

MINUTES OF MEETING  
DELAWARE SOLID WASTE AUTHORITY  
BOARD OF DIRECTORS

DATE: September 20, 2021

LOCATION: This meeting was held via Zoom webinar due to the State's COVID-19 social distancing requirements.

TIME: 5:00 p.m.

ATTENDEES:

DIRECTORS

Gerard L. Esposito, Chairman  
Timothy P. Sheldon, Vice Chairman  
Temple Carter, II  
Norman Griffiths  
Michael R. Paraskewich, Ph.D, P.E.  
Tonda L. Parks  
William J. Riddle

STAFF

Richard P. Watson, P.E., BCEE  
Robin M. Roddy, P.E., BCEE  
Michael D. Parkowski  
Joseph J. Koskey, CPA  
Jason M. Munyan, P.E., BCEE  
Lynsey Baer, P.E., BCEE  
Shelly Forcier

LEGAL COUNSEL

Michael Teichman (PG&S)

GUESTS

None

REGULAR BOARD MEETING

The Chairman, Gerard Esposito, called the four hundred and twenty-fourth regular meeting of the Delaware Solid Waste Authority Board of Directors to order on Monday, September 20, 2021. He announced the meeting had been duly noticed and the Directors had received copies of the information to be considered. Mr. Esposito had the clerk call the roll for the Board.

**A. MINUTES**

Chairman Esposito called for additions or corrections to the draft of the Minutes of the August 26, 2021, meeting of the Board of Directors.

**Motion A** – moved by Mr. Carter

“The Minutes of the August 26, 2021, Board of Directors’ meeting of the Delaware Solid Waste Authority be accepted as written.”

**Second** - Mr. Sheldon

**Vote** – (Carter, Griffiths, Paraskewich,  
Parks, Riddle, Sheldon, Esposito)

**Motion Adopted**  
(7 Yes, 0 No, 0 Absent)

***Report of the Administrative & Citizens’ Affairs Committee***

**B. PURCHASE OF PROPERTY AT 1139 WILLOW GROVE ROAD**

**Motion B** - moved by Ms. Parks

“The Board approves the purchase of the property at 1139 Willow Grove Road, Felton, Delaware for the amount of \$215,000.00.”

**Second** – Mr. Carter

Mr. Watson said that this property is part of DSWA’s overall process of acquiring properties that are contiguous to the landfill sites. Mr. Parkowski said that this property is located on Route 10 right at the entrance to the Sandtown Landfill.

|                 |     |
|-----------------|-----|
| Mr. Carter      | Yes |
| Mr. Griffiths   | Yes |
| Mr. Paraskewich | Yes |
| Ms. Parks       | Yes |
| Mr. Riddle      | Yes |
| Mr. Sheldon     | Yes |
| Mr. Esposito    | Yes |

**Motion Adopted**

(7 Yes, 0 No, 0 Absent)

**C. PURCHASE OF PARCEL 20.10 SHILOH CHURCH ROAD PROPERTY**

**Motion C** - moved by Ms. Parks

“The Board approves the purchase of Parcel 20.10 Shiloh Church Road, Georgetown, Delaware for the amount of \$112,000.00.”

**Second** – Mr. Carter

Mr. Watson said that this property is a little over five acres and has no structures on it. It is located to the south side, contiguous to the landfill. Mr. Griffiths asked what the cost of maintenance is at these properties. Mr. Parkowksi said there is really not much maintenance done on these properties once any buildings are moved or demolished. There is an environmental assessment done before DSWA purchases the property to make sure there is nothing like underground tanks or something that might cost DSWA extra in the future. None of the properties have had anything like that so far. Once the structures are cleared off we just let the vegetation grow. Since there is a fence along the perimeter of the landfill (which would be the back of the property purchased) the property is just a buffer. Mr. Riddle clarified

that this was one of the “piano key” properties and asked how many more were left and to guess how much it would cost to purchase the rest. Mr. Parkowski said that this was one of those properties. There are more properties besides the “piano keys” that DSWA is interested in at Southern. There are between 14 to 18 properties that DSWA would be interested in. The cost would vary on market conditions.

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|-----------------|-----|
| Mr. Carter      | Yes |
| Mr. Griffiths   | Yes |
| Mr. Paraskewich | Yes |
| Ms. Parks       | Yes |
| Mr. Riddle      | Yes |
| Mr. Sheldon     | Yes |
| Mr. Esposito    | Yes |

**Motion Adopted**

(7 Yes, 0 No, 0 Absent)

**D. CONTRIBUTIONS**

**Motion D** - moved by Ms. Parks

“The Board approves the request from the American Heart Association for a \$1000 contribution to sponsor the Southern Delaware Heart Walk 2021 in accordance with DSWA’s Policy Guidance on Contributions.”

**Second** – Mr. Carter

Mr. Watson said that DSWA had supported the Delaware Heart Walk for many years and it’s staff recommendation to continue to do so. This is the first contribution request for this fiscal year.

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|-----------------|-----|
| Mr. Carter      | Yes |
| Mr. Griffiths   | Yes |
| Mr. Paraskewich | Yes |
| Ms. Parks       | Yes |
| Mr. Riddle      | Yes |
| Mr. Sheldon     | Yes |
| Mr. Esposito    | Yes |

**Motion Adopted**

(7 Yes, 0 No, 0 Absent)

**E. STATEWIDE TIRE RECYCLING PROGRAM – CONTRACT S-21-847-SW**

**Motion E** - moved by Ms. Parks

“The Board awards the contract for the Statewide Tire Recycling Program to Olde Towne Trucking LLC for a three-year period.”

**Second – Mr. Carter**

Mr. Watson said that the current tire recycling contract will end on October 31 this year and staff solicited for a new three-year contract. There was only one respondent and for a higher rate. This program is necessary. Mr. Parkowski explained that tires are an issue because they are not easy to dispose of or recycle and DSWA gets a lot of them. The current contractor had an issue moving the tires because of a shortage of drivers and trucks. They subbed the contract out to Olde Towne Trucking for about the last three months. They have been doing a great job. They moved more tires in the three months than the current contractor did in the previous seven months. Staff is happy that they will be taking over. He noted that DSWA will be paying more for this program. Olde Towne is willing to work with DSWA to provide some alternate locations that might have some higher uses for recycling of tires.

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|-----------------|-----|
| Mr. Carter      | Yes |
| Mr. Griffiths   | Yes |
| Mr. Paraskewich | Yes |
| Ms. Parks       | Yes |
| Mr. Riddle      | Yes |
| Mr. Sheldon     | Yes |
| Mr. Esposito    | Yes |

**Motion Adopted**

(7 Yes, 0 No, 0 Absent)

***Report of Technical Affairs & Facilities Management Committee***

**F. PURCHASE AND SERVICE OF A NEW SERVICE TRUCK FOR THE SOUTHERN SOLID WASTE MANAGEMENT CENTER – CONTRACT P-21-849-SS**

**Motion F** - moved by Mr. Sheldon

“The Board awards the contract for the Purchase and Service of a New Service Truck at the Southern Solid Waste Management Center to Hertrichs Fleet Services, for the cost of \$143,882.00.”

**Second – Mr. Griffiths**

Mr. Watson said that this purchase is to replace the old service truck at the southern landfill. The purchase of this is necessary because the current service truck is very old. Mr. Munyan said that a Request for Proposal (RFP) was issued for a new vehicle. Some proposers voiced concerns for the time frames in the RFP and for getting delivery of equipment. Only one proposal from Hertrichs was received. Their proposal did meet all the requirements for the truck. Based on that, staff found the proposal to be acceptable and recommend it for award. Mr. Riddle said that at the Committee meeting it was asked if Hertrichs was building the body or buying it. Mr. Munyan said that Hertrichs would provide the chassis component and the service body is being provided by Dejana Truck Equipment. Hertrichs will put the two together and will be responsible for providing the finished vehicle. Mr. Griffiths asked who would provide the warranty. Mr. Munyan

said that both Hertrichs and Dejana will provide a warranty. The truck components will be the typical 100,000 mile, 7 year warranty. Some of the components like the compressor or the crane will have a different warranty.

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|-----------------|-----|
| Mr. Carter      | Yes |
| Mr. Griffiths   | Yes |
| Mr. Paraskewich | Yes |
| Ms. Parks       | Yes |
| Mr. Riddle      | Yes |
| Mr. Sheldon     | Yes |
| Mr. Esposito    | Yes |

**Motion Adopted**

(7 Yes, 0 No, 0 Absent)

NEW BUSINESS

No comment

PUBLIC COMMENT

No comment

**Motion** – moved by Ms. Parks

“The Board Meeting is adjourned.”

**Second** – Mr. Sheldon

**Vote** – (Carter, Griffiths, Paraskewich,  
Parks, Riddle, Sheldon, Esposito)

**Motion Adopted**

(7 Yes, 0 No, 0 Absent)

Respectfully submitted,

Pamela Williamson

Meeting Adjourned: 5:26 p.m.