

MINUTES OF MEETING
DELAWARE SOLID WASTE AUTHORITY
BOARD OF DIRECTORS

DATE: February 28, 2019

LOCATION: Delaware Solid Waste Authority
Administrative Office
1128 S. Bradford Street
Dover, DE 19904

TIME: 5:00 p.m.

ATTENDEES:

DIRECTORS

Gerard L. Esposito
Timothy P. Sheldon
Temple Carter
Norman D. Griffiths
William J. Riddle

STAFF

Richard P. Watson, P.E., BCEE
Robin M. Roddy, P.E., BCEE
Michael D. Parkowski
Joseph J. Koskey, CPA
Jason M. Munyan, P.E., BCEE

LEGAL COUNSEL

F. Michael Parkowski, Esquire (PG&S)
Michael Teichman, Esquire (PG&S)

GUESTS

None

REGULAR BOARD MEETING

The Chairman, Gerard Esposito, called the four hundredth regular meeting of the Delaware Solid Waste Authority Board of Directors to order on Thursday, February 28, 2019. He announced the meeting had been duly noticed.

A. MINUTES

Chairman Esposito called for additions or corrections to the draft of the Minutes of the January 24, 2019, meeting of the Board of Directors.

Motion A – moved by Mr. Sheldon

“The Minutes of the January 24, 2019, Board of Directors’ meeting of the Delaware Solid Waste Authority be accepted as written.”

Second - Mr. Griffith

Vote – (Carter, Griffiths,
Riddle, Sheldon, Esposito)

Motion Adopted
(5 Yes, 0 No, 2 Absent)

Report of the Technical and Facilities Management Committee

B. REPAIR OF ASPHALT ROADS AT THE SOUTHERN SOLID WASTE MANAGEMENT CENTER – CONTRACT C-18-796-SS

Motion B – moved by Mr. Sheldon

“The Board awards the contract for the Repair of Asphalt Roads at the Southern Solid Waste Management Center to the lowest bidder, George & Lynch, Inc. in the amount of \$206,280.00.”

Second – Mr. Griffiths

Mr. Watson said this was for repairing portions of the road at SSWMC. Three bids were received for the project and George & Lynch was the lowest bidder. This project is in the budget. The prices were good. Mr. Sheldon asked if the estimated quantities on the bid summary sheet was provided by DSWA staff. Mr. Watson said that DSWA staff provided the estimated quantities for bidding purposes and that the contractor was paid for the exact quantity that is provided. Mr. Riddle asked about the timber cut that was in front of SSWMC. Ms. Roddy said that the property did not belong DSWA, but was contiguous to SSWMC.

Mr. Carter	Yes
Mr. Griffiths	Yes
Mr. Riddle	Yes
Mr. Sheldon	Yes
Mr. Esposito	Yes

Motion Adopted
(5 Yes, 0 No, 2 Absent)

C. LANDFILL OPERATIONS AND INSTALLATION SERVICES AT THE CENTRAL SOLID WASTE MANAGEMENT CENTER – CONTRACT – O-18-799-CS

Motion C – moved by Mr. Sheldon

“The Board awards the contract for the Operation and Installation Services at the Central Solid Waste Management Center to the lowest bidder, Greggo and Ferrara, Inc. in the amount of \$9,094,500.00.”

Second – Mr. Griffiths

Mr. Watson said that the current operating contract at Sandtown will expire on June 30, 2019. The current contractor is George & Lynch, Inc. Bids were solicited for a three year period. This contract will be for a straight three years, not two plus one as it was previously. Four bids were received for this contract. The pricing was very competitive, so much so, that Greggo & Ferrara, Inc., beat out George & Lynch, Inc., who has been there since it opened in 1980. Looking at the bid tabulation sheet you can see under the Operations Bid Item unit cost that the three lowest bidders, Greggo & Ferrara, George & Lynch, and Atlantic Contracting are actually lower than this year's operations unit cost. This year's unit cost is about \$14.77/ton compared to \$12.75/ton on Greggo & Ferrara's bid. Mr. Riddle asked why the bids were lower. Mr. Watson said that it was competitiveness. Even George & Lynch's unit costs were lower than the current pricing. Ms. Roddy said that the increase in tonnage also helped. There is no guaranteed tonnage but tables in the bid package show that the tonnage amounts have increased. Mr. Esposito asked why Waste Management's bid was so high. Ms. Roddy said that Waste Management's bids seem to always be high. Mr. Griffiths said that the issue was thoroughly vetted at the Committee meeting. Mr. Riddle asked about the time frame of the contract. Ms. Roddy said that the new contract will be July 1, 2019 through June 30, 2022. Mr. Riddle asked about the contractors moving the equipment off and on the landfill. Ms. Roddy said that there is a 30 day transition period. Mr. Watson pointed out that all the equipment on the landfill is mobile and can be taken out easily. Ms. Roddy said that during the transition period employees will be hired, existing equipment will be cleaned and decommissioned and the new contractor will slowly start bringing in their equipment. Mr. Watson said that we are awarding the contract now because if it is a new company they will have time to order new equipment. Mr. Riddle asked if the new contractor would ever buy the equipment on the landfill from the current contractor. Ms. Roddy said it would depend, most contractors have specific manufacturers that they like to use. Mr. Esposito asked how many employees are risk at the site. Ms. Roddy said it was about 12 to 15 personnel and 10 pieces of equipment. Mr. Griffiths asked do the bidders that are not the incumbent have a capital piece to their bid, not just the operation cost, when they put the bid in if they have to buy equipment. How does that put them even par with the incumbent. Ms. Roddy said that the way the contract is structured the equipment has to have a minimal amount of hours. When the bidders get the contract they buy the equipment and spread the equipment cost out over the term of the contract. Mr. Riddle asked that there was no additional money for capital, this is the price. Ms. Roddy said no, it is all built into the bid pricing. The contractor owns the equipment.

Mr. Carter	Yes
Mr. Griffiths	Yes
Mr. Riddle	Yes
Mr. Sheldon	Yes
Mr. Esposito	Yes

Motion Adopted

(5 Yes, 0 No, 2 Absent)

D. LEGAL ADVICE

Motion D – moved by Mr. Sheldon

“Pursuant to 29 Del. C. Section 10004(b), the Board of Directors anticipates that it may go into Executive Session for the purpose of obtain legal advice.”

Second – Mr. Griffiths

Vote – (Carter, Griffiths,
Riddle, Sheldon, Esposito)

Motion Adopted
(5 Yes, 0 No, 2 Absent)

Board voted into Executive Session at 5:24 p.m.

Motion E - moved by Mr. Sheldon

“The Board return to regular session.”

Second – Mr. Griffiths

Vote – (Carter, Griffiths,
Riddle, Sheldon, Esposito)

Motion Adopted
(5 Yes, 0 No, 2 Absent)

Board back to Regular Session 5:55 p.m.

NEW BUSINESS

No comment.

PUBLIC COMMENT

No comment

Motion – moved by Mr. Sheldon

“The Board Meeting is adjourned.”

Second – Mr. Griffiths

Vote – (Carter, Griffiths,
Riddle, Sheldon, Esposito)

Motion Adopted
(5 Yes, 0 No, 2 Absent)

Respectfully submitted,

Pamela Williamson

Meeting Adjourned: 5:57 p.m.