

MINUTES OF MEETING  
DELAWARE SOLID WASTE AUTHORITY  
BOARD OF DIRECTORS

DATE: June 26, 2014

LOCATION: DSWA Administration Office  
1128 S. Bradford Street  
Dover, Delaware

TIME: 3:00 p.m.

ATTENDEES:

DIRECTORS

Richard V. Pryor  
Ronald G. McCabe  
Gerard L. Esposito  
Gregory V. Moore  
Theodore W. Ryan  
Timothy P. Sheldon

STAFF

Richard P. Watson  
Robin M. Roddy  
John J. Lechner  
Logan V. Miller  
Joseph Koskey

LEGAL COUNSEL

Michael Arrington

GENERAL PUBLIC

None

REGULAR BOARD MEETING

The Chairman, Richard V. Pryor, called the three hundred and fifty-ninth regular meeting of the Delaware Solid Waste Authority Board of Directors to order on Thursday, June 26, 2014. He announced the meeting had been duly noticed and the Directors had received copies of the information to be considered.

**A. MINUTES**

Chairman Pryor called for additions or corrections to the draft of the Minutes of the May 29, 2014, meeting of the Board of Directors.

**Motion A** – Moved by Mr. Sheldon

“The Minutes of the May 29, 2014, Board of Directors’ meeting of the Delaware Solid Waste Authority be accepted as changed.”

**Second** – Mr. Ryan

**Vote** – (Esposito, Moore, Ryan,  
Sheldon, McCabe, Pryor)

**Motion Adopted**  
(unanimous)

**B. CAPITAL IMPROVEMENT PROGRAM (CIP)**

**Motion B** - moved by Mr. McCabe

“The Board approves the Capital Improvement Program as presented.”

**Second** – Mr. Sheldon

Mr. Watson said that under Tab B there is a 10-Year CIP sheet that has all the details of projects that are planned for the next 10 years. Following that is a 5-Year CIP that lists projects that are budgeted for. Focusing on the 5-Year CIP the column for 2015 features 4 projects that staff suggest moving forward with. The first one is for Sandtown Landfill (SLF) Site Improvements. This would replace the 35 year old trailer scalehouse with a permanent building. This project had been put on hold for several years but it is time for replacement. The project also includes some road improvements and a new scale system. This will be funded by the remaining 2010 Bond Funds. The second project is for Cells 3 and 4 capping at the Jones Crossroads Landfill (JCLF) and the third is for Area D & E capping at SLF. The funding for these projects will come from operating funds. These projects may go over into the FY16 or FY 17 Budgets. The last project is for the Cherry Island Landfill Gas Flare Improvements. The two current John Zink flares need to be replaced. This plan is small and for projects that absolutely need to be done.

Mr. Esposito	-	Yes
Mr. Moore		Yes
Mr. Ryan	-	Yes
Mr. Sheldon	-	Yes
Mr. McCabe	-	Yes
Mr. Pryor	-	Yes

**Motion Adopted**  
(6 Yes, 0 No, 1 Absent)

**C. FY 2015 PROPOSED BUDGET**

**Motion C** - moved by Mr. McCabe

“The Board adopt the proposed FY2015 budget as presented.”

**Second** – Mr. Sheldon

Mr. Pryor said that that budget information contained a lot of details and that staff gave a good summary presentation. Mr. Watson said that there was no attendance at the public workshop, nor the public hearing. He said that with the tonnage dropping staff had projected for 672 million tons for FY14 but it is actually looking closer to 730,000 tons. The FY15 budgeted tonnage amount is set for 650,000 tons and for FY16 it is 630,000 tons. Staff wanted to keep it on the conservative side. The revenue and expense summary shows the FY15 budget as \$55,083,000. Mr. Watson reiterated the categories that were listed on the Public Hearing slide show presentation. Mr. Pryor asked about applying operating funds to the capital improvements

projects. Mr. Lechner said that the table in the Board package listed the current CIP projects that staff just reviewed along with additional items such as vehicles that will need to be replaced in the next two years along with the landfill capping reserves. Mr. Pryor asked is the \$5.2 million amount listed on the table included the CIP amount. Mr. Lechner stated that the CIP amounts were included in the \$5.2 million. Half the amount would come from operating revenues and half from capital operations. Mr. Watson reviewed the recycling programs budget for FY15. The new user fees for FY15 will be \$87.00/ton for solid waste with an \$8.00/ton discount disposal fee at the landfills and an \$4.00/ton discount at the transfer stations. The user fee for construction and demolition will be \$79.00/ton at all the landfills. Mr. Sheldon asked what the difference was between Recycling Related Income and Resource Recovery Income. Ms. Roddy explained the Recycling Related Income refers to the activities at the DRC. Resource Recovery Income is related to alternate daily cover, soils, and aggregate that companies (i.e. Burns and Clean Earth) pay DSWA to use as cover material to offset virgin soil and virgin stone. Mr. Watson then informed the Board that the user fees for Tires and Asbestos have increased. The Collection Station fees are staying the same at a \$1.00/bag. Mr. Watson said that in the past few years staff used 600,000 as budget tons, but that this year it was increased to 650,000 tons with a good cushion of conservativeness.

Mr. Esposito	-	Yes
Mr. Moore		Yes
Mr. Ryan	-	Yes
Mr. Sheldon	-	Yes
Mr. McCabe	-	Yes
Mr. Pryor	-	Yes

**Motion Adopted**  
(6 Yes, 0 No, 1 Absent)

NEW BUSINESS

No comment

PUBLIC COMMENT

No comment

**D. BUSINESS STRATEGY**

**Motion D** - moved by Mr. McCabe

“The Board to go into Executive Session to discuss business strategy.”

**Second** – Mr. Moore

**Vote** – (Esposito, Moore, Ryan,  
Sheldon, McCabe, Pryor)

**Motion Adopted**  
(unanimous)

Board voted into Executive Session at 3:26 p.m.

**Motion** - moved by Mr. Moore

“The Board return to regular session.”

**Second** – Mr. Esposito

**Vote** – (Esposito, Moore, Ryan,  
Sheldon, McCabe, Pryor)

**Motion Adopted**  
(unanimous)

Board back to Regular Session 4:38 p.m.

**Motion** - moved by Mr. Moore

“The Board approve an Early Retirement Incentive Offer to all employees who are eligible for standard or reduced pension as of December 31, 2014, which would provide the employee 2 weeks of pay for every year of DSWA service up to a maximum of one (1) year of incentive pay to employees leaving DSWA employment on December 31, 2014.”

**Second** – Mr. Ryan

Mr. Esposito	-	Yes
Mr. Moore		Yes
Mr. Ryan	-	Yes
Mr. Sheldon	-	Yes
Mr. McCabe	-	Yes
Mr. Pryor	-	Yes

**Motion Adopted**  
(6 Yes, 0 No, 1 Absent)

**Motion** – Mr. Ryan

“The Board Meeting is adjourned.”

**Second** – Mr. Moore

**Vote** – (Esposito, Moore, Ryan,  
Sheldon, McCabe, Pryor)

**Motion Adopted**  
(unanimous)

Respectfully submitted,

Pamela R. Williamson

Meeting Adjourned: 5:10