

MINUTES OF MEETING
DELAWARE SOLID WASTE AUTHORITY
BOARD OF DIRECTORS

DATE: June 27 2024

LOCATION: DSWA Administration Building
601 Energy Lane
Dover, Delaware 19901

TIME: 4:30 p.m.

ATTENDEES:

DIRECTORS

Gerard L. Esposito, Chairman
Timothy P. Sheldon, Vice Chairman
A. Temple Carter, III
Norman Griffiths (via teleconference/ left meeting at 5:10 pm)
Michael R. Paraskewich, Ph.D, P.E.
Tonda L. Parks
William J. Riddle (arrived 4:50)

STAFF

Richard P. Watson, P.E., BCEE
Robin M. Roddy, P.E., BCEE
Michael D. Parkowski
Joseph J. Koskey, CPA
Jason M. Munyan, P.E., BCEE
Lynsey K. Baer, P.E., BCEE
Pamela Williamson
Simone George
Christopher Velazquez

LEGAL COUNSEL

F. Michael Parkowski (PG&S)
Michael Teichman (PG&S)

GUESTS

None

REGULAR BOARD MEETING

The Chairman, Gerard Esposito, called the four hundred and forty-fifth regular meeting of the Delaware Solid Waste Authority Board of Directors to order on Thursday, June 27, 2024. He announced the meeting had been duly noticed and the Directors had received copies of the information to be considered.

A. MINUTES

Chairman Esposito called for additions or corrections to the draft of the Minutes of the April 25, 2024, meeting of the Board of Directors.

Motion A – moved by Mr. Carter

“The Minutes of the April 25, 2024, Board of Directors’ regular meeting of the Delaware Solid Waste Authority be accepted as written.”

Second - Mr. Sheldon

Vote – (Carter, Griffiths, Paraskewich,
Parks, Sheldon, Esposito)

Motion Adopted
(6 Yes, 0 No, 1 Absent)

Report of the Administrative & Citizens' Affairs Committee

B FY 2025 BUDGET

Motion B - moved by Ms. Parks

“The Board approves the FY 2025 Proposed Budget as presented.”

Second – Mr. Sheldon

Mr. Watson said that the budget process started in March with a presentation at the Administrative & Citizens' Affairs Committee meeting. The proposed tonnage is 991,150 and revenues are projected to be \$78,929,000. The Operating Expenses, Operations Capital Funding and Prefunding Reserve total \$88,236,000 which leaves a deficit of \$9,307,000. A public hearing was held April 17, 2024. No public were present. There were no revisions to the proposed budget for FY2024.

Mr. Carter	Yes
Mr. Griffiths	Yes
Mr. Paraskewich	Yes
Ms. Parks	Yes
Mr. Sheldon	Yes
Mr. Esposito	Yes

Motion Adopted
(6 Yes, 0 No, 1 Absent)

C. CAPITAL IMPROVEMENT PROGRAM

Motion C – moved by Ms. Parks

“The Board approves the 10-year Capital Improvement Program as presented.”

Second – Mr. Sheldon

Mr. Watson said that the Capital Improvement Program (CIP) had been presented to the Administrative & Citizens' Affairs Committee meeting in March also. For the fiscal year coming up there is a total of \$33,325,000 in projects. There are a lot of projects currently in progress. DSWA will be utilizing some reserve funds, as planned, to pay for these capital projects.

Mr. Carter	Yes
Mr. Griffiths	Yes
Mr. Paraskewich	Yes
Ms. Parks	Yes
Mr. Sheldon	Yes
Mr. Esposito	Yes

Motion Adopted

(6 Yes, 0 No, 1 Absent)

D. SECOND AMENDED AND RESTATED SERVICE AGREEMENT WITH RECOMMUNITY/REPUBLIC CONTRACT S-11-671-ND

Motion D – moved by Ms. Parks

“The Board approves the Second Amended and Restated Service Agreement with ReCommunity Delaware LLC as presented.”

Second – Mr. Sheldon

Mr. Watson said that the existing Agreement was for three years which will end June 30, 2024. Mr. M. D. Parkowski negotiated with ReCommunity for another three years. The negotiated contract is substantially the same as the existing one. The only significant change is the processing fee, going from \$92.50 to \$99.00. The \$99.00 is good for the entire three years. Mr. Watson commended staff in negotiating this contract and staying in a good relationship with ReCommunity to provide these services.

Mr. Carter	Yes
Mr. Griffiths	Yes
Mr. Paraskewich	Yes
Ms. Parks	Yes
Mr. Sheldon	Yes
Mr. Esposito	Yes

Motion Adopted

(6 Yes, 0 No, 1 Absent)

Report of the Technical Affairs & Facilities Management Committee

E. DEMOLITION OF DIGESTERS AT THE DELAWARE RECYCLING CENTER – CONTRACT S-23-892-ND

Motion F – moved by Mr. Sheldon

“The Board awards the contract for the Demolition of Digesters at the Delaware Recycling Center to Neuber Environmental Services, Inc. in the amount of \$695,700.00.”

Second – Mr. Carter

Mr. Watson said that this project is in the CIP and it is scheduled to be done in the next fiscal year. Fortunately, this project was budgeted at \$2.5 million and it came in well below that. Ms. Baer said that these are old digester buildings at the DRC that haven't been used since the early 1990s. They are empty and staff would like to demolish them to make room for site improvements. Mr. Watson said that DSWA received several bids for this project. Mr. Esposito asked what permits were needed for this work. Ms. Baer said that only an erosion and sediment control permit was needed because even though it was under one acre demolition falls under a different category. It just required a standard plan, so forms were submitted and a fee paid. DSWA has already received approval from DNREC to move forward.

Mr. Carter	Yes
Mr. Griffiths	Yes
Mr. Paraskewich	Yes
Ms. Parks	Yes
Mr. Sheldon	Yes
Mr. Esposito	Yes

Motion Adopted

(6 Yes, 0 No, 1 Absent)

Board voted to go into Executive Session at 4:45 pm.
The Board came out of Executive Session at 5:43 pm.

NEW BUSINESS

No comment

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PUBLIC COMMENT

No comment

Motion – moved by Ms. Parks

“The Board Meeting is adjourned.”

Second – Mr. Carter

Vote – (Carter, Paraskewich, Parks,
Riddle, Sheldon, Esposito)

Motion Adopted
(6 Yes, 0 No, 1 Absent)

Respectfully submitted,

Pamela Williamson

Meeting Adjourned: 5:45 p.m.