

MINUTES OF MEETING  
DELAWARE SOLID WASTE AUTHORITY  
BOARD OF DIRECTORS

DATE: February 22, 2018

LOCATION: Delaware Solid Waste Authority  
Administrative Office  
1128 S. Bradford Street  
Dover, DE 19904

TIME: 5:00 p.m.

ATTENDEES:

DIRECTORS

Gerard L. Esposito  
Ronald G. McCabe  
Norman Griffiths  
Michael R. Paraskewich, Ph.D, P.E.  
Timothy P. Sheldon

STAFF

Richard P. Watson, P.E., BCEE  
Robin M. Roddy, P.E., BCEE  
Michael D. Parkowski  
Joseph Koskey

LEGAL COUNSEL

F. Michael Parkowski, Esquire (PG&S)

GUESTS

None

REGULAR BOARD MEETING

The Chairman, Gerard Esposito, called the three hundred and ninety-first regular meeting of the Delaware Solid Waste Authority Board of Directors to order on Thursday, February 22, 2018. He announced the meeting had been duly noticed and the Directors had received copies of the information to be considered.

Mr. Esposito announced that William Strickland has resigned from the DSWA Board of Directors. In a letter to Mr. Esposito, Mr. Strickland stated that it had been an honor and a pleasure to serve on the DSWA Board and he wished the others all the best moving forward.

**A. MINUTES**

Chairman Esposito called for additions or corrections to the draft of the Minutes of the January 25, 2018, meeting of the Board of Directors.

**Motion A** – moved by Mr. Sheldon

“The Minutes of the January 25, 2018, Board of Directors’ meeting of the Delaware Solid Waste Authority be accepted as written.”

**Second** - Mr. Griffiths

**Vote** – (Griffiths, Paraskewich,  
Sheldon, McCabe, Esposito)

**Motion Adopted**  
(5 Yes, 0 No, 2 Absent)

*Report of the Administrative & Citizens’ Affairs Committee*

**B. STATEWIDE HOUSEHOLD HAZARDOUS WASTE COLLECTION PROGRAM –  
CONTRACT S-16-750-SW**

**Motion B** – moved by Mr. McCabe

“The Board approves the third year contract extension to Clean Harbors Environmental Services, Inc. to provide services for the Statewide Household Hazardous Waste Collection Program.”

**Second** – Mr. Griffiths

Mr. Watson said that the contract had a DSWA optional third year at the same unit prices as the previous two years. As this program has been expanded over the last year the costs have increased to almost a million dollars. Clean Harbors has provided good service for DSWA. Staff recommends to continue for a third year.

Mr. Griffiths	Yes
Mr. Paraskewich	Yes
Mr. Sheldon	Yes
Mr. McCabe	Yes
Mr. Esposito	Yes

**Motion Adopted**  
(5 Yes, 0 No, 2 Absent)

*Report of Technical Affairs and Facilities Management Committee*

**C. SUPPLY OF COVER SOIL AT THE CENTRAL SOLID WASTE MANAGEMENT  
CENTER – F-17-782-CS**

**Motion C** – moved by Mr. Sheldon

“The Board awards the contract for the Supply of Cover Soil at the Central Solid Waste Management Center to the lowest bidder, Shore Sand and Gravel in the amount of \$4,188,000.00.”

**Second** – Mr. Griffiths

Mr. Watson said that this is one of the largest expenses for the Sandtown Landfill. Our existing supplier was the only bidder this time but we got a really good bid from them. The bid prices for the new contract for common borrow for Year 1 is \$6.25/ton, Year 2 is \$6.45/ton and Year 3 is \$6.65/ton. The current price DSWA is paying is \$6.42/ton. Ms. Roddy said that this Shore Sand and Gravel pit is adjacent to the landfill. They also have another source that is about 8 miles away. Staff thought the pricing was good but it doesn't change our longer term strategy of becoming self-sufficient and mining our own soil. DSWA doesn't have a very good understanding of the life of the privately owned pits so staff is trying to set up DSWA long term and have access to soil onsite. There is also another need for soil onsite when we expand into a new portion of Area F in the future.

Mr. Griffiths	Yes
Mr. Paraskewich	Yes
Mr. Sheldon	Yes
Mr. McCabe	Yes
Mr. Esposito	Yes

**Motion Adopted**

(5 Yes, 0 No, 2 Absent)

**D. LANDFILL OPERATION AND INSTALLATION SERVICES AT THE CENTRAL SOLID WASTE MANAGEMENT CENTER (CSWMC) – O-15-747-CS**

**Motion D** – moved by Mr. Sheldon

“The Board approves the third year contract extension to George & Lynch, Inc. to provide Landfill Operation and Installation Services at the Central Solid Waste Management Center.”

**Second** – Mr. Griffiths

Mr. Watson said that the current contract is for 2 years plus 1. Staff is bringing it to the Board early so that there would be time to do the bid process if DSWA didn't award the third year. Staff believes that the third year option is good, pricing wise and George & Lynch has run the landfill for many years and has done a good job. Ms. Roddy said that this is for the operations of the Sandtown Landfill. The \$3.4 million includes all the labor and equipment it takes to take every ton of solid waste and place it in the landfill and also to install landfill gas components. The landfill gas system at this site is a horizontal system and it is important that the contractor that operates the landfill be in control of laying the trenches. Staff is happy with George & Lynch, not only are they the existing contractor but they are the only contractor that has been at this site.

Mr. Griffiths	Yes
Mr. Paraskewich	Yes
Mr. Sheldon	Yes
Mr. McCabe	Yes
Mr. Esposito	Yes

**Motion Adopted**

(5 Yes, 0 No, 2 Absent)

**E. PURCHASE AND SERVICE OF A NEW WHEEL LOADER AND SALE OF DSWA’S USED WHEEL LOADER – P-17-778-SS**

**Motion E** – moved by Mr. Sheldon

“The Board awards the contract to purchase a new wheel loader to Alban Tractor Co., Inc. as the most responsive proposer and the sale of DSWA’s used bulldozer to the Alban Tractor Co., Inc. as provided in their existing contract buyback provision.”

**Second** – Mr. Griffiths

Mr. Watson said that this wheel loader will replace aging equipment at the Jones Crossroads Landfill. Staff was able to negotiate down the price of the new wheel loader and negotiate up the buy-back price of the used wheel loader. DSWA has used Alban before and they have a good service record. Ms. Roddy says that this piece of equipment is not used for landfilling solid waste but for loading items like tires going out for recycling, or yard waste into the shredding machine, or loading white goods. There are two of these machines onsite. Staff did a nice job negotiating the deal. Mr. Griffiths asked if in regards to the buy-back warranty, are there words like “as-is” in it? Ms. Roddy said that the buy-back is based on the hours and conditions of the equipment. Mr. Sheldon said that the Committee discussed this item twice because staff asked for permission to negotiate and then to award. He said said that staff did a good job negotiating.

Mr. Griffiths	Yes
Mr. Paraskewich	Yes
Mr. Sheldon	Yes
Mr. McCabe	Yes
Mr. Esposito	Yes

**Motion Adopted**

(5 Yes, 0 No, 2 Absent)

**Motion F** – moved by Mr. Sheldon

“Pursuant to 29 Del. C. Section 10004(b), the Board of Directors anticipates that it may go into Executive Session for the purpose of obtaining advice on potential litigation.”

**Second** – Mr. Griffiths

**Vote** – (Griffiths, Paraskewich,  
Sheldon, McCabe, Esposito)

**Motion Adopted**  
(5 Yes, 0 No, 2 Absent)

Board voted into Executive Session at 5:31 p.m.

**Motion G** - moved by Mr. Sheldon

“The Board return to regular session.”

**Second** – Mr. Griffiths

**Vote** – (Griffiths, Paraskewich,  
Sheldon, McCabe, Esposito)

**Motion Adopted**  
(5 Yes, 0 No, 2 Absent)

Board back to Regular Session 5:36 p.m.

NEW BUSINESS

No comment

PUBLIC COMMENT

No comment

**Motion** – Mr. Griffiths

“The Board Meeting is adjourned.”

**Second** – Mr. Sheldon

**Vote** – (Griffiths, Paraskewich,  
Sheldon, McCabe, Esposito)

**Motion Adopted**  
(5 Yes, 0 No, 2 Absent)

Respectfully submitted,

Pamela Williamson

Meeting Adjourned: 5:38 p.m.