

MINUTES OF MEETING
DELAWARE SOLID WASTE AUTHORITY
BOARD OF DIRECTORS

DATE: January 30, 2020

LOCATION: Delaware Solid Waste Authority
Administrative Office
1128 S. Bradford Street
Dover, DE 19904

TIME: 5:00 p.m.

ATTENDEES:

DIRECTORS

Gerard L. Esposito, Chairman
Timothy P. Sheldon, Vice Chairman
Temple Carter, II
Norman Griffiths
Tonda L. Parks

STAFF

Richard P. Watson, P.E., BCEE
Robin M. Roddy, P.E., BCEE
Michael D. Parkowski
Joseph J. Koskey, CPA
Shelly A. Forcier,
Jason M. Munyan, P.E., BCEE

LEGAL COUNSEL

F. Michael Parkowski (PG&S)
Michael Teichman, Esquire (PG&S)

GUESTS

None

REGULAR BOARD MEETING

The Chairman, Gerard Esposito, called the four hundred and eight regular meeting of the Delaware Solid Waste Authority Board of Directors to order on Thursday, January 30, 2020. He announced the meeting had been duly noticed and the Directors had received copies of the information to be considered.

A. MINUTES

Chairman Esposito called for additions or corrections to the draft of the Minutes of the October 24, 2019, meeting of the Board of Directors.

Motion A – moved by Mr. Sheldon

“The Minutes of the October 24, 2019, Board of Directors’ meeting of the Delaware Solid Waste Authority be accepted as written.”

Second - Mr. Carter

Vote – (Carter, Griffiths, Parks,
Sheldon, Esposito)

Motion Adopted
(5 Yes, 0 No, 2 Absent)

Report of the Administrative & Citizens’ Affairs Committee

B. LEGAL ADVICE

Motion B – moved by Ms. Parks

“Pursuant to 29 Del. C. Section 10004(b), the Board of Directors anticipates that it may go into Executive Session for the purpose of discussing personnel issues, obtaining legal advice, and discuss confidential business strategy.”

Second – Mr. Griffiths

Vote – (Carter, Griffiths, Parks,
Sheldon, Esposito)

Motion Adopted
(5 Yes, 0 No, 2 Absent)

Board voted into Executive Session at 5:02 p.m.

Motion C - moved by Mr. Griffiths

“The Board return to regular session.”

Second – Mr. Carter

Vote – (Carter, Griffiths, Parks,
Sheldon, Esposito)

Motion Adopted
(5 Yes, 0 No, 2 Absent)

Board back to Regular Session 5:55p.m.

Motion D – moved by Ms. Parks

“The Board approves the organizational and personnel changes described in the memorandum and attachments to the Board of Directors dated January 30, 2020, from Robin Roddy and Rick Watson. The changes include the redistribution of duties currently assigned to the Chief of Facilities Management and the replacement of the Manager of Engineering position with the Chief of Engineering position on the organizational tree.”

Second – Mr. Griffiths

Vote – (Carter, Griffiths, Parks,
Sheldon, Esposito)

Motion Adopted
(5 Yes, 0 No, 2 Absent)

Motion E – moved by Ms. Parks

“The Board approves the organizational and personnel changes in the memorandum and attachments to the Board of Directors dated January 30, 2020, from Joe Koskey and Rick Watson. The changes include the return of a Controller and Manager of Financial Services positions on the organizational tree.”

Second – Mr. Griffiths

Vote – (Carter, Griffiths, Parks,
Sheldon, Esposito)

Motion Adopted
(5 Yes, 0 No, 2 Absent)

NEW BUSINESS

Mr. Esposito remarked that he had seen a news feature on television about DSWA selling the Dover Administration Office. Mr. M. D. Parkowski said that he had observed a WBOC correspondent in front of the office filming. Mr. Parkowski inquired and the reporter said the news story was regarding the possible usage of the building for a non-profit to use as a homeless shelter. Mr. Parkowski noted that DSWA is not in any negotiations to sell the building. Ms. Parks indicated that she was aware that the Interfaith Housing Mission (IHM) was planning to relocate their operation from downtown Dover in the next few years and are currently looking at potential sites. Ms. Parks also indicated that she had informed IHM that DSWA would be relocating their Administrative Offices in the next couple of years. Mr. Carter said that someone from the State of Delaware expressed interest in the building also. Mr. Parkowski noted that DSWA will still be in this building for a few years.

Mr. Esposito introduced for the record that a resolution honoring Logan Miller on his retirement was signed by the Board and wishing him well in his endeavors. The Board appreciates his 33 years of service.

Mr. M. D. Parkowski updated the Board that the mixed paper recycling was doing better. Republic has received orders for all the material inside the building. Republic is making a newer bale that will be cleaner and contain more newspaper and less cardboard. Republic feels this will be more marketable.

Mr. Carter asked what the status was on the new building. Mr. Munyan said that the bid package should be ready next month. DSWA is still waiting on some final approvals and permitting. Ms. Roddy said that Mr. Munyan will be making a presentation on the new building at the next Committee meeting.

PUBLIC COMMENT

No comment

Motion – moved by Mr. Carter

“The Board Meeting is adjourned.”

Second – Ms. Parks

Vote – (Carter, Griffiths, Parks,
Sheldon, Esposito)

Motion Adopted
(5 Yes, 0 No, 2 Absent)

Respectfully submitted,

Pamela Williamson

Meeting Adjourned: 6:15 p.m.