

MINUTES OF MEETING
DELAWARE SOLID WASTE AUTHORITY
BOARD OF DIRECTORS

DATE: August 22, 2024

LOCATION: DSWA Administration Building
601 Energy Lane
Dover, Delaware 19901

TIME: 5:00 p.m.

ATTENDEES:

DIRECTORS

Gerard L. Esposito, Chairman
Timothy P. Sheldon, Vice Chairman
A. Temple Carter, III
Norman Griffiths
Michael R. Paraskewich, Ph.D, P.E.
Tonda L. Parks

STAFF

Richard P. Watson, P.E., BCEE
Robin M. Roddy, P.E., BCEE
Michael D. Parkowski
Joseph J. Koskey, CPA
Jason M. Munyan, P.E., BCEE
Lynsey K. Baer, P.E., BCEE
Pamela Williamson
Shelly Forcier
Christopher Velazquez

LEGAL COUNSEL

F. Michael Parkowski (PG&S)

GUESTS

None

REGULAR BOARD MEETING

The Chairman, Gerard Esposito, called the four hundred and forty-sixth regular meeting of the Delaware Solid Waste Authority Board of Directors to order on Thursday, August 22, 2024. He announced the meeting had been duly noticed and the Directors had received copies of the information to be considered.

A. MINUTES

Chairman Esposito called for additions or corrections to the draft of the Minutes of the June 27, 2024, meeting of the Board of Directors and the executive session.

Motion A – moved by Mr. Carter

“The Minutes of the June 27, 2024, Board of Directors’ regular meeting and the executive session of the Delaware Solid Waste Authority be accepted as written.”

Second - Mr. Griffiths

Vote – (Carter, Griffiths, Paraskewich,
Parks, Sheldon, Esposito)

Motion Adopted
(6 Yes, 0 No, 1 Absent)

Mr. Esposito read the following resolution into the minutes:

WHEREAS, the Delaware Solid Waste Authority (DSWA) is a public instrumentality of the State of Delaware which is accountable through its Board of Directors and its staff to the citizens of Delaware; and

WHEREAS, DSWA was established in 1975, by statute enacted by the Delaware General Assembly, with the intent to address and solve difficult and long-standing problems related to the management and recycling of solid waste; and

WHEREAS, Ronald G. McCabe was appointed to the Board of Directors in July of 1979, and had served with great distinction in public service for 39 years and as Vice Chairman of the Board for 24 years; and

WHEREAS, he served with distinction during his term of office; and

WHEREAS, he demonstrated exemplary guidance to the Staff and Board of Directors;

NOW, THEREFORE, BE IT RESOLVED that the members of The Board of Directors join with the staff and legal counsel to express their sorrow at the loss of their former fellow Director, Ronald G. McCabe, and convey sincere condolences and prayers to Ron's wife and family for their loss, for he will truly be missed;

Report of the Administrative & Citizens' Affairs Committee

B. EXECUTIVE SESSION

Board voted to go into Executive Session at 5:04 pm.
The Board came out of Executive Session at 5:19 pm.

C. PURCHASE OF REMAINING INDIVIDUAL INTEREST IN PROPERTY AT 562 MAHAN CORNER ROAD

Motion C - moved by Ms. Parks

"The Board approves the purchase of the one-third individual interest from Tyla Moffett at 562 Mahan Corner Road, Marydel, Delaware, for the amount of \$775,667.00."

Second – Mr. Sheldon

Mr. Carter	Yes
Mr. Griffiths	Yes
Mr. Paraskewich	Yes
Ms. Parks	Yes
Mr. Sheldon	Yes
Mr. Esposito	Yes

Motion Adopted

(6 Yes, 0 No, 1 Absent)

D. PURCHASE OF REMAINING INDIVIDUAL INTEREST IN PROPERTY AT 562 MAHAN CORNER ROAD

Motion D – moved by Ms. Parks

“The Board approves the purchase of the one-third individual interest from Mallory Vogl at 562 Mahan Corner Road, Marydel, Delaware, for the amount of \$775,667.00.”

Second – Mr. Sheldon

Mr. Carter	Yes
Mr. Griffiths	Yes
Mr. Paraskewich	Yes
Ms. Parks	Yes
Mr. Sheldon	Yes
Mr. Esposito	Yes

Motion Adopted

(6 Yes, 0 No, 1 Absent)

E. PURCHASE OF DWELLING ON PROPERTY AT 562 MAHAN CORNER ROAD

Motion E – moved by Ms. Parks

“The Board approves the purchase of the house at 562 Mahan Corner Road, Marydel, Delaware from Tyla Moffett, for the amount of \$201,500.00.”

Second – Mr. Sheldon

Mr. Carter	Yes
Mr. Griffiths	Yes
Mr. Paraskewich	Yes
Ms. Parks	Yes
Mr. Sheldon	Yes
Mr. Esposito	Yes

Motion Adopted

(6 Yes, 0 No, 1 Absent)

F. PAY SCALE ADJUSTMENT

Motion F – moved by Ms. Parks

“The Board approves an adjustment to Non-Exempt Operations/Landfill positions pay grades.”

Second – Mr. Sheldon

Mr. Watson explained that this is a solution that staff came up with in order to help with the trouble in getting and retaining employees mainly at our southern landfill. This solution is to adjust the pay scale for new and existing employees. Ms. Roddy said that this is a dual problem of attracting good

candidates and keeping good candidates. This recommendation came from Justin Wagner, new facility manager at the Jones Crossroads Landfill. Staff has found that they lose employees for something as small as a twenty-five cent per hour pay difference. Mr. Wagner suggested adjusting the pay scale one scale up for non-exempt operations and landfill positions. This would result in a 5% pay increase for those positions. Ms. Roddy explained that this adjustment applies to DSWA's labor and equipment operator positions at the Southern landfill. Mr. Griffiths asked if this would make DSWA competitive. Ms. Roddy responded that this would make DSWA more competitive regionally. Mr. Esposito asked when DSWA will look at all staff positions. Ms. Forcier said that all positions are reviewed every three years.

Mr. Carter	Yes
Mr. Griffiths	Yes
Mr. Paraskewich	Yes
Ms. Parks	Yes
Mr. Sheldon	Yes
Mr. Esposito	Yes

Motion Adopted

(6 Yes, 0 No, 1 Absent)

Report of the Technical Affairs & Facilities Management Committee

**G. CAPPING OF AREA A/B AT THE CENTRAL SOLID WASTE MANAGEMENT CENTER -
CONTRACT NO. C-24-900-CS**

Motion G – moved by Mr. Sheldon

“The Board awards a contract for the Capping of Area A/B at the Central Solid Waste Management Center to Allan Myers MD, Inc. for the amount of \$6,775,775.00.”

Second – Mr. Griffiths

Mr. Watson said that this is the oldest landfill cell at the Sandtown Landfill and it was closed in 1988 with a soil cover. It is very permeable and generates a lot of leachate. Staff had solicited CDM Smith to design a subtitle D landfill cap and now that the design was finished. Request for Bids were issued for the construction portion. Ms. Baer said five bids were received for this project. Allan Myers MD Inc. had actually done a portion of Area F just recently. Staff recommends awarding this contract to them. Mr. Sheldon asked if this was being paid through the reserve fund. Mr. Koskey answered that the funds would come from reserves. Ms. Baer said that by capping this cell a lot less leachate would be generated. Mr. Koskey said that it would save about half a million dollars a year. Mr. Watson pointed out that less leachate would have to be sent to Kent County for processing so that would save money also.

Mr. Carter	Yes
Mr. Griffiths	Yes
Mr. Paraskewich	Yes
Ms. Parks	Yes
Mr. Sheldon	Yes
Mr. Esposito	Yes

Motion Adopted

(6 Yes, 0 No, 1 Absent)

**H. ROUTE 5 TRANSFER STATION TIPPING FLOOR TRENCH DRAIN REPLACEMENT -
CONTRACT NO. C-23-881-SR**

Motion H – moved by Mr. Sheldon

“The Board awards a contract for the Route 5 Transfer Station Tipping Floor Trench Drain Replacement to Stevenson Concrete Construction for the amount of \$135,587.48.”

Second – Mr. Griffiths

Mr. Watson said that this is a necessary maintenance project at the Route 5 Transfer Station. This trench drain is in the main building and takes a lot of abuse from all the trucks running over it.

Mr. Carter	Yes
Mr. Griffiths	Yes
Mr. Paraskewich	Yes
Ms. Parks	Yes
Mr. Sheldon	Yes
Mr. Esposito	Yes

Motion Adopted

(6 Yes, 0 No, 1 Absent)

NEW BUSINESS

No comment

PUBLIC COMMENT

No comment

Motion – moved by Mr. Carter

“The Board Meeting is adjourned.”

Second – Mr. Griffiths

Vote – (Carter, Griffiths, Paraskewich,
Parks, Sheldon, Esposito)

Motion Adopted

(6 Yes, 0 No, 1 Absent)

Respectfully submitted,

Pamela Williamson

Meeting Adjourned: 5:45 p.m.