

MINUTES OF MEETING
DELAWARE SOLID WASTE AUTHORITY
BOARD OF DIRECTORS

DATE: March 27, 2025

LOCATION: DSWA Administration Building
601 Energy Lane
Dover, Delaware 19901

TIME: 5:00 p.m.

ATTENDEES:

DIRECTORS

Gerard L. Esposito, Chairman
Timothy P. Sheldon, Vice Chairman
A. Temple Carter, III
Norman D. Griffiths
Michael R. Paraskewich, Ph.D, P.E.
Tonda L. Parks
William J. Riddle

STAFF

Richard P. Watson, P.E., BCEE
Robin M. Roddy, P.E., BCEE
Michael D. Parkowski
Jason M. Munyan, P.E., BCEE
Lynsey K. Baer, P.E., BCEE
Pamela Williamson
Bob Roth

LEGAL COUNSEL

F. Michael Parkowski (PG&S)

GUESTS

None

REGULAR BOARD MEETING

The Chairman, Gerard Esposito called the four hundred and fifty-first regular meeting of the Delaware Solid Waste Authority Board of Directors to order on Thursday, March 27, 2025. He announced the meeting had been duly noticed and the Directors had received copies of the information to be considered.

A. MINUTES

Chairman Esposito called for additions or corrections to the draft of the Minutes of the February 27, 2025, meeting of the Board of Directors.

Motion A – moved by Mr. Carter

“The Minutes of the February 27, 2025, Board of Directors’ meeting of the Delaware Solid Waste Authority be accepted as written.”

Second - Mr. Griffiths

Vote – (Carter, Griffiths, Paraskewich, Parks
Riddle, Sheldon, Esposito)

Motion Adopted
(7 Yes, 0 No, 0 Absent)

Report of the Technical and Facilities Management Committee

**B. CHERRY ISLAND LANDFILL (CIL) PHASE VI BIFURCATION BERM –
CONTRACT NO. C-23-898-NC**

Motion B - moved by Mr. Sheldon

“The Board awards the contract for the Cherry Island Landfill Phase VI Bifurcation Berm to Allan Myers MD, Inc. as the most responsive bidder.”

Second – Mr. Griffiths

Mr. Watson said that the construction of this bifurcation berm will separate the DSWA property from the dredge spoil area so that the next landfill cell can be built at Cherry Island. Seven bids were received in response to the Request for Bids that was issued in January. The low bid was from Alan Myers MD, Inc. Staff’s recommendation is to award the contract to Alan Myers MD, Inc. Mr. Riddle asked what the budget amount was for this project. Ms. Baer said that there was \$4.5 million budgeted for this project. Mr. Riddle wanted to know why there was such a difference in price from the highest bid amount to the lowest. Ms. Baer said that the soil costs were the difference. Most of the costs come from structural fill. Alan Myers MD has a close pit so they can cut out the middle man.

Mr. Carter	Yes
Mr. Griffiths	Yes
Mr. Paraskewich	Yes
Ms. Parks	Yes
Mr. Riddle	Yes
Mr. Sheldon	Yes
Mr. Griffiths	Yes

Motion Adopted
(7 Yes, 0 No, 0 Absent)

**C. HAULING OF LEACHATE FROM THE CENTRAL SOLID WASTE MANAGEMENT
CENTER (CSWMC) - CONTRACT NO. S-24-912-CS & HAULING OF LEACHATE
FROM THE SOUTHERN SOLID WASTE MANAGEMENT CENTER (SSWMC) –
CONTRACT NO. S-24-913-SS**

Motion B - moved by Mr. Sheldon

“The Board awards the contracts for Hauling of Leachate From the Central Solid Waste Management Center (CSWMC) & the Hauling of Leachate From the Southern Solid Waste Management Center (SSWMC) to Freehold Cartage, Inc. as the most responsive proposer.”

Second – Mr. Griffiths

Mr. Watson said that the current contracts to haul leachate will end on April 28th. Freehold Cartage is the current contractor. The new contract is for 3 years with an option of a 4th and 5th year. The contract uses unit pricing as noted in the table in the memo. From SSWMC leachate is hauled to the Seaford Wastewater Treatment Plant and to the Cherry Island Landfill. The majority of it goes to the Seaford facility. The leachate from CSWMC goes to the Kent County Wastewater Treatment Plant. Most of the leachate goes through a pipeline to that facility. Less frequently it goes to Cherry Island Landfill. The unit prices have increased from the last contract. Staff feels that the prices are reasonable and Freehold has been very reliable throughout the years. Staff recommends to award the contract to Freehold Cartage. Mr. Riddle asked what the annual costs were for this contract. Mr. Watson said about \$200,000 at CSWMC and \$300,000 at SSWMC. Mr. Riddle asked if there was any fuel surcharge with this contract. Ms. Roddy said that the fuel surcharge has expired. There is no fuel escalator in this contract.

Mr. Carter	Yes
Mr. Griffiths	Yes
Mr. Paraskewich	Yes
Ms. Parks	Yes
Mr. Riddle	Yes
Mr. Sheldon	Yes
Mr. Griffiths	Yes

Motion Adopted

(7 Yes, 0 No, 0 Absent)

NEW BUSINESS

Mr. M. D. Parkowski informed the Board that Department of Natural Resources and Environmental Control Secretary Greg Patterson will attend the May Board meeting.

PUBLIC COMMENT

No comment

Motion – moved by Ms. Parks

“The Board Meeting is adjourned.”

Second – Mr. Carter

Vote – (Carter, Griffiths, Paraskewich,
Parks, Riddle, Sheldon, Esposito)

Motion Adopted
(7 Yes, 0 No, 0 Absent)

Respectfully submitted,

Pamela Williamson

Meeting Adjourned: 5:09 p.m.