

MINUTES OF MEETING
DELAWARE SOLID WASTE AUTHORITY
BOARD OF DIRECTORS

DATE: December 14, 2023

LOCATION: DSWA Administration Building
601 Energy Lane
Dover, Delaware 19901

TIME: 5:00 p.m.

ATTENDEES:

DIRECTORS

Gerard L. Esposito, Chairman
Timothy P. Sheldon, Vice Chairman
A. Temple Carter, III
Norman D. Griffith
Michael R. Paraskewich, Ph.D, P.E.
Tonda L. Parks

STAFF

Richard P. Watson, P.E., BCEE
Robin M. Roddy, P.E., BCEE
Michael D. Parkowski
Joseph J. Koskey, CPA
Jason M. Munyan, P.E., BCEE
Lynsey K. Baer, P.E., BCEE
Pamela Williamson

LEGAL COUNSEL

Michael Teichman (PG&S)

GUESTS

None

REGULAR BOARD MEETING

The Chairman, Gerard Esposito, called the four hundred and forty-first regular meeting of the Delaware Solid Waste Authority Board of Directors to order on Thursday, December 14, 2023. He announced the meeting had been duly noticed and the Directors had received copies of the information to be considered.

A. MINUTES

Chairman Esposito called for additions or corrections to the draft of the Minutes of the October 26, 2023, meeting of the Board of Directors.

Motion A – moved by Mr. Carter

“The Minutes of the October 26, 2023, Board of Directors’ regular meeting of the Delaware Solid Waste Authority be accepted as written.”

Second - Mr. Griffiths

Vote – (Carter, Griffiths, Paraskewich,
Parks, Sheldon, Esposito)

Motion Adopted
(6 Yes, 0 No, 1 Absent)

Report of the Administrative & Citizens' Affairs Committee

B ELECTRONIC GOODS RECYCLING PROGRAM – CONTRACT S-20-837-SW

Motion B - moved by Ms. Parks

“The Board approves Amendment 1 for the Electronic Goods Recycling Program with Sycamore International as stated in the attached memo.”

Second – Mr. Carter

Mr. Watson explained that the current contract with Sycamore International for the Electronic Goods Recycling Program runs through March 31, 2026. They have been performing well but they are running into challenges due to inflation that was unanticipated. He said that staff met with them to review the contract changes that they were requesting. Mr. Parkowski said that staff had met a second time with Sycamore and negotiated the price change to \$0.29 per pound with a price escalator of \$0.01 per year for the rest of the contract. Staff consulted with legal counsel and they will develop the amendment. Sycamore also agreed to change the contract terms to 120 days notice-to-cancel instead of 60 days. This would give DSWA staff time to issue and accept a new contract if necessary. Ms. Roddy said that along with DSWA staff developing an education video with Sycamore, staff is setting up a tour of the facility for the Directors.

Mr. Carter	Yes
Mr. Griffiths	Yes
Mr. Paraskewich	Yes
Ms. Parks	Yes
Mr. Sheldon	Yes
Mr. Esposito	Yes

Motion Adopted

(6 Yes, 0 No, 1 Absent)

Board voted to go into Executive Session at 5:08 pm. The Board came out of Executive Session at 5:36 pm.

C. CONSTRUCTION OF DOVER ADMINISTRATION BUILDING – CONTRACT C-19-818-DO

Motion C – moved by Mr. Sheldon

“Be it resolved that DSWA management be, and hereby is, authorized to settle and resolve the request by EDiS for additional payments under Contract C-19-818-DO.”

Second – Mr. Paraskewich

Mr. Carter	Yes
Mr. Griffiths	Yes
Mr. Paraskewich	Yes
Ms. Parks	Yes
Mr. Sheldon	Yes
Mr. Esposito	Yes

Motion Adopted

(6 Yes, 0 No, 1 Absent)

NEW BUSINESS

Mr. Parkowski informed the Board that a report was presented to legislators regarding yard waste options in New Castle County.

PUBLIC COMMENT

No comment

Motion – moved by Mr. Carter

“The Board Meeting is adjourned.”

Second – Mr. Griffiths

Vote – (Carter, Griffiths, Paraskewich
Parks, Sheldon, Esposito)

Motion Adopted
(6 Yes, 0 No, 1 Absent)

Respectfully submitted,

Pamela Williamson

Meeting Adjourned: 5:52 p.m.