

MINUTES OF MEETING
DELAWARE SOLID WASTE AUTHORITY
BOARD OF DIRECTORS

DATE: April 23, 2020

LOCATION: This meeting was held via teleconference due to the State’s COVID-19 social distancing requirements.

TIME: 5:00 p.m.

ATTENDEES:

DIRECTORS

Gerard L. Esposito, Chairman
Timothy P. Sheldon, Vice Chairman
Temple Carter, II
Norman Griffiths
Michael R. Paraskewich, Ph.D, P.E.
Tonda L. Parks
William J. Riddle

STAFF

Richard P. Watson, P.E., BCEE
Robin M. Roddy, P.E., BCEE
Michael D. Parkowski
Joseph J. Koskey, CPA
Jason M. Munyan, P.E., BCEE
Lynsey K. Baer, P.E., BCEE
Shelly Forcier, PHR

LEGAL COUNSEL

F. Michael Parkowski (PG&S)

GUESTS

None

REGULAR BOARD MEETING

The Chairman, Gerard Esposito, called the four hundred and tenth regular meeting of the Delaware Solid Waste Authority Board of Directors to order on Thursday, April 23, 2020. He announced the meeting had been duly noticed and the Directors had received copies of the information to be considered.

A. MINUTES

Chairman Esposito called for additions or corrections to the draft of the Minutes of the February 27, 2020, meeting of the Board of Directors.

Motion A – moved by Ms. Parks

“The Minutes of the February 27, 2020, Board of Directors’ meeting of the Delaware Solid Waste Authority be accepted as written.”

Second - Mr. Carter
Board of Directors
April 23, 2020

Vote – (Carter, Griffiths, Paraskewich,
Parks, Riddle, Sheldon, Esposito)

Motion Adopted
(7 Yes, 0 No, 0 Absent)

Report of the Technical Affairs & Facilities Management Committee

**B. HAULING OF LEACHATE FROM THE CENTRAL (CSWMC) SOLID WASTE
MANAGEMENT CENTER — CONTRACT S-19-819-CS**

Motion B – moved by Mr. Sheldon

“The Board awards the contract for Leachate Hauling at the Central Solid Waste Management Center to Freehold Cartage, Inc. for a three-year period with an optional fourth or fifth year in accordance with the unit pricing detailed on the summary table in the memo dated March 5, 2020.”

Second – Mr. Griffiths

Mr. Watson said that the existing leachate hauling contract was expiring after three years. Proposals were received from two companies and staff had asked for permission to negotiate with Freehold Cartage (Freehold) at the January Committee meeting and then recommended to award the contract to Freehold at the March Committee meeting. Freehold did not change the pricing for the first three years of the new contract from what DSWA is currently paying. That means DSWA will pay the same price for the leachate hauling for six years. Ms. Roddy said that Sandtown’s leachate goes to Kent County Waste Water Treatment Plant and to Cherry Island Landfill. This contract is in the budget. She noted that Freehold has always provided good service for DSWA. Even during this time with business interrupted by the coronavirus there has been no disruption of service. She pointed out that the new contract will be for three years with an optional fourth and/or fifth year. Mr. Riddle asked if the tonnage goes down do the leachate amounts decrease. Ms. Roddy said that precipitation has the largest impact on leachate generation and that the tonnage decreases we are seeing are relatively small compared to the amount of waste in place. The contract is based on the units that actually are transported. Mr. Riddle wanted to know if there was a fuel surcharge and they could come back for more money if the price of gas went up. Ms. Roddy explained that there were no fuel surcharges, the unit pricing would not change from the contract amounts approved. Mr. Esposito asked if Sandtown was still using the pipeline to the Kent County Waste Water Treatment Plant. Ms. Roddy said that the majority of Sandtown’s leachate is handled through the forcemain to Kent County and Freehold is used as a secondary option.

Mr. Carter	Yes
Mr. Griffiths	Yes
Mr. Paraskewich	Yes
Ms. Parks	Yes
Mr. Riddle	Yes
Mr. Sheldon	Yes
Mr. Esposito	Yes

Motion Adopted

(7 Yes, 0 No, 0 Absent)

C. HAULING OF LEACHATE FROM THE SOUTHERN (SSWMC) SOLID WASTE MANAGEMENT CENTER — CONTRACT S-19-820-SS

Motion C – moved by Mr. Sheldon

“The Board awards the contract for Leachate Hauling at the Southern Solid Waste Management Center to Freehold Cartage, Inc. for a three-year period with an optional fourth or fifth year in accordance with the unit pricing detailed on the summary table in the memo dated March 5, 2020.”

Second – Mr. Griffiths

Mr. Watson said that this contract is similar to the previous one. Freehold Cartage provided good pricing and again they would hold it for three years so the price wouldn't change for a total of six years. The leachate generated at the SSWMC goes to the Seaford Waste Water Treatment Plant. Staff recommends awarding the contract to Freehold. Mr. Griffiths asked who maintained the storage tanks that are at SSWMC. Ms. Roddy said the leachate storage tanks are owned by DSWA. There are loading stations where Freehold transfers the leachate into their trucks. Mr. Griffiths asked if they are on-call or are the pick-ups scheduled. Ms. Roddy said that they are on call. Staff will contact Freehold when leachate needs to be moved. She noted that in some instances if staff knows there will be a significant rain event, such as a hurricane, they will have Freehold lower the level in the tanks so there is plenty of room for excess leachate.

Mr. Carter	Yes
Mr. Griffiths	Yes
Mr. Paraskewich	Yes
Ms. Parks	Yes
Mr. Riddle	Yes
Mr. Sheldon	Yes
Mr. Esposito	Yes

Motion Adopted

(7 Yes, 0 No, 0 Absent)

NEW BUSINESS

Mr. F. Michael Parkowski informed the Board that the Hudson property had been purchased. There was also another piece of property next to Jones Crossroads that was purchased also. He gave Jim Vescovi credit for getting all the purchase details lined up with the homeowner. All the paperwork was done by mail and cooperation between staff and legal was outstanding. Mr. Griffiths asked where the money for the property came from. Mr. Koskey said that the funds were from operations. Mr. Sheldon asked if DSWA had disposed of any chickens. Mr. Watson said that DSWA had not heard from anyone about depopulation of the chickens. Most farmers will compost onsite. Mr. M. D. Parkowski said that the only time farmers had brought in chickens were if they were infected. Ms. Roddy said DSWA would handle

them as special waste and a special site would be set up to accommodate them if needed. Mr. Griffiths asked how COVID-19 was affecting DSWA business. Mr. Watson said that Shelly Forcier was doing a fantastic job of keeping in touch with the Delaware Dept. of Health and monitoring information from the CDC in order to keep staff up to date. Ms. Forcier said that she was gathering requests from staff on items that they felt were needed in order to work safely. Ms. Roddy said that it was business as usual at all of DSWA's facilities. There has been no interruption of service. All the employees have stepped up to the plate during these strange circumstances. Mr. Riddle asked about the new administration building. Mr. Munyan said that staff is in the final stages of the details and getting permits in order. Becker Morgan is finishing the bid package. Staff is still discussing when to issue the bid package. Mr. Riddle also asked about the Board retreat. Ms. Roddy said staff was looking at different scenarios in order to make it happen. Mr. Griffiths asked since the commercial tonnage was down if DSWA would finish in the black. Mr. Koskey said that the reduction in tonnage was minimally affecting budget numbers. Mr. Watson said that even though tonnage was down, expenses were also down so DSWA would finish the year in the black. Ms. Parks asked why haulers like the City of Dover were not picking up yard waste. Mr. M. D. Parkowski said that residential waste was higher and haulers were overloaded picking that up that they didn't have the equipment or manpower to pick up the yard waste. Mr. Esposito thanked the staff for staying on top of things.

PUBLIC COMMENT

No comment

Motion – moved by Mr. Sheldon

“The Board Meeting is adjourned.”

Second – Mr. Carter

Vote – (Carter, Griffiths, Paraskewich,
Parks, Riddle, Sheldon, Esposito)

Motion Adopted
(7 Yes, 0 No, 0 Absent)

Respectfully submitted,

Pamela Williamson

Meeting Adjourned: 5:51 p.m.