

MINUTES OF MEETING
DELAWARE SOLID WASTE AUTHORITY
BOARD OF DIRECTORS

DATE: January 25, 2018

LOCATION: Delaware Solid Waste Authority
Administrative Office
1128 S. Bradford Street
Dover, DE 19904

TIME: 5:00 p.m.

ATTENDEES:

DIRECTORS

Gerard L. Esposito
Ronald G. McCabe
Norman Griffiths
Michael R. Paraskewich, Ph.D, P.E.
Tonda L. Parks
Timothy P. Sheldon

STAFF

Richard P. Watson, P.E., BCEE
Robin M. Roddy, P.E., BCEE
Michael D. Parkowski

LEGAL COUNSEL

F. Michael Parkowski, Esquire (PG&S)

GUESTS

None

REGULAR BOARD MEETING

The Chairman, Gerard Esposito, called the three hundred and ninetieth regular meeting of the Delaware Solid Waste Authority Board of Directors to order on Thursday, January 25, 2018. He announced the meeting had been duly noticed and the Directors had received copies of the information to be considered.

A. MINUTES

Chairman Esposito called for additions or corrections to the draft of the Minutes of the October 26, 2017, meeting of the Board of Directors.

Motion A – moved by Mr. Sheldon

“The Minutes of the October 26, 2017, Board of Directors’ meeting of the Delaware Solid Waste Authority be accepted as written.”

Second - Mr. Griffiths

Vote – (Griffiths, Paraskewich, Parks,
Sheldon, McCabe, Esposito)

Motion Adopted
(6 Yes, 0 No, 1 Absent)

Report of the Administrative & Citizens' Affairs Committee

**B. STATEWIDE ELECTRONIC GOODS RECYCLING PROGRAM –
CONTRACT S-17-780-SW**

Motion B – moved by Mr. McCabe

“The Board awards the contract to provide Statewide Electronic Goods Recycling to Ecovanta for a three year period.”

Second – Ms. Parks

Mr. Watson said that the current contract with ECOvanta will end on March 31, 2018 and a Request for Proposals (RFP) was issued for the new contract. The RFP was issued as a two-year contract with an additional one year. Ms. Roddy explained that this contract was for the recycling of electronic goods statewide. Since the last contract DSWA made changes to the program so that there are now three electronic goods recycling (EGR) centers available six days per week. ECOvanta takes the electronics to Philadelphia to be dismantled or refurbished. The glass, plastics and metal are recycled. All hard drives are shredded. ECOvanta has been the contractor for the last three years. DSWA began the relationship with them about four years ago when the then current contractor, Creative Recycling, went out of business. Mr. Rich Von Stetten had a previous relationship with ECOvanta and was able to have them service DSWA on an emergency/temporary basis with no interruption of service to DSWA. The last contract ECOvanta was the most responsive proposer. This time DSWA only received one proposal. It was from ECOvanta. Staff believes that this is because of the difficulties of the industry. ECOvanta gave us a strong proposal with a minimal price increase. Michael D. Parkowski and Rich Von Stetten met with ECOvanta and were successful in getting them to reduce the pricing for Years 2 and 3 by agreeing to award Year 3 now. Due to the fact that DSWA is very satisfied with ECOvanta's service, and the pricing is reasonable staff would like to recommend awarding the contract to ECOvanta. Mr. Esposito asked how many sites provide this service. Mr. M. D. Parkowski said that three DSWA sites have EGR containers available 6 days a week and there are 14 events on Saturdays throughout the year. Mr. Griffiths asked what are considered EGR appliances. Ms. Roddy said that no large appliances like refrigerators or washing machines go to this program, they are salvaged for the metal. EGR accepts small appliances like microwaves, computers, and televisions. Mr. Griffiths asked if this was a market that goes up and down and would the contractor come back to us wanting to change the pricing. Ms. Roddy said that they would be under contract but it is a very volatile market. The recycling market is depressed on a national and international scale. DSWA is confident with ECOvanta because they have larger Covanta name

behind them. Mr. Griffiths asked if something like televisions would be resold or would they be used for spare parts. Ms. Roddy said only a small amount of material gets refurbished. Most material gets dismantled and their individual parts get recycled. Mr. Griffiths asked what happens to the left over parts. Mr. Watson said that any residual material would be taken to Covanta's waste-to-energy plant.

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| Mr. Griffiths | Yes |
| Mr. Paraskewich | Yes |
| Ms. Parks | Yes |
| Mr. Sheldon | Yes |
| Mr. McCabe | Yes |
| Mr. Esposito | Yes |

Motion Adopted

(6 Yes, 0 No, 1 Absent)

Report of Technical Affairs and Facilities Management Committee

C. ROUTE 5 TRANSFER STATION TIPPING FLOOR REHABILITATION – CONTRACT C-17-781-SR

Motion C – moved by Mr. Sheldon

“The Board awards the contract for the Route 5 Transfer Station Tipping Floor Rehabilitation to Stevenson Concrete Construction, LLC in the amount of \$874,209.00.”

Second – Mr. Griffiths

Mr. Watson said that this item was for the Route 5 Transfer Station (RT5TS) tipping floor work. The Board had visited the facility in October and saw that the floor needed to be repaired. A Request for Bid (RFB) was issued to restore the entire floor. Ms. Roddy explained that the RT5TS and Milford Transfer Station had been built in 2006. The concrete floors have over 10 years of age on them. In the Capital Improvements Projects RT5TS was scheduled this year and Milford will be next year. Looking at the floor at RT5TS the Board saw over an 1 ½ inches of wear on that concrete floor. Prior to issuing the RFP staff selected a specific coating top, Emorytop 400. This is a composite material that is made for industrial use and has a 15-year warranty. Four bids were received in December. The low bid was Stevenson Concrete. Stevenson had merged with another company in 2015 that had a lot of experience with this material. This work is time sensitive. It will require a full shutdown of the whole facility. Staff determined that doing this work between March 18 and April 3 would have the least impact on operations and it would be better to do it before tourist season. During the shutdown the waste that normally goes to RT5TS will be directed to the Jones Crossroads Landfill. Also during this time the Milford Transfer Station will be shutdown for all waste except small users and the City of Milford. All of the recyclables that go to RT5TS will be sent to Milford during this time and the Milford and RT5TS recyclables will be transferred to the DRC. Notification will go out to the

haulers and the public. Mr. Esposito asked about the cure time and wondered if it would be impacted by the weather. Ms. Roddy said that the building can be closed and the contractor would be responsible for maintaining the needed temperature. Ms. Parks asked if there were penalties if the work is delayed. Ms. Roddy said that there are liquidated damages. Mr. Paraskewich asked if replacing the floor with concrete was considered. Ms. Roddy said that staff did look into it and while concrete is less expensive, the Emorytop has a longer life.

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| Mr. Griffiths | Yes |
| Mr. Paraskewich | Yes |
| Ms. Parks | Yes |
| Mr. Sheldon | Yes |
| Mr. McCabe | Yes |
| Mr. Esposito | Yes |

Motion Adopted

(6 Yes, 0 No, 1 Absent)

D. LEGAL ADVICE

Motion D – moved by Mr. Sheldon

“Pursuant to 29 Del. C. Section 10004(b), the Board of Directors anticipates that it may go into Executive Session for the purpose of obtaining advice on potential litigation.”

Second – Mr. Griffiths

Vote – (Griffiths, Paraskewich, Parks,
Sheldon, McCabe, Esposito)

Motion Adopted
(6 Yes, 0 No, 1 Absent)

Board voted into Executive Session at 5:31 p.m.

Motion I - moved by Mr. Griffiths

“The Board return to regular session.”

Second – Ms. Parks

Vote – (Griffiths, Paraskewich, Parks,
Sheldon, McCabe, Esposito)

Motion Adopted
(6 Yes, 0 No, 1 Absent)

Board back to Regular Session 5:55 p.m.

NEW BUSINESS

Mr. M. D. Parkowski informed the Board of the adverse effect China has had on the recycling markets. China has lowered the rate of contamination that they will accept in the recycling materials and it is

impacting the pricing of the material. This is affecting the whole world. DSWA is reviewing options to handle any drastic measures that might have to be taken. DSWA has informed the Department of Natural Resources and Environmental Control of what is going on in the recycling markets. Changes to the markets could happen very quick and DSWA will respond accordingly. The materials recovery facility in New Castle is newer so they are able meet the contamination requirements of 0.5%, but the line has to be slowed down in order to do that. There is a backlog of material because of this. DSWA staff will keep a close eye on the situation.

PUBLIC COMMENT

No comment

Motion – Mr. Griffiths

“The Board Meeting is adjourned.”

Second – Ms. Parks

Vote – (Griffiths, Paraskewich, Parks,
Sheldon, McCabe, Esposito)

Motion Adopted
(6 Yes, 0 No, 1 Absent)

Respectfully submitted,

Pamela Williamson

Meeting Adjourned: 5:56 p.m.