

MINUTES OF MEETING  
DELAWARE SOLID WASTE AUTHORITY  
BOARD OF DIRECTORS

DATE: May 22, 2025

LOCATION: DSWA Administration Building  
601 Energy Lane  
Dover, Delaware 19901

TIME: 5:00 p.m.

ATTENDEES:

DIRECTORS

Gerard L. Esposito, Chairman  
Timothy P. Sheldon, Vice Chairman  
A. Temple Carter, III  
Norman D. Griffiths  
Michael R. Paraskewich, Ph.D, P.E.  
Tonda L. Parks  
William J. Riddle

STAFF

Richard P. Watson, P.E., BCEE  
Robin M. Roddy, P.E., BCEE  
Michael D. Parkowski  
Joseph J. Koskey, CPA  
Jason M. Munyan, P.E., BCEE  
Lynsey K. Baer, P.E., BCEE  
Christopher A. Velazquez  
Pamela Williamson

LEGAL COUNSEL

F. Michael Parkowski (PG&S)

GUESTS

Gregory Patterson, Secretary of the Department of  
Natural Resources and Environmental Control  
(DNREC)  
Timothy Ratsep, Director of Waste and Hazardous  
Substances, DNREC

REGULAR BOARD MEETING

The Chairman, Gerard Esposito, called the four hundred and fifty-third regular meeting of the Delaware Solid Waste Authority Board of Directors to order on Thursday, May 22, 2025. He announced the meeting had been duly noticed according to the rules and regulations.

**A. DISCUSSION WITH DNREC SECRETARY PATTERSON**

Mr. Esposito welcomed Secretary Patterson and Director Ratsep. DSWA Board members and staff introduced themselves. Ms. Roddy made a brief presentation and then opened up a dialogue with Secretary Patterson to discuss issues that DNREC and DSWA are trying to resolve. Mr. Esposito thanked Secretary Patterson and Director Ratsep for attending the meeting.

## **B. MINUTES**

Chairman Esposito called for additions or corrections to the draft of the Minutes of the April 24, 2025, meeting of the Board of Directors.

**Motion B** – moved by Mr. Carter

“The Minutes of the April 24, 2025, Board of Directors’ regular meeting of the Delaware Solid Waste Authority be accepted as written.”

**Second** - Mr. Griffiths

**Vote** – (Carter, Griffiths, Paraskewich, Parks  
Riddle, Sheldon, Esposito)

**Motion Adopted**  
(7 Yes, 0 No, 0 Absent)

### ***Report of the Administrative & Citizens’ Affairs Committee***

## **C. FY 2026 BUDGET**

**Motion C** - moved by Ms. Parks

“The Board approves the FY 2026 Proposed Budget as presented.”

**Second** – Mr. Carter

Mr. Watson said that the normal budget process started in March with a presentation at the Administrative & Citizens’ Affairs Committee meeting. The Committee gave staff approval to present to the public and that public hearing was held in April with no public attendance. There were no modifications to the proposed budget so staff asks for approval of the budget as presented.

Mr. Carter	Yes
Mr. Griffiths	Yes
Mr. Paraskewich	Yes
Ms. Parks	Yes
Mr. Riddle	Yes
Mr. Sheldon	Yes
Mr. Esposito	Yes

**Motion Adopted**  
(7 Yes, 0 No, 0 Absent)

## **D. CAPITAL IMPROVEMENT PROGRAM**

**Motion D** – moved by Ms. Parks

“The Board approves the 10-year Capital Improvement Program as presented.”

**Second** – Mr. Carter

Mr. Watson said that the Capital Improvement Program (CIP), which is a 10-year list of proposed projects, was also reviewed at the ACAC meeting in March in conjunction with the proposed budget. Since there were no changes to the budget, staff asks the Board to approve the CIP as presented.

Mr. Carter	Yes
Mr. Griffiths	Yes
Mr. Paraskewich	Yes
Ms. Parks	Yes
Mr. Riddle	Yes
Mr. Sheldon	Yes
Mr. Esposito	Yes

**Motion Adopted**

(7 Yes, 0 No, 0 Absent)

***Report of the Technical & Facilities Affairs Committee***

**E. DESIGN AND ENGINEERING SERVICES FOR AREA F PHASE I-B CAPPING AT THE CENTRAL SOLID WASTE MANAGEMENT CENTER – CONTRACT S-24-918-CS**

**Motion E** – moved by Mr. Sheldon

“The Board awards the contract for the Design and Engineering Services for Area F Phase I-B Capping Engineering Services at the Central Solid Waste Management Center to EA Engineering, Science and Technology, Inc. as the most responsive proposer.”

**Second** – Mr. Griffiths

Mr. Watson said that this project is the standard cap-as-you-go process that DSWA uses at the Sandtown Landfill. Four proposals were received and EA Engineering (EAE) was deemed the most responsive. Staff asked for permission from the ACAC at the April meeting to negotiate with EAE and was able to substantially reduce the initial proposal amount of around \$400,000 down to \$343,848.32. This is for the design and bidding services along with the construction inspection services. This project is on the CIP.

Mr. Carter	Yes
Mr. Griffiths	Yes
Mr. Paraskewich	Yes
Ms. Parks	Yes
Mr. Riddle	Yes
Mr. Sheldon	Yes
Mr. Esposito	Yes

**Motion Adopted**

(7 Yes, 0 No, 0 Absent)

**NEW BUSINESS**

No comment

**PUBLIC COMMENT**

No comment

**Motion** – moved by Mr. Carter

“The Board Meeting is adjourned.”

**Second** – Mr. Sheldon

**Vote** – (Carter, Griffiths, Paraskewich, Parks  
Riddle, Sheldon, Esposito)

**Motion Adopted**  
(7 Yes, 0 No, 0 Absent)

Respectfully submitted,

Pamela Williamson

Meeting Adjourned: 6:14 p.m.