

DELAWARE SOLID WASTE AUTHORITY

JOB DESCRIPTION

JANUARY 1, 2014

TITLE: ENGINEER INTERN

REPORTS TO: ENGINEER III
FACILITY MANAGER
MANAGER OF ENGINEERING

JOB CLASS: EXEMPT

LOCATION: VARIOUS

PURPOSE:

This is an entry-level position for engineering work. Work assignments will require knowledge of basic engineering principles. Assignments will allow development of professional capabilities through application of standard techniques, procedures and criteria in performing sequences of related engineering tasks. This position must exercise judgment on details of work and in making preliminary selections and adaptations of engineering alternatives.

JOB DUTIES:

- * Coordinates efforts with those of other local, state, and federal agencies and industries.
 - * Assists in the planning and organizing of projects.
 - * Responsible for the preparation and review of engineering drawings and specifications.
 - * Administers and oversees contractors' compliance with contract requirements.
 - * Conducts site visits
- Assists on specific studies and research projects.
- Works with and speaks before groups and organizations.

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Prepares technical reports.

Responsible for collecting, interpreting, disseminating technical information.

Performs other duties as assigned.

QUALIFICATIONS:

Graduation from an accredited college or university with a bachelor's degree in chemical, mechanical, civil, environmental or related engineering. Training, knowledge and experience of applicable computer software is required. Possession of a valid drivers license.

Possession of an Engineer Intern Certificate issued by the Delaware Association of Professional Engineers is preferable.

* Denotes essential functions of the job