

MINUTES OF MEETING
DELAWARE SOLID WASTE AUTHORITY
BOARD OF DIRECTORS

DATE: June 28, 2018

LOCATION: Delaware Solid Waste Authority
Administrative Office
1128 S. Bradford Street
Dover, DE 19904

TIME: 5:00 p.m.

ATTENDEES:

DIRECTORS

Gerard L. Esposito
Timothy P. Sheldon
A Temple Carter, III
Norman Griffiths
Michael R. Paraskewich, Ph.D, P.E.
Tonda L. Parks
William J. Riddle

STAFF

Richard P. Watson, P.E., BCEE
Robin M. Roddy, P.E., BCEE
Michael D. Parkowski
Jason M. Munyan, P.E., BCEE
Shelly A. Forcier

LEGAL COUNSEL

Michael Teichman, Esquire (PG&S)

GUESTS

None

REGULAR BOARD MEETING

The Chairman, Gerard Esposito, called the three hundred and ninety-fourth regular meeting of the Delaware Solid Waste Authority Board of Directors to order on Thursday, June 28, 2018. He announced the meeting had been duly noticed and the Directors had received copies of the information to be considered.

A. MINUTES

Chairman Esposito called for additions or corrections to the draft of the Minutes of the May 24, 2018, meeting of the Board of Directors.

Motion A – moved by Mr. Carter

“The Minutes of the May 24, 2018, Board of Directors’ meeting of the Delaware Solid Waste Authority be accepted as written.”

Second - Mr. Sheldon

Vote – (Carter, Griffiths, Paraskewich, Parks
Riddle, Sheldon, Esposito)

Motion Adopted
(7 Yes, 0 No, 0 Absent)

Report of the Technical Affairs and Facilities Management Committee

B. PURCHASE AND SERVICE OF A NEW ROLL-OFF TRUCK AND SALE OF DSWA’S USED ROLL-OFF TRUCK – P-19-787-SS

Motion B – moved by Mr. Sheldon

“The Board awards the contract for the Purchase and Service of a New Roll-off Truck at the Southern Solid Waste Management Center to The Peterbilt Store as the most responsive proposer. Staff also recommends the Board award the Sale of DSWA’s Used Roll-off Truck to Sunnyfield Contractors, Inc.”

Second – Mr. Griffiths

Mr. Watson said that staff negotiated with The Peterbilt Store for a new roll-off truck and was able to reduce the proposed price. Sunnyfield Contractors offered more money to buy DSWA’s used roll-off truck than The Peterbilt Store so staff recommended selling it to Sunnyfield. Mr. Griffiths asked why there was a separate warranty for the different parts of the truck. Ms. Roddy said that the mechanical components of the truck were bought in different pieces and fabricated and there is a different warranty for each section of the truck. Mr. Riddle asked the age of the used truck. Ms. Roddy said it was a 2001 model with 100,000 miles. Ms. Roddy reminded the new Board members that the Jones Crossroads Landfill was run by DSWA staff and this was one of many pieces of equipment. Mr. Riddle asked if that was normal mileage for this type of truck. Ms. Roddy said it was normal mileage, if not even a little over. It is used to pull roll-off cans that are used for the homeowners that drop off their trash in the small load area at the landfill and it also travels to the collection stations to pick up yard waste.

| | |
|-----------------|-----|
| Mr. Carter | Yes |
| Mr. Griffiths | Yes |
| Mr. Paraskewich | Yes |
| Ms. Parks | Yes |
| Mr. Riddle | Yes |
| Mr. Sheldon | Yes |
| Mr. Esposito | Yes |

Motion Adopted

(7 Yes, 0 No, 0 Absent)

C. PERSONNEL ISSUES

Motion C – moved by Mr. Sheldon

“Pursuant to 29 Del. C. Section 10004(b), the Board of Directors anticipates that it may go into Executive Session for the purpose of discussing personnel issues, obtain legal advice, and discuss confidential business strategy.”

Second – Mr. Griffiths

Vote – (Carter, Griffiths, Paraskewich, Parks
Riddle, Sheldon, Esposito)

Motion Adopted
(7 Yes, 0 No, 0 Absent)

Board voted into Executive Session at 5:14 p.m.

Motion D - moved by Mr. Carter

“The Board return to regular session.”

Second – Mr. Griffiths

Vote – (Carter, Griffiths, Paraskewich, Parks
Riddle, Sheldon, Esposito)

Motion Adopted
(7 Yes, 0 No, 0 Absent)

Board back to Regular Session 5:40 p.m.

NEW BUSINESS

Motion E - moved by Ms. Parks

“The Board approves the changes to the Delaware Solid Waste Authority organizational structure defined on Table 2 of the memorandum from Richard Watson to the Board of Directors dated June 28, 2018.” Attached hereto.

Second – Mr. Carter

| | |
|-----------------|-----|
| Mr. Carter | Yes |
| Mr. Griffiths | Yes |
| Mr. Paraskewich | Yes |
| Ms. Parks | Yes |
| Mr. Riddle | Yes |
| Mr. Sheldon | Yes |
| Mr. Esposito | Yes |

Motion Adopted
(7 Yes, 0 No, 0 Absent)

PUBLIC COMMENT

No comment

Motion – moved by Ms. Parks

“The Board Meeting is adjourned.”

Second – Mr. Griffiths

Vote – (Carter, Griffiths, Paraskewich, Parks
Riddle, Sheldon, Esposito)

Motion Adopted
(7 Yes, 0 No, 0 Absent)

Respectfully submitted,

Pamela Williamson

Meeting Adjourned: 5:42 p.m.