

MINUTES OF MEETING  
DELAWARE SOLID WASTE AUTHORITY  
BOARD OF DIRECTORS

DATE: August 26, 2021

LOCATION: This meeting was held via Zoom webinar due to the State’s COVID-19 social distancing requirements.

TIME: 5:00 p.m.

ATTENDEES:

DIRECTORS

Gerard L. Esposito, Chairman  
Temple Carter, II  
Norman Griffiths  
Michael R. Paraskewich, Ph.D, P.E.  
Tonda L. Parks  
William J. Riddle

STAFF

Richard P. Watson, P.E., BCEE  
Robin M. Roddy, P.E., BCEE  
Michael D. Parkowski  
Joseph J. Koskey, CPA  
Jason M. Munyan, P.E., BCEE  
Lynsey Baer, P.E., BCEE

LEGAL COUNSEL

F. Michael Parkowski (PG&S)

GUESTS

None

REGULAR BOARD MEETING

The Chairman, Gerard Esposito, called the four hundred and twenty-third regular meeting of the Delaware Solid Waste Authority Board of Directors to order on Thursday, August 26, 2021. He announced the meeting had been duly noticed and the Directors had received copies of the information to be considered. Mr. Esposito had the clerk call the roll for the Board.

**A. MINUTES**

Chairman Esposito called for additions or corrections to the draft of the Minutes of the June 24, 2021, meeting of the Board of Directors.

**Motion A** – moved by Mr. Carter

“The Minutes of the June 24, 2021, Board of Directors’ meeting of the Delaware Solid Waste Authority be accepted as written.”

**Second** - Mr. Griffiths

**Vote** – (Carter, Griffiths, Paraskewich,  
Parks, Riddle, Esposito)

**Motion Adopted**  
(6 Yes, 0 No, 1 Absent)

*Report of the Administrative & Citizens' Affairs Committee*

**B. PURCHASE OF PROPERTY AT 18139 SHILOH CHURCH ROAD**

**Motion B** - moved by Ms. Parks

“The Board approves the purchase of the property at 18139 Shiloh Church Road, Georgetown, Delaware for the amount of \$225,000.00.”

**Second** – Mr. Carter

Mr. Watson said that this property is contiguous to DSWA’s southern landfill property and is one of several properties on the south side. It is staff’s recommendation and policy to acquire property that is contiguous to DSWA sites to add to a buffer for the future. Ms. Roddy said that there are approximately 22 properties that are adjacent to the landfill and this property would be the eighth that DSWA will have purchased. The normal process of obtaining an appraisal on the property was conducted and it is attached in the package. Ms. Roddy stated that this is a budgeted purchase. Mr. Riddle asked for clarification of the property on the site map. Mr. Esposito asked if DSWA had just got a cold call on the property. Mr. M. D. Parkowski explained that this was initiated by the owner of the property. He noted that DSWA has acquired much of this property through word-of-mouth with the property owners in the area. Mr. Watson said that DSWA personnel had contacted most of the property owners in order to get permission to do work on the Beaverdam ditch. Mr. Esposito asked if any of the other properties have houses on them or are they vacant. Mr. M. D. Parkowski said that some are vacant and some have houses on them.

Mr. Carter	Yes
Mr. Griffiths	Yes
Mr. Paraskewich	Yes
Ms. Parks	Yes
Mr. Riddle	Yes
Mr. Esposito	Yes

**Motion Adopted**

(6 Yes, 0 No, 1 Absent)

**C. CONSTRUCTION OF A LEACHATE STORAGE TANK AT THE CENTRAL SOLID WASTE MANAGEMENT CENTER – CONTRACT C-21-841-CS**

**Motion C** - moved by Mr. Griffiths

“The Board awards the contract for the Construction of a Leachate Storage Tank at the Central Solid Waste Management Center to Worth & Company, Inc. as the most responsive bidder, in the amount of \$3,368,300.00.

**Second** – Mr. Paraskewich

Mr. Watson said that this contract is to construct a new leachate tank at the Sandtown Landfill facility. As we expand the landfill more leachate is generated at the site. More storage is needed and staff determined that they will need about 1.7 million gallons which will serve for many years into the future. Ms. Roddy said that this is a planned and budgeted site improvement looking long term several decades out. There is currently 1.5 million gallons storage onsite in similar glass-lined steel tanks. The current tanks are 20+ years old and do need to be taken down on occasion for maintenance. Currently Sandtown is generating about 20 million gallons of leachate a year. The main treatment for the leachate is the Kent County Waste Water Treatment Plant (KCWWTP). We have a force main connected to the site. As leachate is generated it is pumped into the tanks and then is sent to KCWWTP for treatment. Staff was pleased with the bids. Worth & Company was very active during the bidding process and staff received good references for their work. Mr. Griffiths asked if DSWA does any treatment onsite. Ms. Roddy said that we do not.

Mr. Carter	Yes
Mr. Griffiths	Yes
Mr. Paraskewich	Yes
Ms. Parks	Yes
Mr. Riddle	Yes
Mr. Esposito	Yes

**Motion Adopted**

(6 Yes, 0 No, 1 Absent)

**NEW BUSINESS**

Mr. Esposito asked about any updates on Covid-19 staffing plans. Mr. Watson said that they were waiting for more guidance coming from the Governor’s office. Ms. Roddy said that recommendations will be forthcoming to the Board in the next month.

PUBLIC COMMENT

No comment

**Motion** – moved by Mr. Carter

“The Board Meeting is adjourned.”

**Second** – Mr. Griffiths

**Vote** – (Carter, Griffiths, Paraskewich,  
Parks, Riddle, Esposito)

**Motion Adopted**  
(6 Yes, 0 No, 1 Absent)

Respectfully submitted,

Pamela Williamson

Meeting Adjourned: 5:21 p.m.