

MINUTES OF MEETING  
DELAWARE SOLID WASTE AUTHORITY  
BOARD OF DIRECTORS

DATE: March 27, 2014

LOCATION: Delaware Recycling Center  
1101 Lambsons Lane  
New Castle, Delaware

TIME: 5:00 p.m.

ATTENDEES:

DIRECTORS

Richard V. Pryor  
Ronald G. McCabe  
Gerard L. Esposito  
Theodore W. Ryan  
Timothy P. Sheldon

STAFF

Richard P. Watson  
Robin M. Roddy  
Michael D. Parkowski  
Shelly A. Forcier  
Jason M. Munyan  
Sarah E. Culler  
Stacey Helmer

LEGAL COUNSEL

F. Michael Parkowski

GENERAL PUBLIC

Jim Doyle  
Keith Hammond

REGULAR BOARD MEETING

The Chairman, Richard V. Pryor, called the three hundredth and fifty-sixth regular meeting of the Delaware Solid Waste Authority Board of Directors to order on Thursday, March 27, 2014. He announced the meeting had been duly noticed and the Directors had received copies of the information to be considered.

**A. MINUTES**

Chairman Pryor called for additions or corrections to the draft of the Minutes of the February 27, 2014, meeting of the Board of Directors.

**Motion A** – Moved by Mr. McCabe

“The Minutes of the February 27, 2014, Board of Directors’ meeting of the Delaware Solid Waste Authority be accepted as changed.”

**Second** – Mr. Sheldon

Mr. Pryor asked that the last three sentences under the New Business paragraph be deleted as they were redundant.

**Vote** – (Esposito, Ryan, Sheldon, McCabe, Pryor)

**Motion Adopted**  
(unanimous)

**B. STATEWIDE ELECTRONIC GOODS COLLECTION –  
CONTRACT S-12-707-SW**

**Motion B** - moved by Mr. Ryan

“The Board approves the second year contract extension to Creative Recycling for the Statewide Electronic Goods Collection program at the new negotiated price.”

**Second** – Mr. McCabe

Mr. Michael D. Parkowski explained that Creative Recycling requested an increase in the price to recycle electronic goods due to the overabundance of CRT glass in monitors and televisions. There is only one place in North America that accepts this material and the prices have gone up to process it. The good electronic material that is received through the program can't cover the costs of the CRT material. DSWA had a University of Delaware intern do a report that showed the longevity of CRT glass and how it would affect us in the future. The consensus is that we are at the peak of the CRT glass now but we expect to get this material well into 2033. The amounts should decrease with time but right now we are at critical mass in the market. DSWA will now pay \$0.10 per pound for all future electronic goods including those from special collection events which will slightly increase the current contract amount. DSWA is happy that Creative Recycling is willing to work with us in the next year with this little amount of increase. Other states in the surrounding areas are having to cancel their programs or pay very high fees. Mr. Pryor asked what happens with the CRTs then. Mr. Parkowski said that DSWA looked into it and they are probably landfilling it or shipping it to hazardous waste facilities. Even in California they've lifted some bans at their landfills because they have no other outlet for them. Mr. Parkowski noted that DSWA is pleased to only have this slight increase to the price for another year and to be able to offer the program with little to no impact. Mr. Watson said that next year DSWA would have to take a hard look at the program to see how to go forward.

Mr. Esposito	-	Yes
Mr. Ryan	-	Yes
Mr. Sheldon	-	Yes
Mr. McCabe	-	Yes
Mr. Pryor	-	Yes

**Motion Adopted**  
(5 Yes, 2 Absent)

**C. SUPPLY OF COVER SOIL FOR THE SOUTHERN SOLID WASTE MANAGEMENT CENTER – CONTRACT F-13-721-SS**

**Motion C** - moved by Mr. Sheldon

“The Board awards the contract to provide the Supply of Cover Soil for the Southern Solid Waste Management Center to David G. Horsey and Sons for a two year period with an optional third year.”

**Second** – Mr. McCabe

Mr. Watson said that the current three year contract ends on June 30. Staff issued a new Request for Bids and only got one bid in response. Staff made contact with several other companies in order to solicit other bids before the bid due date but none of them could beat Horsey’s pricing due to his close proximity to the landfill. Fortunately for DSWA Horsey did not increase the price a huge amount. Staff investigated if the contract could be extended time wise since the price was so good. Staff contacted attorney Tim Frey and he advised that this type of supply contract associated with the 2010 Bond Issue, that is tied to the 2006 Bond Issue restrictions, requires this contract cannot be for more than three years since this is a unit based contract. Staff recommends issuing this contract to Horsey.

Mr. Esposito	-	Yes
Mr. Ryan	-	Yes
Mr. Sheldon	-	Yes
Mr. McCabe	-	Yes
Mr. Pryor	-	Yes

**Motion Adopted**  
(5 Yes, 2 Absent)

**D. OPERATIONS AND MAINTENANCE OF THE MILFORD TRANSFER STATION – CONTRACT O-11-677-CM**

**Motion D** - moved by Mr. Sheldon

“The Board approves the third year contract extension to Independent Transfer Operators for the operations and maintenance of the Milford Transfer Station.”

**Second** – Mr. Ryan

Mr. Watson said that this is for a third year extension for the operations of the Milford Transfer Station that currently expires on July 19, 2014. The price is very good, with only a \$17,000

increase on the base service and no increase on the hauling service. Staff recommends extending the contract for the third year.

Mr. Esposito	-	Yes
Mr. Ryan	-	Yes
Mr. Sheldon	-	Yes
Mr. McCabe	-	Yes
Mr. Pryor	-	Yes

**Motion Adopted**  
(5 Yes, 2 Absent)

**E. OPERATIONS AND MAINTENANCE OF THE ROUTE 5 TRANSFER STATION  
– CONTRACT O-11-678-SR**

**Motion E** – moved by Mr. Sheldon

“The Board approves the third year contract extension to Independent Transfer Operators for the operations and maintenance of the Route 5 Transfer Station.”

**Second** – Mr. McCabe

Mr. Watson said that this was similar to the previous contract in that it is extending the contract for a third year. The base price would increase by \$20,000 and also has no increase for hauling services. This contract also expires on July 19, 2014. Staff recommends extending this contract for the third year.

Mr. Esposito	-	Yes
Mr. Ryan	-	Yes
Mr. Sheldon	-	Yes
Mr. McCabe	-	Yes
Mr. Pryor	-	Yes

**Motion Adopted**  
(5 Yes, 2 Absent)

NEW BUSINESS

No comment

PUBLIC COMMENT

No comment

**Motion** – Mr. Ryan

“The Board to go into Executive Session to discuss business strategy.”

**Second** – Mr. Sheldon

**Vote** – (Esposito, Ryan, Sheldon,  
McCabe, Pryor)

**Motion Adopted**  
(unanimous)

Board voted into Executive Session at 5:15 p.m.

**I. BUSINESS STRATEGY**

**Motion** - moved by Mr. Ryan

“The Board return to regular session.”

**Second** – Mr. Esposito

**Vote** – (Esposito, Ryan,  
Sheldon, McCabe, Pryor)

**Motion Adopted**  
(unanimous)

Board back to Regular Session 5:51 p.m.

**Motion** – moved by Mr. Sheldon

“The Board Meeting is adjourned.”

**Second** – Mr. Esposito

**Vote** – (Esposito, Ryan,  
Sheldon, McCabe, Pryor)

**Motion Adopted**  
(unanimous)

Respectfully submitted,

Pamela R. Williamson

Meeting Adjourned: 5:52