

DELAWARE SOLID WASTE AUTHORITY
ADMINISTRATIVE & CITIZENS' AFFAIRS COMMITTEE
601 Energy Lane, Dover, DE 19901
Thursday, September 12, 2024
5:00 p.m.

Under Title 29, Section 10006A of the Delaware Code, the Administrative & Citizens' Affairs Committee is holding this meeting as a virtual meeting utilizing Zoom Webinar. In addition, this meeting is open to the public at DSWA's Administration Building (601 Energy Lane, Dover, DE 19901). Join the meeting via Zoom by going to:

You are invited to a DSWA Zoom Webinar.

When: September 12, 2024 05:00 PM Eastern Time (US and Canada)

Topic: Administrative & Citizens' Affairs Committee Meeting & Technical Affairs and Facilities Management Committee Meeting

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/81908963758?pwd=hyPJyK4oVLhECbmTMx3J5AGn76GbT3.1>

Webinar ID: 819 0896 3758

Passcode: 961250

COMMITTEE:

Tonda L. Parks, Chair
A. Temple Carter III
William J. Riddle

AGENDA

A. Administrative and Citizens' Affairs Committee Meeting Notes

The notes from the August 8, 2024, meeting are attached.

ACTION ITEMS:

Business & Governmental Services

B. Tire Recycling Program Contract S-24-904-SW

Staff will make a recommendation to the Committee to award the Tire Recycling Program Contract.

Human Resources

C. Organizational Chart Change

Staff will discuss proposed change to the organizational chart.

INFORMATION ITEM:

Business & Governmental Services

D. FOIA Requests

Staff will discuss two (2) FOIA request.

Financial Services

E. Committee's Audit Review of Internal Management – Revenue/Cost Results for the Month

1. Statement of Revenue & Expense
2. Bank Fund Balance
3. Aging Summary Report