

MINUTES OF MEETING
DELAWARE SOLID WASTE AUTHORITY
BOARD OF DIRECTORS

DATE: August 25, 2022

LOCATION: Delaware Solid Waste Authority
Administrative Office
1128 S. Bradford Street
Dover, DE 19904

TIME: 5:00 p.m.

ATTENDEES:

DIRECTORS

Gerard L. Esposito, Chairman
A. Temple Carter, III
Norman Griffiths
Michael R. Paraskewich, Ph.D, P.E.
Tonda L. Parks
William J. Riddle

STAFF

Richard P. Watson, P.E., BCEE
Robin M. Roddy, P.E., BCEE
Michael D. Parkowski
Joseph J. Koskey, CPA
Jason M. Munyan, P.E., BCEE
Lynsey K. Baer, P.E., BCEE
Shelly Forcier, PHR
Pamela Williamson

LEGAL COUNSEL

F. Michael Parkowski (PG&S) None

GUESTS

REGULAR BOARD MEETING

The Chairman, Gerard Esposito, called the four hundred and thirty-second regular meeting of the Delaware Solid Waste Authority Board of Directors to order on Thursday, August 25, 2022. He announced the meeting had been duly noticed and the Directors had received copies of the information to be considered.

A. MINUTES

Chairman Esposito called for additions or corrections to the draft of the Minutes of the June 23, 2022, meeting of the Board of Directors.

Motion A – moved by Mr. Carter

“The Minutes of the June 23, 2022, Board of Directors’ regular meeting of the Delaware Solid Waste Authority be accepted as written.”

Second - Mr. Griffiths

Vote – (Carter, Griffiths, Paraskewich,
Parks, Riddle, Esposito)

Motion Adopted
(6 Yes, 0 No, 1 Absent)

Report of the Administrative & Citizens’ Affairs Committee

B. DSWA SALARY RANGES

Motion B - moved by Ms. Parks

“The Board approves the organizational changes as presented.”

Second – Mr. Carter

Mr. Watson explained that there were three different areas of the organizational chart in the package. The first is a recommendation for a regular full-time Engineer. The CIP is expanding over the next several years and extra help will be needed to oversee these projects. Charts were included to show the positioning of the new Engineer. The second recommendation is for a full-time Wellfield Technician and an Environmental Technician for the Landfill Gas Group. The charts show those positions will be placed one in the environmental compliance area and one in the operations area. The third recommendation is to eliminate one part-time Weighmaster and replace with a full-time Weighmaster at the Pine Tree Corners Transfer Station. This need is because of the increased tonnage and transactions that causes back-ups at that facility. The chart in the package shows the placement of the position.

Mr. Carter	Yes
Mr. Griffiths	Yes
Mr. Paraskewich	Yes
Ms. Parks	Yes
Mr. Riddle	Yes
Mr. Esposito	Yes

Motion Adopted

(6 Yes, 0 No, 1 Absent)

NEW BUSINESS

Ms. Roddy noted that the Erosion and Sediment Control approval for the sod farm site development was received. Ms. Baer said it took a year and eight rounds of comments.

PUBLIC COMMENT

No comment

Motion – moved by Ms. Parks

“The Board Meeting is adjourned.”

Second – Mr. Griffiths

Vote – (Carter, Griffiths, Parks, Paraskewich,
Riddle, Esposito)

Motion Adopted
(6 Yes, 0 No, 1 Absent)

Respectfully submitted,

Pamela Williamson

Meeting Adjourned: 5:03 p.m.