

MINUTES OF MEETING  
DELAWARE SOLID WASTE AUTHORITY  
BOARD OF DIRECTORS

DATE: September 29, 2016

LOCATION: Delaware Solid Waste Authority  
Administrative Office  
1128 S. Bradford Street  
Dover, DE 19904

TIME: 5:00 p.m.

ATTENDEES:

DIRECTORS

Gerard L. Esposito  
Ronald G. McCabe  
Norman Griffiths  
Michael R. Paraskewich  
Tonda L. Parks  
Timothy P. Sheldon  
Mr. Strickland

STAFF

Richard P. Watson  
Robin M. Roddy  
Joseph Koskey  
Jason M. Munyan

REGULAR BOARD MEETING

The Chairman, Gerard Esposito, called the three hundred and seventy-ninth regular meeting of the Delaware Solid Waste Authority Board of Directors to order on Thursday, September 29, 2016. He announced the meeting had been duly noticed and the Directors had received copies of the information to be considered.

**A. MINUTES**

Chairman Esposito called for additions or corrections to the draft of the Minutes of the July 28, 2016, meeting of the Board of Directors.

**Motion A** – moved by Mr. Paraskewich

“The Minutes of the July 28, 2016, Board of Directors’ meeting of the Delaware Solid Waste Authority be accepted as written.”

**Second** - Mr. Strickland

**Vote** – (Griffiths, Paraskewich, Parks, Sheldon  
Strickland, McCabe, Esposito)

**Motion Adopted**  
(7 Yes, 0 No, 0 Absent)

*Report of Technical Affairs and Facilities Management Committee*

**B. REPAIR OF ASPHALT ROADS AT THE SOUTHERN SOLID WASTE  
MANAGEMENT CENTER – CONTRACT C-16-754-SS**

**Motion B** – moved by Mr. Sheldon

“The Board awards the contract for the Repair of Asphalt Roads at the Southern Solid Waste Management Center to George & Lynch, Inc. in the amount of \$281,000.50.”

**Second** – Mr. Griffiths

Mr. Watson explained that this work had been planned and was in the operations budget. The price for the work was very good. Staff recommends that the Board award this bid to George & Lynch.

*Report of Administrative & Citizens’ Affairs Committee*

**C. COMMUNITY CLEAN UP INITIATIVE PROGRAM (CCIP)**

**Motion C** – moved by Mr. McCabe

“The Board approves increasing the amount of budgeted funds available to the State Legislators for the Community Clean Up Initiative Program (CCIP) with State Senators each having \$4,000 per year and State Representatives each having \$2,000 per year available to offset disposal costs.”

**Second** – Ms. Parks

Mr. Watson said that currently State Senators receive \$2,000 per year and State Representatives received \$1,000 per year. This recommendation would double that. This program is for offsetting disposal costs. This increase is in response to the DDF which

has Waste Management and Republic now providing collection services as part of the agreement. Staff believes that interest will grow for non-profits and community events that might not have been able to afford the cost of transportation in the past. Ms. Roddy said that DSWA wants the legislators to use the program so that the trash haulers can fulfill their agreement obligations. After discussion, it was decided that a notice would go out letting the legislators know that the increase will start on January 1, 2017.

Mr. Griffiths	Yes
Mr. Paraskewich	Yes
Ms. Parks	Yes
Mr. Sheldon	Yes
Mr. Strickland	Yes
Mr. McCabe	Yes
Mr. Esposito	Yes

**Motion Adopted**

(7 Yes, 0 No, 0 Absent)

**D. CONTRIBUTIONS**

**Motion D** – moved by Mr. McCabe

“The Board approves the request from the Central Delaware Chamber of Commerce for a \$1,500 contribution for the Leadership Central Delaware Program Class of 2017 in accordance with DSWA’s Policy Guidance on Contributions.”

**Second** – Ms. Parks

Mr. Watson said that DSWA has participated in the program for several years. It meets the requirements of the Policy Guidance on Contributions. The group also visits the Sandtown Landfill as part of the program. Mr. Griffiths ask for clarification of the start time. Mr. Watson said that the 2017 program actually starts now. Mr. Esposito and Mr. Strickland were very complimentary of the program. Ms. Parks suggested telling the participants of all the programs that DSWA offers and supports.

Mr. Griffiths	Yes
Mr. Paraskewich	Yes
Ms. Parks	Yes
Mr. Sheldon	Yes
Mr. Strickland	Yes
Mr. McCabe	Yes
Mr. Esposito	Yes

**Motion Adopted**

(7 Yes, 0 No, 0 Absent)

NEW BUSINESS

Ms. Roddy said that the Household Hazardous Waste Event that was to be held at Frawley Stadium on October 1 had to be cancelled. There will be an HHW event held on November 5<sup>th</sup> at the University of Delaware STAR Campus. At the Employee Appreciation Dinner Len Long received the annual Safety Award. Len is in the landfill gas group at Cherry Island and oversees the landfill gas plant, and the flare operation as well as the landfill gas field. Because of the safety sensitive issues related to the landfill gas operation, Len holds weekly safety talks with his staff and has never missed a week since he started in 2009. Ms. Roddy updated the Board that 28 of DSWA's employees chose to participate in AFLAC. The employees were very appreciative to be able to sign up. The last item Ms. Roddy brought up was that the Lynsey Kocenko, the Cherry Island Landfill Facility Manager was married a couple of weeks ago. Her new name is now Lynsey Baer. The Board said to offer their congratulations. Mr. Koskey said that in 2011/2012 DSWA submitted a little over \$700,000 to the IRS as a deposit for the arbitrage which was related to the 2006 Bonds buy-back. As part of the bond buy-back, DSWA had an outside group do a year end calculation and they have determined DSWA should receive approximately \$617,000 back from the IRS. The paperwork has been submitted to the IRS.

PUBLIC COMMENT

No comment

**Motion** – Mr. Sheldon

“The Board Meeting is adjourned.”

**Second** – Ms. Parks

**Vote** – (Griffiths, Paraskewich, Parks, Sheldon,  
Strickland, McCabe, Esposito)

**Motion Adopted**  
(7 Yes, 0 No, 0 Absent)

Respectfully submitted,

Pamela Williamson

Meeting Adjourned: 5:20 p.m.