

MINUTES OF MEETING  
DELAWARE SOLID WASTE AUTHORITY  
BOARD OF DIRECTORS

DATE: January 28, 2016

LOCATION: DSWA Administration Office  
1128 S. Bradford Street  
Dover, Delaware

TIME: 5:00 p.m.

ATTENDEES:

DIRECTORS

Gerard L. Esposito  
Ronald G. McCabe  
Norman D. Griffiths  
Michael Paraskewich  
Tonda Parks  
Timothy P. Sheldon  
William Strickland

STAFF

Richard P. Watson  
Robin M. Roddy  
Michael D. Parkowski  
Joseph Koskey  
Shelly Forcier

LEGAL COUNSEL

F. Michael Parkowski

GENERAL PUBLIC

None

REGULAR BOARD MEETING

The Chairman, Gerard Esposito, called the three hundred and seventy-third regular meeting of the Delaware Solid Waste Authority Board of Directors to order on Thursday, January 28, 2016. He announced the meeting had been duly noticed and the Directors had received copies of the information to be considered.

**A. MINUTES**

Chairman Esposito called for additions or corrections to the draft of the Minutes of the December 3, 2015, meeting of the Board of Directors.

**Motion A** – moved by Mr. Griffiths

“The Minutes of the December 3, 2015, Board of Directors’ meeting of the Delaware Solid Waste Authority be accepted as written.”

**Second** – Mr. McCabe

**Vote** – (Griffiths, Paraskewich, Parks,  
Strickland, McCabe, Esposito)

**Motion Adopted**  
(unanimous)

**B. PERSONNEL ISSUES**

**Motion B** - moved by Ms. Parks

“The Board to go into Executive Session to discuss personnel issues.”

**Second** – Mr. Griffiths

**Vote** – (Griffiths, Paraskewich, Parks,  
Sheldon, Strickland, McCabe, Esposito)

**Motion Adopted**  
(unanimous)

Board voted into Executive Session at 5:08 p.m.

**Motion C** - moved by Mr. Sheldon

“The Board return to regular session.”

**Second** – Mr. Griffiths

**Vote** – (Griffiths, Paraskewich, Parks,  
Sheldon, Strickland, McCabe, Esposito)

**Motion Adopted**  
(unanimous)

Board back to Regular Session 6:31 p.m.

**Motion D** - moved by Mr. McCabe

“Motion to adopt the new salary adjustments for the DSWA staff as recommended in the Compensation Study effective January 1, 2016. Further moved that a review of compensation be conducted every three (3) years.

**Second** – Mr. Griffiths

Mr. Griffiths	Yes
Mr. Paraskewich	Yes
Ms. Parks	Yes
Mr. Sheldon	Yes
Mr. Strickland	Yes
Mr. McCabe	Yes
Mr. Esposito	Yes

**Motion Adopted**

(7 Yes, 0 No, 0 Absent)

NEW BUSINESS

Mr. Watson told the Board about the study trip that is being planned to visit organics recycling facilities in California. He said that since the two organics recycling sites in the state have now closed, DSWA needs to be prepared. By going to visit the various facilities in California staff and the Directors will be able to see what processes seem to be working and what might need to be modified to fit in Delaware. Mr. M. D. Parkowski told the Board that he would be sending them information in the next week.

PUBLIC COMMENT

No comment

**Motion** – Mr. McCabe

“The Board Meeting is adjourned.”

**Second** – Mr. Sheldon

**Vote** – (Griffiths, Paraskewich, Parks  
Sheldon, Strickland, McCabe, Esposito)

**Motion Adopted**  
(unanimous)

Respectfully submitted,

Pamela R. Williamson

Meeting Adjourned: 6:45