

DELAWARE SOLID WASTE AUTHORITY

JOB DESCRIPTION

June 16, 2015

TITLE: LANDFILL GAS FOREMAN

REPORTS TO: ENGINEER

JOB CLASS: EXEMPT

LOCATION: STATEWIDE

PURPOSE:

This field operation position is responsible for overseeing the daily landfill field activity and operations personnel under general direction of an Engineer to ensure the efficient and effective operation of the landfill gas system.

JOB DUTIES:

- * Oversees all daily activities of landfill or landfill gas operations.
 - * Oversees and directs laborers, skilled laborers, equipment operators, mechanics, wellfield technicians and temporary workers.
 - * Order materials and supplies.
 - * Maintain required data and prepare reports either directly or through direction of staff. Examples are leachate reports, landfill inspection reports and "as built" drawings.
 - * Perform duties of mechanic or operator.
 - * On call for after hour operational emergencies.
 - * Assists in the preparation of personnel performance evaluations.
- Perform other duties as assigned.

QUALIFICATIONS:

Possession of high school diploma or equivalent with a minimum of two (2) years equipment operator experience, four (4) years preferred. Two (2) years minimum of supervisory experience, four (4) years preferred. Possession of a valid driver's license. Thorough knowledge of the hazards and safety precautions associated with laborers, skilled laborers, heavy equipment operators, mechanics, and maintenance tasks and operations. Knowledge of safety procedures including safety training as required. Available to work variable schedule including Saturdays.

Note: This is a safety sensitive position and requires drug testing as a condition of employment.

*Denotes essential functions of the job