

MINUTES OF MEETING
DELAWARE SOLID WASTE AUTHORITY
BOARD OF DIRECTORS

DATE: January 27, 2022

LOCATION: This meeting was held via Zoom webinar due to the State’s COVID-19 social distancing requirements.

TIME: 5:00 p.m.

ATTENDEES:

DIRECTORS

Gerard L. Esposito, Chairman
Timothy P. Sheldon, Vice Chairman
Temple Carter, II
Norman Griffiths
Michael R. Paraskewich, Ph.D, P.E.
Tonda L. Parks
William J. Riddle

STAFF

Richard P. Watson, P.E., BCEE
Robin M. Roddy, P.E., BCEE
Michael D. Parkowski
Joseph J. Koskey, CPA
Jason M. Munyan, P.E., BCEE
Lynsey Baer, P.E., BCEE
Pamela Williamson

LEGAL COUNSEL

F. Michael Parkowski (PG&S)
Michael Teichman (PG&S)

GUESTS

None

REGULAR BOARD MEETING

The Chairman, Gerard Esposito, called the four hundred and twenty-seventh regular meeting of the Delaware Solid Waste Authority Board of Directors to order on Thursday, January 27, 2022. He announced the meeting had been duly noticed and the Directors had received copies of the information to be considered. Mr. Esposito had the clerk call the roll for the Board.

A. MINUTES

Chairman Esposito called for additions or corrections to the draft of the Minutes of the December 9, 2021, meeting of the Board of Directors.

Motion A – moved by Mr. Carter

“The Minutes of the December 9, 2021, Board of Directors’ meeting of the Delaware Solid Waste Authority be accepted as written.”

Second - Mr. Sheldon

Vote – (Carter, Griffiths, Paraskewich,
Parks, Riddle, Sheldon, Esposito)

Motion Adopted
(7 Yes, 0 No, 0 Absent)

Report of the Technical and Facilities Management Committee

B. PURCHASE AND INSTALLATION OF FURNITURE FOR DOVER ADMINISTRATION OFFICE – CONTRACT P-21-855-DO

Motion B - moved by Mr. Sheldon

“The Board awards the contract for Purchase and Installation of Furniture for Dover Administration Office to G. A. Blanco & Sons, Inc. as the most responsive bidder in the amount of \$380,629.00.”

Second – Mr. Griffiths

Mr. Watson explained that this was for the new Dover Administration Building that Becker Morgan, the design engineer, had designed and provided information on the fixtures and furniture. Three bids were received and G. A. Blanco was the low bid. The bid was reviewed by Becker Morgan and the furniture delivery and installation is timed to coincide with the construction schedule of the new building.

Mr. Carter	Yes
Mr. Griffiths	Yes
Mr. Paraskewich	Yes
Ms. Parks	Yes
Mr. Riddle	Yes
Mr. Sheldon	Yes
Mr. Esposito	Yes

Motion Adopted
(7 Yes, 0 No, 0 Absent)

Report of the Administrative & Citizens’ Affairs Committee

C. INVESTMENTS

Motion C - moved by Ms. Parks

“The Board accepts the investment report presented by Wilmington Trust at the January 13, 2022, Administrative & Citizens’ Affairs Committee.”

Second – Mr. Carter

Mr. Watson explained that Wilmington Trust made a presentation at the January 13th Administrative and Citizens’ Affairs Committee. It was an informational presentation that included four parts. The first part

was a market update, the second part was a review of DSWA’s portfolio, the third part was an investment policy discussion and the fourth part was disclosures. This was just informational in nature and no decisions other than to accept the report itself is being made. Mr. Riddle appreciated Wilmington Trust talking about what they had been doing and their returns. He noted that there was a robust discussion on the investment policy at the Committee meeting. He concurred with Mr. Watson that there were no changes to the course. It was a very good interactive conversation. He feels that Wilmington Trust is doing a good job for DSWA.

Mr. Carter	Yes
Mr. Griffiths	Yes
Mr. Paraskewich	Yes
Ms. Parks	Yes
Mr. Riddle	Yes
Mr. Sheldon	Yes
Mr. Esposito	Yes

Motion Adopted

(7 Yes, 0 No, 0 Absent)

NEW BUSINESS

No comment

PUBLIC COMMENT

No comment

Motion – moved by Mr. Sheldon

“The Board Meeting is adjourned.”

Second – Mr. Carter

Vote – (Carter, Griffiths, Paraskewich,
Parks, Riddle, Sheldon, Esposito)

Motion Adopted

(7 Yes, 0 No, 0 Absent)

Respectfully submitted,

Pamela Williamson

Meeting Adjourned: 5:39 p.m.