

MINUTES OF MEETING  
DELAWARE SOLID WASTE AUTHORITY  
BOARD OF DIRECTORS

DATE: March 28, 2019

LOCATION: Delaware Solid Waste Authority  
Administrative Office  
1128 S. Bradford Street  
Dover, DE 19904

TIME: 5:02 p.m.

ATTENDEES:

DIRECTORS

Gerard L. Esposito  
Timothy P. Sheldon  
Temple Carter  
Norman D. Griffiths  
Michael R. Paraskewich, Ph.D, P.E.  
Tonda L. Parks  
William J. Riddle

STAFF

Richard P. Watson, P.E., BCEE  
Robin M. Roddy, P.E., BCEE  
Michael D. Parkowski  
Joseph J. Koskey, CPA  
Jason M. Munyan, P.E., BCEE

LEGAL COUNSEL

F. Michael Parkowski, Esquire (PG&S)  
Michael Teichman, Esquire (PG&S)

GUESTS

None

REGULAR BOARD MEETING

The Chairman, Gerard Esposito, called the four hundred and first regular meeting of the Delaware Solid Waste Authority Board of Directors to order on Thursday, March 28, 2019. He announced the meeting had been duly noticed.

**A. MINUTES**

Chairman Esposito called for additions or corrections to the draft of the Minutes of the February 28, 2019, meeting of the Board of Directors.

**Motion A** – moved by Mr. Carter

“The Minutes of the February 28, 2019, Board of Directors’ meeting of the Delaware Solid Waste Authority be accepted as written.”

**Second** - Mr. Riddle

**Vote** – (Carter, Griffiths, Paraskewich,  
Parks, Riddle, Esposito)

**Motion Adopted**  
(6 Yes, 0 No, 1 Absent)

***Report of the Technical and Facilities Management Committee***

**B. CONSTRUCTION OF THE NEWARK RECYCLING DROP-OFF CENTER –  
CONTRACT C-18-800-NN**

**Motion B** – moved by Mr. Griffiths

“The Board awards the contract for the Construction of the Newark Recycling Drop-off Center to the lowest bidder, Diamond Materials, LLC in the amount of \$798,243.00.”

**Second** – Mr. Sheldon

Mr. Watson explained that this contract was to build the Newark Recycling Center. Four bids were received for the project and Diamond Materials LLC was the lowest bidder with a price of \$798,243.00. This price was lower than the engineer’s estimate. After review of the bid it is staff’s recommendation to award the contract to Diamond Materials. Ms. Roddy said that this was the process that staff has been talking about for several years and this site construction represents the final stages of reducing and manning the drop-off locations. Newark will serve the western portion of New Castle County. It will be manned by a DSWA employee. It will also have household hazardous waste collection, electronic goods recycling, and full-service recycling containers. Mr. Griffiths said that this item was thoroughly vetted in Committee.

Mr. Carter	Yes
Mr. Griffiths	Yes
Mr. Paraskewich	Yes
Ms. Parks	Yes
Mr. Riddle	Yes
Mr. Sheldon	Yes
Mr. Esposito	Yes

**Motion Adopted**  
(7 Yes, 0 No, 0 Absent)

**C. LEGAL ADVICE**

**Motion C** – moved by Ms. Parks

“Pursuant to 29 Del. C. Section 10004(b), the Board of Directors anticipates that it may go into Executive Session for the purpose of obtaining legal advice.”

**Second** – Mr. Griffiths

**Vote** – (Carter, Griffiths, Paraskewich,  
Parks, Riddle, Sheldon, Esposito)

**Motion Adopted**  
(7 Yes, 0 No, 0 Absent)

Board voted into Executive Session at 5:07 p.m.

**Motion D** - moved by Mr. Sheldon

“The Board return to regular session.”

**Second** – Mr. Riddle

**Vote** – (Carter, Griffiths, Paraskewich  
Parks, Riddle, Sheldon, Esposito)

**Motion Adopted**  
(7 Yes, 0 No, 0 Absent)

Board back to Regular Session 5:39 p.m.

NEW BUSINESS

No comment.

PUBLIC COMMENT

No comment

**Motion** – moved by Mr. Sheldon

“The Board Meeting is adjourned.”

**Second** – Mr. Carter

**Vote** – (Carter, Griffiths, Paraskewich,  
Parks, Riddle, Sheldon, Esposito)

**Motion Adopted**  
(7 Yes, 0 No, 0 Absent)

Respectfully submitted,

Pamela Williamson

Meeting Adjourned: 5:40 p.m.