

MINUTES OF MEETING
DELAWARE SOLID WASTE AUTHORITY
BOARD OF DIRECTORS

DATE: August 27, 2020

LOCATION: This meeting was held via Zoom webinar due to the State’s COVID-19 social distancing requirements.

TIME: 5:00 p.m.

ATTENDEES:

DIRECTORS

Gerard L. Esposito, Chairman
Timothy P. Sheldon, Vice Chairman
Temple Carter, II
Norman Griffiths
Michael R. Paraskewich, Ph.D, P.E.
Tonda L. Parks

STAFF

Richard P. Watson, P.E., BCEE
Robin M. Roddy, P.E., BCEE
Michael D. Parkowski
Joseph J. Koskey
Jason M. Munyan, P.E., BCEE
Lynsey K. Baer, P.E., BCEE

LEGAL COUNSEL

F. Michael Parkowski (PG&S)

GUESTS

None

REGULAR BOARD MEETING

The Chairman, Gerard Esposito, called the four hundred and thirteenth regular meeting of the Delaware Solid Waste Authority Board of Directors to order on Thursday, August 27, 2020. He announced the meeting had been duly noticed and the Directors had received copies of the information to be considered. Mr. Esposito had the clerk call the roll for the Board.

A. MINUTES

Chairman Esposito called for additions or corrections to the draft of the Minutes of the June 25, 2020, meeting of the Board of Directors.

Motion A – moved by Mr. Carter

“The Minutes of the June 25, 2020, Board of Directors’ meeting of the Delaware Solid Waste Authority be accepted as written.”

Second - Mr. Griffiths

Vote – (Carter, Griffiths, Paraskewich,
Parks, Sheldon, Esposito)

Motion Adopted
(6 Yes, 0 No, 1 Absent)

Report of the Administrative and Citizens’ Affairs Committee

B. CONTRIBUTIONS

Motion B - moved by Ms. Parks

“The Board approves the request from the American Heart Association for a \$1000 contribution to sponsor the Delaware Statewide Heart Walk 2020 in accordance with DSWA’s Policy Guidance on Contributions.”

Second – Mr. Carter

Mr. Watson said that DSWA had supported the Kent and Sussex Heart Walk for many years at the current contribution amount. Mr. M. D. Parkowski explained that this year’s event was going to be held online. All participants would have access to the information that DSWA would normally hand out at an in-person event and DSWA would have all the advertising opportunities like usual. Ms. Parks said that one of the good things about the Heart Walk that the demographic that participate are those who tend to be environmentally responsible. She mentioned that this event meets the criteria as set forth in the Policy Guidance on Contributions.

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| Mr. Carter | Yes |
| Mr. Griffiths | Yes |
| Mr. Paraskewich | Yes |
| Ms. Parks | Yes |
| Mr. Sheldon | Yes |
| Mr. Esposito | Yes |

Motion Adopted
(6 Yes, 0 No, 1 Absent)

Report of the Technical and Facilities Management Committee

C. PURCHASE AND SERVICE OF A NEW BULLDOZER FOR THE SOUTHERN SOLID WASTE MANAGEMENT CENTER – CONTRACT P-20-825-SS

Motion C – moved by Mr. Sheldon

“The Board awards the contract for the Purchase and Service of a New Bulldozer at the Southern Solid Waste Management Center to Carter Machinery Company, Inc., for the cost of \$394,000.00.”

Second – Mr. Griffiths

Mr. Watson said that DSWA received two proposals for this contract. Carter Machinery Company was the least priced proposer. He commended staff on getting a substantial reduction in the price almost \$39,000 lower. Staff is coming back to the Board with a request for reward of the contract for \$394,000. This item was budgeted and came in under the allocated amount. Ms. Parks noted that there was no relation between Carter Machinery and our Board member Mr. Carter.

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| Mr. Carter | Yes |
| Mr. Griffiths | Yes |
| Mr. Paraskewich | Yes |
| Ms. Parks | Yes |
| Mr. Sheldon | Yes |
| Mr. Esposito | Yes |

Motion Adopted

(6Yes, 0 No, 1 Absent)

D. LANDSCAPE IMPROVEMENTS AT THE ROUTE 5 TRANSFER STATION – CONTRACT C-20-826-SR

Motion D – moved by Mr. Sheldon

“The Board awards the contract for the Landscape Improvements at the Route 5 Transfer Station to A-Del Construction Company, Inc., in the amount of \$265,600.00.”

Second – Mr. Griffiths

Mr. Watson said that this project was brought about by some of our neighbors that were concerned about the noise level of operations at the Route 5 Transfer Station. DSWA was responsive to the issue and had Mr. M. D. Parkowski speak to the people about their concerns. DSWA came up with the solution of this landscaping berm to help with the sound that comes from the operations. A-Del’s bid of \$265,600 was the lowest bidder for this project. It was planned for in this year’s Capital Improvements Program (CIP). It is a reasonable price and staff asks the Board to approve it. Mr. Sheldon asked what the engineering price was for this project. Ms. Roddy said that DSWA paid Becker Morgan Group \$6,600 to prepare the design, the stormwater plans and the drawings for the bid package. Mr. Sheldon noted that he had met a project manager from A-Del and he was told they have an insurmountable amount of soil that they have to get rid of so that would explain why their bid was so much lower. Mr. Esposito wondered why A-Del bid on this job since they are doing so many large projects throughout the state so now it makes sense. Ms. Roddy said that DSWA had a good experience with A-Del when they did the partial capping project at SSWMC.

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| Mr. Carter | Yes |
| Mr. Griffiths | Yes |
| Mr. Paraskewich | Yes |

Ms. Parks Yes
Mr. Sheldon Yes
Mr. Esposito Yes

Motion Adopted

(6 Yes, 0 No, 1 Absent)

E. BEAVERDAM DITCH CLEANING AT THE SOUTHERN SOLID WASTE MANAGEMENT CENTER – CONTRACT M-20-827-SS

Motion E – moved by Mr. Sheldon

“The Board awards the contract for the Beaverdam Ditch Cleaning at the Southern Solid Waste Management Center to A-Del Construction Company, Inc., in the amount of \$323,330.00.”

Second – Mr. Griffiths

Mr. Watson said that this is the second phase of the ditch cleaning effort at the Southern landfill site. The first effort was internal ditches that were cleaned out that lead to the Beaverdam branch. By cleaning the Beaverdam ditch this will lower the water table, which reduces that amount of real wetlands that are on that site. It reduces the amount of mitigation that DSWA would have to do in the future. Spending \$323,330 on ditching will have a huge impact reducing the cost of future landfill cell construction. The price is very good. There was a big range of bid pricing. Staff is comfortable that this is a good bid. The CIP anticipated very closely the amount at \$335,000. Staff highly recommends this project. Ms. Roddy said that this project will generate 5,800 cubic yards of excavated material over its length of 7,000 linear feet. The material will be blended with yard waste and be used as a soil amendment at the landfill to grow grass.

Mr. Carter Yes
Mr. Griffiths Yes
Mr. Paraskewich Yes
Ms. Parks Yes
Mr. Sheldon Yes
Mr. Esposito Yes

Motion Adopted

(6 Yes, 0 No, 1 Absent)

NEW BUSINESS

No comment

PUBLIC COMMENT

No comment

Motion – moved by Mr. Sheldon

“The Board Meeting is adjourned.”

Second – Ms. Parks

Vote – (Carter, Griffiths, Paraskewich,
Parks, Sheldon, Esposito)

Motion Adopted
(6 Yes, 0 No, 1 Absent)

Respectfully submitted,

Pamela Williamson

Meeting Adjourned: 5:23 p.m.