

# DELAWARE SOLID WASTE AUTHORITY



## JOB OVERVIEW

**TITLE:** OPERATIONS SKILLED LABORER IV

**REPORTS TO:** LANDFILL SUPERVISOR/LANDFILL OPERATIONS FOREMAN

**JOB CLASS:** NON-EXEMPT (ESSENTIAL PERSONNEL)

**LOCATION:** VARIOUS

**PURPOSE:** The purpose of this position is to perform various skilled laborer duties to support operations at the Southern Solid Waste Landfill.

## JOB DUTIES

### ESSENTIAL TASKS:

Essential functions are fundamental, core functions common to all positions in the class series and are not intended to be an exhaustive list of all job duties for any one position in the class. Since class specifications are descriptive and not restrictive, incumbents can complete job duties of similar kind not specifically listed here.

- Maintains leachate system including pulling pumps to clean for routine maintenance and loading trucks for shipment.
- Maintains landfill grounds by picking up paper and other debris, mowing grass, seeding new areas, driving water truck for dust control, snow removal, bush hog, riding mower, weed eaters, water truck, sweeper broom, Kubota with magnet attachment, loader, skid steer and road grader.
- Performs landfill spotter duties which involves directing traffic to appropriate locations, enforcing traffic limits at each work area, performing waste screening, verify and receiving dirt tickets, stone tickets, other receipt or delivery tickets, communicates with the scale house and equipment operators.
- Performs maintenance/repairs of the facility and infrastructure using various equipment.
- Operates all heavy equipment to support operations as required including but not limited to landfill compactors, bulldozers, motor graders, hydraulic excavators, backhoes, loaders, material handlers, mini excavators, roll-off truck and grinder.
- Operates roll-off truck offsite and pulls yard waste containers from collection stations.
- Assists Landfill Operator/Mechanic in repairing equipment.
- Completes daily, weekly and monthly reports.
- Fuses pipe
- Completes inspection reports.
- Performs traffic control.
- Conducts waste screening.

**ADDITIONAL DUTIES:**

- Directs traffic as needed to maintain a safe, effective traffic flow in and around the landfill.
- Empties roll-off containers.
- Cleans buildings.
- Performs other duties as assigned.

**QUALIFICATIONS****EDUCATION, EXPERIENCE, AND SKILLS:**

Requires a high school diploma or equivalent and 8 years of experience that shall have provided the knowledge, skills and abilities to perform duties. Must possess a Commercial Driver's License (CDL) class "A"

Note: This is a safety sensitive position and requires drug testing as a condition of employment.

Demonstrate knowledge and experience with tools, equipment and machinery applicable to this position. Demonstrate knowledge of the hazards and safety precautions associated with this position. Knowledge of safe operation of basic hand and power tools and lawn equipment. Knowledge of workplace safety and safe lifting and handling procedures. Ability to operate required equipment in a safe and responsible manner. Ability to follow oral and written instructions. Ability to interact with the public in a courteous manner. Ability to work independently and complete assigned tasks with little supervision.

**Physical Requirements:**

This position requires standing, walking, sitting, gripping with hands, reaching with hands and arms, stooping, kneeling, crouching, or crawling, talking or hearing.

This position requires lifting up to 50 pounds.

The position requires: Close vision (clear vision at 20 inches or less). Distance vision (clear vision at 20 feet or more). Color vision (ability to identify and distinguish colors). Peripheral vision (ability to observe an area that can be seen up or down or to the left and right when vision is fixed on a given point). Depth perception (three-dimensional vision, ability to judge distances and spatial relationships). Ability to adjust focus (ability to adjust the eye to bring an object into sharp focus).

Position risks exposure to indoor environment, outdoor environment, noise, extreme temperatures, vibration, moisture and/or humidity, dust, fumes, gases, electrical hazards, mechanical hazards, chemical hazards, and burn hazards.

**SIGNATURES**

*I certify that this description is a true reflection of the major responsibilities, requirements, and duties of this position. This certification is made with the knowledge that the information is to be used for the purposes of selection, classification, appraisal, and compensation.*

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**SUPERVISOR**

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**DATE**

*I certify that this description is a true reflection of the major responsibilities, requirements, and duties of this position. This certification is made with the knowledge that the information is to be used for the purposes of selection, classification, appraisal, and compensation.*

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**HUMAN RESOURCES**

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**DATE**

*I have read this description and understand the major responsibilities, requirements, and duties of this position.*

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**EMPLOYEE**

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**DATE**

*Delaware Solid Waste Authority is an equal opportunity employer committed to achieving excellence and strength through diversity. The Authority seeks a wide range of applicants for its positions so that one of our core values, a qualified and diverse workforce, will be affirmed. Americans with Disabilities Act (ADA) compliance requires the Authority to provide reasonable accommodations to qualified individuals with disabilities. Prospective and current employees are invited to discuss accommodations.*