meeting Adjourned: 4:50