

MINUTES OF MEETING
DELAWARE SOLID WASTE AUTHORITY
BOARD OF DIRECTORS

DATE: April 27, 2017

LOCATION: Delaware Solid Waste Authority
Cherry Island Landfill
1706 E. 12th Street
Wilmington, DE 19809

TIME: 5:00 p.m.

ATTENDEES:

DIRECTORS

Gerard L. Esposito
Ronald G. McCabe
Norman Griffiths
Michael R. Paraskewich, Ph.D, P.E.
Tonda L. Parks
Timothy P. Sheldon

STAFF

Richard P. Watson, P.E. BCEE
Robin M. Roddy, P.E., BCEE
Joseph Koskey, CPA
Lynsey K. Baer, P.E., BCEE

LEGAL COUNSEL

F. Michael Parkowski, Esquire (PG&S)
Michael Teichman, Esquire (PG&S)

GUESTS

Secretary Shawn Garvin (DNREC)
Patrick Emory (DNREC)

REGULAR BOARD MEETING

The Chairman, Gerard Esposito, called the three hundred and eighty-fifth regular meeting of the Delaware Solid Waste Authority Board of Directors to order on Thursday, April 27, 2017. He announced the meeting had been duly noticed and the Directors had received copies of the information to be considered.

A. MINUTES

Chairman Esposito called for additions or corrections to the draft of the Minutes of the March 23, 2017, meeting of the Board of Directors.

Motion A – moved by Ms. Parks

“The Minutes of the March 23, 2017, Board of Directors’ meeting of the Delaware Solid Waste Authority be accepted as written.”

Second - Mr. Sheldon

Vote – (Griffiths, Paraskewich, Parks,
Sheldon, McCabe, Esposito)

Motion Adopted
(6 Yes, 0 No, 1 Absent)

Report of Technical Affairs and Facilities Management Committee

**B. PURCHASE OF A NEW WATER TRUCK FOR THE SOUTHERN SOLID WASTE
MANAGEMENT CENTER — CONTRACT P-16-768-SS**

Motion B – moved by Mr. Sheldon

“The Board approves the purchase of a new water truck from Ledwell & Son Enterprises for \$153,074.84.”

Second – Mr. Griffiths

Mr. Watson said that this water truck would replace the existing one at the Jones Crossroads Landfill. DSWA has guidelines established for the replacement of operation vehicles and this one was due to be replaced. Ms. Roddy explained that the truck is used for dust suppression on the roads at the landfill. Three bids were received but two of them were declared unresponsive because they didn’t meet the material criteria of the requested truck. Ledwell provided the required equipment and in the time DSWA needed it.

Mr. Griffiths	Yes
Mr. Paraskewich	Yes
Ms. Parks	Yes
Mr. Sheldon	Yes
Mr. McCabe	Yes
Mr. Esposito	Yes

Motion Adopted

(6 Yes, 0 No, 1 Absent)

**C. THIRD YEAR RECOMMENDATION FOR THE SUPPLY OF COVER SOIL FOR THE
CENTRAL SOLID WASTE MANAGEMENT CENTER – CONTRACT F-14-734-CS**

Motion C – moved by Mr. Sheldon

“The Board approves the third year contract extension to Shore Sand & Gravel, LLC for the Supply of Cover Soil for the Central Solid Waste Management Center.”

Second – Mr. Griffiths

Mr. Watson said that staff would like to extend the contract for cover soil at the Central Solid Waste Management Center for the third and final year of the contract. This third year option was part of the original contract. The increase was only 3% over last year's price. Mr. Watson reminded the Board that staff was working developing a borrow pit on DSWA property and that it would impact the next contract. Ms. Roddy noted that the cover soil is a significant operating cost for the landfill.

Mr. Griffiths	Yes
Mr. Paraskewich	Yes
Ms. Parks	Yes
Mr. Sheldon	Yes
Mr. McCabe	Yes
Mr. Esposito	Yes

Motion Adopted

(6 Yes, 0 No, 1 Absent)

D. SUPPLY OF COVER SOIL FOR THE SOUTHERN SOLID WASTE MANAGEMENT CENTER – CONTRACT F-16-759-SS

Motion D – moved by Mr. Sheldon

“The Board approves a contract for the Supply of Cover Soil for the Southern Solid Waste Management with Vulcan Construction Materials, LLC for a ten year period.”

Second – Mr. Griffiths

Mr. Watson said that staff issued a Request for Proposals for this contract to try to develop interest from other vendors to supply the cover soil. The current contract was acquired by Vulcan Construction Materials (Vulcan) when they purchased the assets and right to mine reserves at the David Horsey & Sons borrow pit contiguous to DSWA land. Staff had hoped that by making the contract more flexible it would be attractive to smaller vendors in the area. The only proposal received was from Vulcan. Ms. Roddy said that staff was given permission to negotiate with Vulcan and they were able to develop a long term contract that was a good deal for DSWA. The ten year contract had a slight increase from the last one and pricing is set for Years 1 through 5. Years 6 through 10 are based on the Producer Price Index and a formula that was stated in the contract. There is a minimum increase of 0.5% and a maximum increase of 3.0% during those years. DSWA may terminate the agreement for convenience anytime during the contract and Vulcan has the right to not renew after the fifth year. The contract spells out the specific details. Ms. Roddy noted that the negotiations were very good and resulted in a good agreement. Mr. Esposito asked about the current contract changing from Horsey to Vulcan. Mr. F. M. Parkowski said that Vulcan paid Horsey for the right to the borrow pit several years ago. This new contract is very favorable for DSWA. Previous bids had been high. He commended staff on this deal. This saves DSWA from looking at their own borrow pit in Sussex County for the short term.

Mr. Griffiths	Yes
Mr. Paraskewich	Yes

Ms. Parks Yes
Mr. Sheldon Yes
Mr. McCabe Yes
Mr. Esposito Yes

Motion Adopted

(6 Yes, 0 No, 1 Absent)

Report of the Administrative & Citizens' Affairs Committee

E. FY 2018 BUDGET

Motion E – moved by Mr. McCabe

“The Board approves the FY 2018 Proposed Budget as presented.”

Second – Ms. Parks

Mr. Koskey said that on March 9th the proposed budget was presented to the Committee and no changes were made to it after the meeting. The Public Workshop was held on March 22nd and the Public Hearing was held on April 5th and there were no members of the public at either meeting. He noted that the budget was based on 810,000 tons. Ms. Parks said that the budget was discussed in detail at the Committee meeting.

Mr. Griffiths Yes
Mr. Paraskewich Yes
Ms. Parks Yes
Mr. Sheldon Yes
Mr. McCabe Yes
Mr. Esposito Yes

Motion Adopted

(6 Yes, 0 No, 1 Absent)

F. CAPITAL IMPROVEMENT PROGRAM

Motion F – moved by Mr. McCabe

“The Board approves the 10 year Capital Improvement Program as presented.”

Second – Ms. Parks

Mr. Watson said that the Capital Improvement Program (CIP) is projected for the next 10 years. It is updated every year based on the budget. There are 19 projects for FY18 that total \$9.5 million. Some of the largest are Cell 3 & 4 Capping for \$2 million, Newark Recycling Center for \$1 million, CSWMC Site Improvements for \$1.8 million, Borrow Pit Development for \$500,000 and

Trailer Storage Buildings at Milford and Route 5 Transfer Stations for \$550,000. Ms. Roddy said that the projects for FY 18 are included in the budget except for the CSWMC scale house. The CSWMC scale house is the last remaining project funded with bonds.

Mr. Griffiths	Yes
Mr. Paraskewich	Yes
Ms. Parks	Yes
Mr. Sheldon	Yes
Mr. McCabe	Yes
Mr. Esposito	Yes

Motion Adopted

(6 Yes, 0 No, 1 Absent)

G. COMMUNITY CLEAN-UP INITIATIVE PROGRAM

Motion G – moved by Mr. McCabe

“The Board approves changes to the Community Clean-Up Initiative Program to make funds of \$5,000 per year available to the three County Governments.”

Second – Ms. Parks

Mr. Watson said that staff wanted to make an enhancement to the program by offering it to the three county governments. Ms. Roddy said that the existing program provides \$4,000 to State Senators and \$2,000 to State Representatives. These amounts were just doubled recently. By expanding the program to the counties DSWA believes it will fill in any gaps that come up. This is a program that staff has been growing to accommodate litter and dumping problems. As part of our Discount Disposal Fee Agreements that DSWA has with haulers Waste Management and Republic Waste Services will provide hauling services for these events. By increasing the CCIP program funding by \$15,000, the total amount of funding for this program will be \$181,000. Mr. Esposito said that this is a proactive program and benefits many groups. Ms. Parks said the Dover Downtown group has used it. Staff will continue to work to make more people aware of the program.

Mr. Griffiths	Yes
Mr. Paraskewich	Yes
Ms. Parks	Yes
Mr. Sheldon	Yes
Mr. McCabe	Yes
Mr. Esposito	Yes

Motion Adopted

(6 Yes, 0 No, 1 Absent)

NEW BUSINESS

Mr. Esposito welcomed the Department of Natural Resources and Environmental Control Secretary Shawn Garvin and Director of Communications Patrick Emory to the DSWA meeting. Mr. Esposito expressed his desire to improve relations between the two agencies. He then asked Ms. Parks to speak since it was her idea to invite the new secretary to the DSWA Board meeting. Ms. Parks gave a brief history of the Authority. She noted DSWA conducts numerous special events and sponsors educational and community programs. She invited Secretary Garvin to tour our facilities to get a better understanding of what DSWA does. Mr. Esposito thanked Secretary Garvin for coming to the Board meeting. He said that DSWA and DNREC have worked together in past years to resolve issues and get some important things accomplished, namely the Universal Recycling Law that has jumped recycling diversion rate to 42%. He asked Secretary Garvin if he would be willing to open a line of communication and to have the two agencies work together cooperatively. Secretary Garvin gave some of his professional background information. He said that getting information out about the programs such as the Community Clean-Up Initiative Program would be a good thing for the state. He agreed to meet with DSWA and asked DSWA to provide a list of issues currently before DNREC to be discussed. He also asked DSWA with help on other current legislation such as the plastic bag issue. Mr. Esposito thanked Secretary Garvin and Mr. Emory for attending the meeting and said that he looked forward to working cooperatively with DNREC.

PUBLIC COMMENT

No comment

Motion – Mr. Griffiths

“The Board Meeting is adjourned.”

Second – Mr. Sheldon

Vote – (Griffiths, Paraskewich, Parks,
Sheldon, McCabe, Esposito)

Motion Adopted
(6 Yes, 0 No, 1 Absent)

Respectfully submitted,

Pamela Williamson

Meeting Adjourned: 6:25 p.m.