

MINUTES OF MEETING
DELAWARE SOLID WASTE AUTHORITY
BOARD OF DIRECTORS

DATE: March 24, 2015

LOCATION: DSWA Administration Office
1128 S. Bradford Street
Dover, Delaware

TIME: 4:00 p.m.

ATTENDEES:

DIRECTORS

Gerard L. Esposito
Ronald G. McCabe
Norman D. Griffiths (by phone)
Tonda L. Parks
Theodore W. Ryan
Timothy P. Sheldon (by phone)

STAFF

Richard P. Watson
Robin M. Roddy
Michael D. Parkowski
Joseph Koskey
Jason M. Munyan
Shelly A. Forcier
Sarah E. Culler

LEGAL COUNSEL

F. Michael Parkowski
Michael Teichman
Michael Arrington

GENERAL PUBLIC

Mrs. Shirley Ryan
Mrs. Susan Teichman

REGULAR BOARD MEETING

The Chairman, Gerard Esposito, called the three hundred and sixty-sixth regular meeting of the Delaware Solid Waste Authority Board of Directors to order on Thursday, March 24, 2015. He announced the meeting had been duly noticed and the Directors had received copies of the information to be considered.

A. MINUTES

Chairman Esposito called for additions or corrections to the draft of the Minutes of the February 26, 2015, meeting of the Board of Directors.

Motion A – Moved by Mr. Ryan

“The Minutes of the February 26, 2015, Board of Directors’ meeting of the Delaware Solid Waste Authority be accepted.”

Second – Mr. McCaabe

Vote – (Griffiths, Ryan,
Sheldon, McCabe, Esposito)

Motion Adopted
(unanimous)

B. CONTRIBUTIONS/DONATIONS

Motion B - moved by Mr. Ryan

“The Board approves the request from the Town of Blades 100th Anniversary Celebration for a \$1,000.00 contribution in accordance with DSWA’s Policy Guidance on Contributions.”

Second – Mr. McCabe

Mr. Watson explained that this request met the requirements of DSWA’s contribution policy because it allows us to have a booth at the event. This is in a part of the state that we do not get a lot of exposers so staff felt it would be a good event.

Mr. Griffiths	Yes
Mr. Ryan	Yes
Mr. Sheldon	Yes
Mr. McCabe	Yes
Mr. Esposito	Yes

Motion Adopted

(5 Yes, 0 No, 2 Absent)

C. STATEWIDE ELECTRONIC GOODS RECYCLING PROGRAM – S-14-729-SW

Motion C - moved by Mr. Ryan

“The Board awards the contract to provide Statewide Electronic Goods Recycling to ECOvanta for a two year period with an option to renew for a third year.”

Second – Mr. McCabe

Mr. Watson noted that the existing electronic goods recycling program is being serviced under a purchase order because of the default of the last contract, Creative Recycling. The purchase order will be over at the end of the month. Mr. M. D. Parkowski reminded the Board that there was a nationwide problem with CRT processing. When Creative defaulted their contract, ECOvanta stepped up to help us. They have performed very well and staff thought they were the best proposal. Staff ranked all the proposers and ECOvanta was in the top three. Mr. Parkowski and Mr. Rich Von Stetten visited all the three top proposers and interviewed them and saw their facilities. It is very important to

vet out where the materials are going because there have been a lot of improprieties in electronic goods throughout the country. DSWA wants to make sure that our materials are being recycled and doing it the right way. ECOvanta had the best facility and overall performance wise would be the best fit for DSWA. Currently we are paying \$0.25/lb through the purchase order. Ecovanta proposed \$0.23/lb for the first year, \$0.24 for the second year and \$0.255/lb for the third year option. Because of the volatile nature of electronic goods recycling these markets change from year to year and almost month to month. Staff feels that it is a good proposal based on what we have seen in the market place now.

Mr. Griffiths	Yes
Mr. Ryan	Yes
Mr. Sheldon	Yes
Mr. McCabe	Yes
Mr. Esposito	Yes

Motion Adopted

(5 Yes, 0 No, 2 Absent)

D. ENVIRONMENTAL MONITORING SERVICES FOR THE CENTRAL AND SOUTHERN SOLID WASTE MANAGEMENT CENTERS – S-14-730-CSSS

Moved D – moved by Mr. Sheldon

“The Board awards the contract to provide Environmental Monitoring Services for the Central and Southern Solid Waste Management Centers to Brickhouse Environmental for a three year period.”

Seconded – Mr. Ryan

Mr. Watson said that this was a contract with Brickhouse Environmental that we currently have. DSWA went through a request for proposal process likewise for this service. We received proposals from Brickhouse, Watermark Environmental, Trine Environmental, and Duffield Associates. Staff shortlisted and interviewed the top two, which were Brickhouse and Duffield. After the interviews staff determined that Brickhouse was the most responsive proposer. After permission was granted to negotiate with Brickhouse by the Technical and Facilities Management Committee, they have come back with a very good contract that will be slightly less than the current contract. Mr. Watson commended that staff for getting such good pricing. Mr. Esposito asked if this was a price proposal. Mr. Watson explained that this was a professional services proposal so it is a qualifications based decision.

Mrs. Parks arrived during the discussion.

Mr. Griffiths	Yes
Ms. Parks	Yes
Mr. Ryan	Yes
Mr. Sheldon	Yes

Mr. McCabe Yes
Mr. Esposito Yes

Motion Adopted

(6 Yes, 0 No, 1 Absent)

E. REPAIR OF ASPHALT ROADS AT THE SOUTHERN SOLID WASTE MANAGEMENT CENTER – C-14-727-SS

Moved E – moved by Mr. Sheldon

“The Board awards the contract for the Repair of Asphalt Roads at the Southern Solid Waste Management Center to the lowest bidder, George & Lynch, Inc. in the amount of \$199,379.20.”

Seconded – Mr. Griffiths

Mr. Watson said that this was road repair work that was needed at the Southern Solid Waste Management Center. Bids were issued and DSWA received six bids for this work. The price range was very close. The second low bidder was only a few hundred dollars off of the low bid. The low bid is George & Lynch for \$199,379.20. DSWA has good experience with George & Lynch for their paving work. So staff recommends awarding the contract.

Mr. Griffiths Yes
Ms. Parks Yes
Mr. Ryan Yes
Mr. Sheldon Yes
Mr. McCabe Yes
Mr. Esposito Yes

Motion Adopted

(6 Yes, 0 No, 1 Absent)

F. AGREEMENT FOR BARRIER FOR ALTERNATE DAILY COVER AT THE CHERRY ISLAND LANDFILL – A-15-739-NC

Moved F – moved by Mr. Sheldon

“The Board approves a two year agreement for continued use of Barrier alternate daily cover at the Cherry Island Landfill with Richard S. Burns & Company Inc. with a service fee of \$3.00 a ton for the first year and \$4.00 a ton for the second year paid to DSWA.”

Seconded – Mr. Griffiths

Mr. Watson said that we currently have Richard Burns Company provide us with Barrier, a processed construction and demolition material which we use as an alternate daily cover. Currently they pay us \$3.00/ton and the proposed contract has them paying us \$3.00/ton for the first year and then \$4.00/ton the second year for every ton of Barrier

that they bring to us. It is a very good use of waste material. We have worked with Burns for a long time. It is highly recommended that Board approve the agreement. Ms. Roddy said that it is significant that we continue to use these recovered resources, primarily at Cherry Island, because of its location and the availability of these materials. There are years that we can say that we don't use any virgin materials for operations, meaning soil, stone and we use all alternate materials like Barrier or the petroleum contaminated soils that have been heat treated. The monetary value is not insignificant because if we didn't have this material coming in at \$3.00 per ton we would lose the revenue and then we would swing the other way and have to pay approximately \$6.00 on the open market for virgin soil.

Mr. Griffiths	Yes
Ms. Parks	Yes
Mr. Ryan	Yes
Mr. Sheldon	Yes
Mr. McCabe	Yes
Mr. Esposito	Yes

Motion Adopted

(6 Yes, 0 No, 1 Absent)

G. FY 2016 BUDGET

Moved F – moved by Mr. McCabe

“The Board approves the Schedule for the Public Workshop and Public Hearing for the presentation of the Proposed FY2016 Budget.”

Seconded – Mr. Ryan

Mr. Watson explained that this was our annual procedure talking about our budget and adopting it. The workshop is planned for here tomorrow night, the hearing will also be here on April 8th. After the hearing and any reactions we will go to the Board with the recommendation to adopt the budget. Mr. Esposito asked if anyone showed up last year. Mr. Watson responded that there was no one in attendance.

Mr. Griffiths	Yes
Ms. Parks	Yes
Mr. Ryan	Yes
Mr. Sheldon	Yes
Mr. McCabe	Yes
Mr. Esposito	Yes

Motion Adopted

(6 Yes, 0 No, 1 Absent)

NEW BUSINESS

Mr. Esposito said that we were going to acknowledge our outgoing chairman Mr. Richard Pryor but due to an illness he was not able to attend. He then read in a resolution that will be presented to Mr. Pryor.

Moved F – moved by Mr. Griffiths

WHEREAS, the Delaware Solid Waste Authority (DSWA) is a public instrumentality of the State of Delaware which is accountable through its Board of Directors and its staff to the citizens of Delaware; and

WHEREAS, DSWA was established in 1975, by statute enacted by the Delaware General Assembly, with the intent to address and solve difficult and long-standing problems related to the management and recycling of solid waste; and

WHEREAS, Richard V. Pryor was appointed to the Board of Directors of the Delaware Solid Waste Authority in May of 1989, and has served as the Chairman for 21 years from 1993 through 2014; and

WHEREAS, Mr. Pryor has demonstrated exemplary leadership to the Board of Directors;

NOW, THEREFORE, on this 24th day of March 2015, the Board of Directors of the Delaware Solid Waste Authority wishes to express its gratitude to Mr. Pryor for his contributions to the Delaware Solid Waste Authority and dedicated service;

IN WITNESS WHEREOF, WE HAVE SET OUR HANDS AND SEAL THIS 24th DAY Of MARCH, 2015

*DELAWARE SOLID WASTE AUTHORITY
BOARD OF DIRECTORS*

Seconded – Mr. Ryan

Mr. Griffiths	Yes
Ms. Parks	Yes
Mr. Ryan	Yes
Mr. Sheldon	Yes
Mr. McCabe	Yes
Mr. Esposito	Yes

Motion Adopted

(6 Yes, 0 No, 1 Absent)

We will present this to him at a later date and we wish him all the best in getting better.

Mr. Esposito then honored outgoing Board Member, Theodore Ryan.

Moved F – moved by Ms. Parks

WHEREAS, the Delaware Solid Waste Authority (DSWA) is a public instrumentality of the State of Delaware which is accountable through its Board of Directors and its staff to the citizens of Delaware; and

WHEREAS, DSWA was established in 1975, by statute enacted by the Delaware General Assembly, with the intent to address and solve difficult and long-standing problems related to the management and recycling of solid waste; and

WHEREAS, Theodore W. Ryan was appointed to the Board of Directors of the Delaware Solid Waste Authority in February of 1979, and has served with great distinction in public service for 36 years and as Chairman of the Citizens' Affairs Committee since 2005; and

WHEREAS, Mr. Ryan has demonstrated exemplary guidance to the Staff and Board of Directors;

NOW, THEREFORE, on this 24th day of March 2015, the Board of Directors of the Delaware Solid Waste Authority wishes to express its gratitude to Mr. Ryan for his contributions to the Delaware Solid Waste Authority and dedicated service;

IN WITNESS WHEREOF, WE HAVE SET OUR HANDS AND SEAL THIS 24th DAY Of MARCH, 2015

*DELAWARE SOLID WASTE AUTHORITY
BOARD OF DIRECTORS*

Seconded – Mr. McCabe

Mr. Griffiths	Yes
Ms. Parks	Yes
Mr. Ryan	Yes
Mr. Sheldon	Yes
Mr. McCabe	Yes
Mr. Esposito	Yes

Motion Adopted

(6 Yes, 0 No, 1 Absent)

Mr. Ryan thanked everyone and said that he was appreciative of all the times he had with the Board and the staff of DSWA. Mr. Watson presented Mr. Ryan with a plaque from staff and thanked him for all his support over the years and Ms. Roddy also thanked him for supporting staff and informed him that he has a lifetime invitation to DSWA's golf tournament.

PUBLIC COMMENT

No comment

Motion – Ms. Parks

“The Board Meeting is adjourned.”

Second – Mr. Griffiths

Vote – (Griffiths, Parks, Ryan,
Sheldon, McCabe, Esposito)

Motion Adopted
(unanimous)

Respectfully submitted,

Pamela R. Williamson

Meeting Adjourned: 4:40