

MINUTES OF MEETING
DELAWARE SOLID WASTE AUTHORITY
BOARD OF DIRECTORS

DATE: April 24, 2025

LOCATION: Cherry Island Landfill Administration Building
1706 E. 12th Street
Wilmington, Delaware 19809

TIME: 5:00 p.m.

ATTENDEES:

DIRECTORS

Gerard L. Esposito, Chairman
Timothy P. Sheldon, Vice Chairman
A. Temple Carter, III
Michael R. Paraskewich, Ph.D, P.E.
William J. Riddle (via zoom)

STAFF

Richard P. Watson, P.E., BCEE
Michael D. Parkowski
Joseph J. Koskey, CPA
Jason M. Munyan, P.E., BCEE
Alex Steuerwald
Luis Garcia-Osorio
Pamela Williamson

LEGAL COUNSEL

Michael Teichman (PG&S)

GUESTS

Collen Varallo, Wipfli (via zoom)
Geoffrey Myer, Wipfli (via zoom)

REGULAR BOARD MEETING

The Chairman, Gerard Esposito, called the four hundred and fifty-second regular meeting of the Delaware Solid Waste Authority Board of Directors to order on Tuesday, April 24, 2025. He announced the meeting had been duly noticed and the Directors had received copies of the information to be considered.

A. MINUTES

Chairman Esposito called for additions or corrections to the draft of the Minutes of the March 27, 2025, meeting of the Board of Directors.

Motion A – moved by Mr. Carter

“The Minutes of the March 27, 2025, Board of Directors’ regular meeting of the Delaware Solid Waste Authority be accepted as written.”

Second - Mr. Sheldon

Vote – (Carter, Paraskewich, Riddle
Sheldon, Esposito)

Motion Adopted
(5 Yes, 0 No, 2 Absent)

Report of the Administrative & Citizens' Affairs Committee

B LETTER OF ENGAGEMENT FOR WIPFLI CPAS AND CONSULTANTS

Ms. Varallo and Mr. Meyer of Wipfli CPAs and Consultants reviewed the Audit Planning Meeting Presentation that was included in the package.

Motion B - moved by Mr. Carter

“The Board approves to have Gerard Esposito sign the letter of engagement with Wipfli to provide auditing services.”

Second – Mr. Sheldon

Mr. Carter	Yes
Mr. Paraskewich	Yes
Mr. Riddle	Yes
Mr. Sheldon	Yes
Mr. Esposito	Yes

Motion Adopted
(5 Yes, 0 No, 2 Absent)

C. STATEWIDE HOUSEHOLD HAZARDOUS WASTE COLLECTION PROGRAM CONTRACT S-24-911-SW

Motion C – moved by Mr. Carter

“The Board awards the contract for the Statewide Household Hazardous Waste Collection Program to the most responsive proposer Clean Harbors Environmental Services for a three-year period.”

Second – Mr. Sheldon

Mr. Watson said that Clean Harbors is our existing contractor for this program. The current contract ends June 30. Two proposals were received, one from Clean Harbors Environmental and one from MXI. Staff reviewed the proposals and recommended negotiating with Clean Harbors. Staff negotiated quarterly management visits to events and the waiver of the daily collection fee for any events that Clean Harbor staff was not on site one hour prior to the start time. Staff recommends awarding the contract to Clean Harbors for the three-year contract.

Mr. Carter	Yes
Mr. Paraskewich	Yes
Mr. Riddle	Yes
Mr. Sheldon	Yes
Mr. Esposito	Yes

Motion Adopted
(5 Yes, 0 No, 2 Absent)

NEW BUSINESS

Mr. Parkowski reminded the Board of the food digester presentation to be held at the Food Bank in Milford on Monday, April 28.

Mr. Parkowski reminded the Board that the DSWA Scholarship tournament would be held on April 29 at Baywood Greens.

Mr. Parkowski informed the Board that a group from the International Solid Waste Association would be visiting Delaware and touring DSWA sites on May 13th and 14th.

PUBLIC COMMENT

No comment

Motion – moved by Mr. Carter

“The Board Meeting is adjourned.”

Second – Mr. Sheldon

Vote – (Carter, Paraskewich, Riddle
Sheldon, Esposito)

Motion Adopted
(5 Yes, 0 No, 2 Absent)

Respectfully submitted,

Pamela Williamson

Meeting Adjourned: 5:29 p.m.