

MINUTES OF MEETING  
DELAWARE SOLID WASTE AUTHORITY  
BOARD OF DIRECTORS

DATE: September 23, 2015

LOCATION: DSWA Administration Office  
1128 S. Bradford Street  
Dover, Delaware

TIME: 4:00 p.m.

ATTENDEES:

DIRECTORS

Gerard L. Esposito  
Ronald G. McCabe  
Norman D. Griffiths  
Michael Paraskewich  
Tonda L. Parks  
Timothy P. Sheldon

STAFF

Richard P. Watson  
Robin M. Roddy

LEGAL COUNSEL

F. Michael Parkowski  
Michael Arrington

GENERAL PUBLIC

None

REGULAR BOARD MEETING

The Chairman, Gerard Esposito, called the three hundred and seventieth regular meeting of the Delaware Solid Waste Authority Board of Directors to order on Wednesday, September 23, 2015. He announced the meeting had been duly noticed and the Directors had received copies of the information to be considered.

**A. MINUTES**

Chairman Esposito called for additions or corrections to the draft of the Minutes of the July 30, 2015, meeting of the Board of Directors.

**Motion A** – moved by Mr. Sheldon

“The Minutes of the July 30, 2015, Board of Directors’ meeting of the Delaware Solid Waste Authority be accepted as written.”

**Second** – Mr. Griffiths

**Vote** – (Griffiths, Paraskewich, Parks  
McCabe, Esposito)

**Motion Adopted**  
(unanimous)

**B. PURCHASE AND SERVICE OF A NEW SMALL BULLDOZER AND SALE OF  
DSWA’S EXISTING SMALL BULLDOZER – P-15-742-SS**

**Motion B** - moved by Mr. Sheldon

“The Board awards the contract to provide a new small bulldozer and the sale of DSWA’s existing small bulldozer to the Alban Tractor Co., Inc. as the most responsive proposer.”

**Second** – Mr. Griffiths

Mr. Watson said that this contract replaces a small bulldozer at Southern. Staff had asked permission to negotiate with Alban at the July Technical and Facilities Management Committee meeting. Staff was able to negotiate a better price for the five year warranty, the five year buyback price was increased and Alban gave us a credit to use for non-warranty items. Mr. Watson said there was over \$18,000 worth of reductions and that staff was to be commended for negotiating this better deal. Mr. Griffiths asked if the buyback option was subject to any damage to the equipment. Mr. Watson said it was contingent upon its condition.

Staff recommends that Alban Tractor, Inc. be awarded the contract.

Mr. Griffiths	Yes
Mr. Paraskewich	Yes
Ms. Parks	Yes
Mr. Sheldon	Yes
Mr. McCabe	Yes
Mr. Esposito	Yes

**Motion Adopted**

(6 Yes, 0 No, 0 Absent)

**C. ASPHALT ROAD OVERLAY AND REPAIR AT THE CENTRAL SOLID  
WASTE MANAGEMENT CENTER – C-15-744-CS**

**Motion C** – moved by Mr. Sheldon

“The Board awards the contract for asphalt road overlay and repair at the Central Solid Waste Management Center to George & Lynch, Inc. in the amount of \$99,219.10.”

**Second** – Mr. Griffiths

Mr. Watson explained that this was for road overlay work at the entrance of the Sandtown Landfill. It has been over 20 years since any work has been done to the roadway. George &

Lynch was the low bidder for the contract. They are a highly qualified firm and have done work for us before. Mr. Esposito asked if this work was different than the upcoming work to be done at Sandtown. Mrs. Roddy said the extent of this work goes from the entrance to where the scalehouse construction would begin. There will not be anything installed and then removed. Mr. Esposito clarified that KCI was not involved with this work. Mrs. Roddy said that was correct.

Mr. Griffiths	Yes
Mr. Paraskewich	Yes
Ms. Parks	Yes
Mr. Sheldon	Yes
Mr. McCabe	Yes
Mr. Esposito	Yes

**Motion Adopted**

(6 Yes, 0 No, 0 Absent)

**D. CONTRIBUTIONS**

**Motion** – moved by Mr. McCabe

“The Board approves the request from the Central Delaware Chamber of Commerce for a \$1,500 contribution for the Leadership Central Delaware Program in accordance with DSWA’s Policy Guidance on Contributions.”

**Second** – Ms. Parks

Mr. Watson said that DSWA has supported this event for many years. The group also visits our Sandtown Landfill site as part of the program. A presentation is made on the role of the landfill. Mrs. Roddy said that one of our employees would actually be participating in the event for the 2016-17 session. DSWA is noted as a sponsor on the Chamber website.

Mr. Griffiths	Yes
Mr. Paraskewich	Yes
Ms. Parks	Yes
Mr. Sheldon	Yes
Mr. McCabe	Yes
Mr. Esposito	Yes

**Motion Adopted**

(6 Yes, 0 No, 0 Absent)

**E. DSWA SCHOLARSHIP FUND**

**Motion** – moved by Mr. McCabe

“The Board approves the increase to the John P. “Pat” Healy Scholarship amount to \$2,500 per year for scholarship recipients.”

**Second** – Mr. Sheldon

Mr. Watson explained that currently the scholarship is for \$2,000 and is given to a student entering an Environmental Engineering or Environmental Science program at a Delaware university or college. It is renewable up to three years if the student keeps a 3.0 GPA. Technically DSWA has available \$8,000 a year but typically only awards \$6,000 because of the GPA requirement. Due to the success of raising money through the golf tournament DSWA is at a point where the scholarship fund has grown to \$45,000. Instead of it sitting in the bank account staff would like to use it for its purpose. To start staff would like to increase the amount to \$2,500 and see how it goes. Mr. Griffiths asked if DSWA was increasing the number of scholarships given. Mr. Watson said that the number of scholarships would not increase, just the amount of it.

Mr. Griffiths	Yes
Mr. Paraskewich	Yes
Ms. Parks	Yes
Mr. Sheldon	Yes
Mr. McCabe	Yes
Mr. Esposito	Yes

**Motion Adopted**

(6 Yes, 0 No, 0 Absent)

**F. HEARING OFFICER APPOINTMENT**

**Motion** – moved by Mr. McCabe

“The Board appoints James D. Nutter, Esquire, as its Hearing Officer to preside over the public hearings to be convened on November 2, 2015, with respect to proposed changes to: (i) the Regulations of the Delaware Solid Waste Authority, and (ii) the Statewide Solid Waste Management Plan and to hear evidence and make recommendations regarding the same.”

**Second** – Mr. Paraskewich

Mr. Watson said that this is setting up the hearing for the Statewide Solid Waste Management Plan and the Regulations. Mr. Parkowski noted that the hearing officer takes testimony from the public regarding the regulations and as a result of that testimony prepares a hearing officer’s report along with recommendations which are then provided to the Board for consideration. The Board will look at the hearing officer’s report and decide what action, if any, it wants to take in terms of the Regulations and the amendments to the Statewide Solid Waste Management Plan. This would lead to a revised system that would go into effect July 1, 2016. It takes this much lead time to be able to do something like this not only because of the actions of the Board but also the filing with the Register of Regulations. The process is on schedule. Mr. Esposito asked about Mr. Nutter’s experience in this area. Mr. Parkowski said the Mr. Nutter a very experienced lawyer and very familiar with regulatory matters. He spent time working as an attorney working in the House of Representatives and is familiar

with agency practices. He spends some time in his practice dealing as a lobbyist for various entities and has to review what agencies do in respect to adopting regulations.

Mr. Griffiths	Yes
Mr. Paraskewich	Yes
Ms. Parks	Yes
Mr. Sheldon	Yes
Mr. McCabe	Yes
Mr. Esposito	Yes

**Motion Adopted**

(6 Yes, 0 No, 0 Absent)

## G. PERSONNEL ISSUES

**Motion C** - moved by Mr. Griffiths

“The Board to go into Executive Session to discuss personnel issues.”

**Second** – Mr. Sheldon

**Vote** – (Griffiths, Paraskewich, Parks,  
Sheldon, McCabe, Esposito)

**Motion Adopted**  
(unanimous)

Board voted into Executive Session at 4:20 p.m.

**Motion D** - moved by Mr. Griffiths

“The Board return to regular session.”

**Second** – Mr. Sheldon

**Vote** – (Griffiths, Paraskewich, Parks,  
Sheldon, McCabe, Esposito)

**Motion Adopted**  
(unanimous)

Board back to Regular Session 5:12 p.m.

## NEW BUSINESS

No comment

## PUBLIC COMMENT

No comment

**Motion** – Mr. McCabe

“The Board Meeting is adjourned.”

**Second** – Mr. Griffiths

**Vote** – (Griffiths, Paraskewich, Parks,  
Sheldon, McCabe, Esposito)

**Motion Adopted**  
(unanimous)

Respectfully submitted,

Pamela R. Williamson

Meeting Adjourned: 5:13